

# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 10<sup>th</sup> January 2011 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence
- 2 1 min. To invite Declarations of Interest
- 3 10 mins. Public Participation: Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 13<sup>th</sup> December 2010 (previously circulated)
- 5 5 mins. Matters Arising from item 4 not on the Agenda: For Information
- 5.1 Clerk's Report
- 6 15 mins. Finance Matters
- 6.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £5,562.62(04.01.11) Standard Life: £15,367.02 (04.01.11)
- 6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102173	A H Contracts	Inv 5165 dog waste bin emptying	£23.50	£3.50	
102174	Texprep	Inv newsletter	£66.80		
102175	Northants CALC	Training: Archiving 18.12.10	£29.00		The Clerk
102176	NCC	Inv VAS devices	£4,785.80	£712.78	
102177	A Le Druillenec	Salary Month 10; 7.5 hrs QPS	£377.23		
102178	HMRC	Tax Month 10	£94.40		
DD	BT plc	Telephony	£203.67	£30.33	

- 6.2 To note Receipts:

Date	Payer	Description	Amount
03.12.10	HMRC	Vat refund	£412.95
06.12.10	J & M Humphris	Inscription Plot 839	£15.00
15.12.10	R Thompson	Allotment Rent	£3.00

- 6.3 To Note the Report of the Internal Control Councillor for Q2.
- 6.4 Budget Monitoring:
- 6.4.1 To receive the Report for period ending 31<sup>st</sup> December 2010.
- 6.4.2 To review the situation in respect of Allotment Water Rates.

- 6.5 To consider Training needs:  
 6.5.1 s106, 11<sup>th</sup> January 2011: To ratify training reservation in the sum of £11.00 for Cllr Tomlin.  
 6.5.2 Archiving: To receive a report on the training session held 18<sup>th</sup> December 2010.
- 7 2 mins. **Planning:**  
 7.1 **Applications:**  
 None.  
 7.2 **Notice of Decision:**  
 a) Ref: S/2010/1358/FUL PERMITTED  
 Proposal: First floor extension and replacement of existing flat roof with new pitched tile roof. Replace existing rendered wall on first floor extension with natural stone wall.  
 Location: 30 High Street, Croughton  
 7.3 NCC: Minerals and Waste Development Framework: Invitation for CPC representative to attend limited Hearing Sessions at Northampton on 18<sup>th</sup> January 2011 in the capacity of observer.
- 8 15 mins. **Statutory Matters**  
 8.1 **Budget and Precept for YE 31<sup>st</sup> March 2012:**  
 8.1.1 To approve a Budget of £18,647.00 for YE 31<sup>st</sup> March 2012  
 8.1.2 To approve a Precept of £16,213.00 for YE 31<sup>st</sup> March 2012  
 8.2 **The System of Internal Control:** (Action Plan Objective)  
 8.2.1 To consider the effectiveness of the System of Internal Control.
- 9 10 mins. **Policy on Charitable Giving** (Action Plan Objective)  
 9.1 To consider a framework for a Policy on Charitable Giving
- 10 5mins. **Quality Status:** (Action Plan Objective)  
 10.1 To receive a report on the Panel Meeting held 10<sup>th</sup> January 2011.
- 11 10 mins. **Local Elections 5<sup>th</sup> May 2011:**  
 11.1 To consider a proposal from SNC to introduce candidacy statements  
 11.2 To arrange a Parish Council led information session with Q&A
- 12 10 mins. **Highway Matters:** (Action Plan Objective)  
 12.1 Acquisition of 2 Vehicle Activated Signs:  
 12.1.1 To Note the award of a grant in the sum of £2,250.00 from the NCC Empowering Councillors and Communities Fund  
 12.1.2 To Note the schedule to the completion of the project  
 12.2 NCC: MGWSP Parish Satisfaction Questionnaire: To consider a corporate response.
- 13 3 mins. **SNH Repairs to Fence at garage area 15-23 Wheelers Rise:**  
 13.1 To receive a Report.
- 15 15 mins. **Correspondence:**  
 15.1 To consider items of Correspondence:  
 15.1.1 Northants CPRE: Litter Pick 25.03.11 - 03.04.11 & Litter Hero Awards  
 15.1.2 Localism Bill  
 15.1.3 Welcome Packs

15.1.4 The Queen's 2012 Diamond Jubilee:

[www.culture.gov.uk/what\\_we\\_do/](http://www.culture.gov.uk/what_we_do/)

15.1.5 Farthingstone Golf Club Marketing

15.2 To note:

15.2.1 SNC Review of Polling Districts and Polling Places: No impact on existing arrangements in Croughton.

15.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:

i) SNC Lists of planning applications registered during periods 08.12.10 -01.01.11

ii) SNH: Major Works Briefing Paper, November 2010

iii) Northamptonshire Rural Housing Association: Annual Report

iv) Countryside Gardens

**16** 3 mins.

**To set the date of the Annual Parish Assembly 2011**

**17** 3 mins.

**Any Other Business: For Information and at the discretion of the Chairman**

**18** 1 min.

**To receive items for the next Meeting - Monday 7<sup>th</sup> February 2011.**

Total 1 hr 50mins.

Signed: \_\_\_\_\_ Date: 4<sup>th</sup> January 2011  
Clerk