



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 14th November 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To invite Declarations of Interest:**
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. **To approve the Minutes:**
4.1 Meeting held 10th October 2011
4.2 Meeting held 24th October 2011
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
5.1 Clerk's Report
- 6 10 mins. **Finance Matters:**
6.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £2,626.18 (07.11.11) Standard Life: £18,969.24 (07.11.11)
6.2 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102268	A H Contracts	Inv 5764 dog waste bin emptying	£24.00	£4.00
102269	Texprep	Inv 19077 Newsletter	£66.80	
102270	Edge Signs	Inv 2423 Allotments sign	£54.00	£9.00
102271	Northants CALC	Inv 3122 Budgeting & Precepting course 04.10.11	£29.00	
102272	A Le Druillenec	Salary Month 8	£310.15	
102273	HMRC	Tax Month 8	£77.60	
102274	A Le Druillenec	Mileage collection of sign	£8.28	

6.3 To note Receipts:

Date	Payer	Description	Amount
Oct 2011	Tenants	Allotment Rent	£217.70
03.10.11	Banbury Memorials	Inscription Plot 837	£20.00
31.10.11	HMRC	VAT refund 18.03.11 - 31.08.11	£539.69



6.4 To Authorise, upon receipt of invoice, payment to E.ON in the sum of £1,093 +vat in respect of replacement column for Lamp no 41.

6.5 Budget 2012/2013: To consider requests

6.5.1 To note correspondence in respect of Dog Waste services

7 2 mins.

Grasscutting Agreement 2012:

To agree to enter into a grasscutting agreement with NCC in return for a contribution of £497.79.

8 3 mins.

Training:

8.1 To identify Training needs.

8.2 Reports:

8.2.1 Council Tax Setting Process Training held 11th October 2011

8.2.2 Tree Warden and Parish Paths Get Together held 2nd November 2011

9 10mins.

Allotments: (Action Plan Objective)

9.1 To approve the Allotments Document comprising Tenancy Agreement, Tenancy Rules and Allocation Policy

9.2 To decide which month's Retail Price Index shall be used to calculate Allotment Rents.

9.3 Waiting List: Update

9.4 Pig sties: Update

10 10 mins.

Cemetery: (Action Plan Objective)

10.1 To approve the Cemetery Policy

10.2 Garden of Remembrance:

10.2.1 To consider quotations for paving slabs

10.2.2 To approve materials and design

11 15 mins.

Community Engagement Strategy: (Action Plan Objective)

11.1 To review the Strategy

11.2 To consider Participatory Budgeting

11.3 To consider an email cascade for dissemination of information

12 10mins.

Emergency Plan: (Action Plan Objective)

12.1 To address key issues and action points

13 10 mins.

Statutory Matters:

13.1 Risk Assessment (Health and Safety) Public Assets and Sites:

13.1.1 To follow up agreed actions

14 10mins.

Planning:

14.1 Applications:

14.1.1 Ref: S/2011/1280/FUL and S/2011/1281/LBC

Proposal: New front porch, replacement window and French doors, new opening to north section of garden wall and extension of west side garden wall and associated works

Location: Croughton House West, Church Lane, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65639>

14.2 Notices of Decision:

14.2.1 Appeal Decision: APP/Z2830/A/11/2158957 ALLOWED

Planning permission is granted for 3 garden tool sheds at 17, 19 & 21 Park End, Croughton in accordance with the terms of the application Reference: S/2011/0520/FUL.

14.3 Consultation on Neighbourhood Planning Regulations: Deadline 5th January 2012

<http://www.communities.gov.uk/publications/planningandbuilding/planningregulationsconsultation>

14.4 Northampton Borough Council: Publication of Schedule of Focused changes to the pre-Submission Draft Northampton Central Area Action Plan DPD: To consider making representation, on the grounds of soundness or legal compliance, to the published focussed changes to the CAAP: Deadline 14th December 2011

www.northampton.gov.uk/consultation

14.5 Onshore Wind Farm Policy: Update from Andrea Leadsom MP held 10th November 2011: For Information

15 5 mins.

Website: (Action Plan Objective)

15.1 To review content/addition of new pages

16 2mins.

Astwick Liaison Group:

16.1 To receive a report of Meeting held 12th October 2011

17 3 mins

Village Event 2012:

17.1 To receive an Update

18 3mins.

Andrea Leadsom, MP: To consider topics for potential meeting.

19 2mins.

Little Brook Ward Meeting: 16th January 2012: To suggest items for the Agenda.

20 3 mins.

Correspondence:

20.1 To Consider:

20.1.1 The Local Government Boundary Commission: Electoral Review of Northamptonshire: Closing date for submissions: 5th December 2011: www.lgbce.org.uk

20.2 For Information:

20.2.1 Community Action Grants

21 3mins.

Any Other Business: For Information and at the discretion of the Chairman

22 1 min.

To receive items for the next Parish Council Meeting - Monday 12th December 2011

Total 2hrs.

Signed: _____ Date: 8th November 2011

Clerk