



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 10th October 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To invite Declarations of Interest:**
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. **To approve the Minutes of the Meeting held 12th September 2011:**
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
5.1 Clerk's Report
- 6 10 mins. **Finance Matters:**
6.1 Receipts & payments and balance of bank accounts:
 Barclays Bank: £9,582.27 (04.10.11) Standard Life: £12,969.24 (04.10.11)
6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102257	A H Contracts	Inv 5705 dog waste bin emptying	£24.00	£4.00
102258	Texprep	Inv 19021 Newsletter	£66.80	
102259	M Dempsey	Inv 894 Grasscutting	£840.00	
102260	E.ON UK	Inv 022969 Lighting Maintenance	£246.73	£41.12
102261	Northants CALC	Inv 3093 Off to a Flying Start 14.09.11	£58.00	
102262	A Le Druillenec	Salary Month 7	£310.15	
102263	HMRC	Tax Month 7	£77.60	
102264	A Le Druillenec	Reimbursement- office supplies	£26.50	£4.42
DD	BT plc	Telephony Q01001	£202.29	£33.71

- 6.1.2 To approve s137 expenditure in the sum of £25.00 for the purchase of a poppy wreath.

6.1.2.1 To approve the following Payment:

102265	Royal British Legion Poppy Appeal	Poppy Wreath	£25.00	S137 pay ^t
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6.1.3 To approve reimbursement of expenses:

R Cash	Training Litchborough 4th October 2011
F Bodley-Scott	Purchase of Tree Stump killer

6.1.4 To purchase a Notices Header for the Pin board at the Bus shelter

6.2 To note Receipts:

Date	Payer	Description	Amount
Sept 2011	Tenants	Allotment Rent	£58.00
14.09.11	Sponsor	Newsletter	£801.60
21.09.11	SNC	Precept 2 nd half year instalment	£8,106.50
26.09.11	J & M Humphris	Advert	£24.00

6.3 Budget Monitoring: To Note the Report for Q2.

7 3mins.

Internal Controls:

7.1 To Note the Report of the Internal Control Councillor for Q2.

8 2 mins.

Training:

8.1 To identify Training needs.

8.2 Report on Budgeting & Precepting Training held 4th October 2011

9 20mins.

Allotments:

9.1 To approve the wording of the Tenancy Agreement for new tenants as from 10th October 2011

9.2 To approve the Tenancy Rules

9.3 Consultation on incorporation of Amenity Area to extend Plot 20:

9.3.1 To Note response

9.3.2 To respond to the request from the current Tenant of Plot No. 20

9.4 Consultation on Downsizing:

9.4.1 To Note response

9.4.2 To consider Expressions of Interest

9.4.3 To allocate plots

9.5 To consider renting out the pig sty as a storage area (issues 7 of the report)

10 30 mins.

Cemetery: (Action Plan Objective)

10.1 To consider a draft Policy for the Cemetery

10.2 Garden of Remembrance:

10.2.1 To consider options in respect of materials to be used

11 2 mins.

Action Plan 2011/2012:

11.1 Content:

11.1.1 To approve addition of Allotment Wall to the Action Plan 2011/12

11.2 Policies:

11.2.1 To approve the Policy for Advertising in the Newsletter and on the Website

12 7 mins.

Statutory Matters:

12.1 Risk Assessment (Health and Safety) Public Assets and Sites:

12.1.1 To follow up agreed actions

13 7mins.

Planning:

13.1 **Applications:**

13.1.1 Ref: S/2011/1149/FUL

Proposal: To erect a wrought iron style front railing fence and gates for pedestrian and vehicular access

Location: The Old Chapel, 23 High Street, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65413>

13.1.2 Ref: S/2011/1156/FUL

Proposal: Proposed installation of lighting at the running track at RAF Croughton

Location: RAF Croughton, Brackley

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=654109>

13.2 **Notices of Decision:**
None.

13.3 Northamptonshire Minerals and Waste Development Framework Strategy: Control and Management of Development DPD:
To Note that the DPD was adopted on 30th June 2011
<http://www.northamptonshire.gov.uk/en/councilservices/Environ/planning/policy/minerals/Pages/ContManage.aspx>

13.4 Draft Oxfordshire Minerals and Waste Plans: To respond to the Consultation.
www.oxfordshire.gov.uk/mineralsandwaste

14 2 mins.

Astwick Liaison Group:

14.1 To appoint representatives to the Astwick Liaison Group

14.2 To Note date of Meeting: 3 p.m. on 12th October 2011

15 10mins

Highways:

15.1 To Note additional repairs

15.2 Traffic concerns at High Street: To receive an Update

16 2 mins

Village Event 2012:

16.1 To receive an Update

17 3 mins.

Correspondence:

17.1 To Consider:

17.1.1 Northamptonshire Police: Have Your Say

17.1.2 SNC Street Cleansing Service

17.1.3 Boundary Commission for England: The 2013 Review of Parliamentary Constituencies

www.independent.gov.uk/boundarycommissionforengland

17.2 For Information:

17.2.1 SNH: Lifeline and Support Service

17.2.2 NCC: Libraries Review

17.2.3 CPRE/NALC: How to Respond to Planning Applications- An 8-step guide

18 3mins.

Any Other Business: For Information and at the discretion of the Chairman

19 1 min.

To receive items for the next Parish Council Meeting - Monday 14th November 2011

1. To review the Community Engagement Strategy

2. Emergency Plan: To address key issues and action points

Total 2hrs.

Signed:  Date: 4th October 2011

Clerk