

Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 13th December 2010 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Please note:
The Public Forum will open at 7.00 p.m.
Mr Jamie Bodley-Scott will promote his idea for a Village Social Event
All Welcome

The Parish Council meeting will start at 7.30 p.m. upon the closure of the Public Forum.

AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence
- 2 1 min. To invite Declarations of Interest
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 8th November 2010 (previously circulated)
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information**
5.1 Clerk's Report
- 6 5 mins. **Finance Matters**
6.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £5,946.73 (06.12.10) Standard Life: £15,367.02 (06.12.10)
6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
DD	BT plc	Telephony Bill Q00601	£201.68	£30.03	To ratify
102166	A H Contracts	Inv 5109 dog waste bin emptying	£23.50	£3.50	
102167	Texprep	Inv 18436 newsletter	£66.80		
102168	M Dempsey	Inv 827 grasscutting	£155.00		
102169	SLCC	Membership renewal	£51.00		
102170	A Le Druillenec	Salary Month 9	£310.35		
102171	HMRC	Tax Month 9	£77.40		
102172	A Le Druillenec	Reimbursement: laser toner cartridge Inkjet cartridge	£72.26	£10.75	

6.2 To consider encapsulation and mounting of one Parish Centred Map at a cost of £27.50 + VAT.

6.3 To note Receipts:

Date	Payer	Description	Amount
17.11.10	B Price	Smartwater	£10.00
22.11.10	R Thompson	Allotment Rent	£15.00

6.4 To consider Training needs:

7 5 mins.

Planning:

7.1 **Applications:**

a) Ref: S/2010/1418/FUL

Proposal: Proposed Garage Extension to form Studio and Hobby Space

Location: 12 High Street, Croughton

<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=63601>

b) Licensing application at the Reading Room for the supply of intoxicating liquor between the hours of 11.00 and 24.00. For events including dancing and the playing of music.

7.2 **Notices of Decision:**

None

8 45 mins.

Statutory Matters

8.1 To consider a Budget for YE 31st March 2012

8.2 To consider a Precept for YE 31st March 2012

8.3 **Financial Risk Assessment:** (Action Plan Objective)

8.3.1 To review the Financial Risk Assessment for 2010/2011

8.4 **Lighting Risk Assessment :** (Action Plan Objective)

8.4.1 To approve re-numbering of Lamp Nos. 5, 35 and 36 at a cost of £7.50 per number (£22.50)

8.4.2 To agree door repairs.

8.5 **Publication Scheme:** (Action Plan Objective)

8.5.1 To approve revisions to the Publication Scheme and the inclusion of the Training Statement of Intent at Class 5iv).

9 10 mins.

Quality Status: (Action Plan Objective)

9.1 To note comments in respect of the Portfolio of Evidence and application process from the Training & Development Officer, Northants CALC

9.2 To approve evidence in respect of Test 8.

9.3 To approve the application fee in the sum of £58.75 payable to NALC.

10 5 mins.

Corporate Complaints Policy: (Action Plan Objective)

10.1 To consider adoption of the draft Corporate Complaints Policy.

11 5 mins.

Highway Matters: (Action Plan Objective)

11.1 Acquisition of 2 Vehicle Activated Signs: Update

11.2 Resurfacing Schedule: B4031 and Wheelers Rise: Update

12 2 mins.

SmartWater Signs: To accept the offer of 3 SmartWater signs from Northants Police Community Safety Partnership and to agree on which lamp columns to attach the signs.

13 15mins.

Community Engagement:

13.1 To consider the proposal for a Village Event put forward by Mr Jamie Bodley-Scott at 7.00 p.m. on 13th December 2010 at the Public Forum.

- 13.2 Croughton All Saints CE Primary School:
 13.2.1 Meeting with the School Council held 29th November 2010: To receive a Report. (For Information)
 13.2.2 To consider inviting the School Council to meet with Members of the Parish Council.
- 13.3 To receive Reports on the following: (For Information)
 13.3.1 Northamptonshire Police: Have your Say Event: 17th November 2010.
 13.3.2 OCC Closer to Communities Strategy: Event 18th November 2010.
 13.3.3 Using Community Engagement Skills in the new Policy World: Workshop: 8th December 2010.
 13.3.4 The Big Society Debate: 30th November 2010.
- 14 5mins. **SNC Forum with Parish Councillors held 7th December 2010:**
 14.1 To receive a Report (For Information)
- 15 3 mins. **Correspondence:**
 15.1 To consider items of Correspondence:
 15.1.1 SNAG: HS2 Village Consultation
 15.1.2 Victim Support: Appeal for Funds
- 15.2 To note:
 15.2.1 Northamptonshire Police: Re-structured Safer Community Teams
- 15.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:
 i) SNC Lists of planning applications registered during periods 28.10.10 -01.12.10
 ii) SNH: Calendar 2011
 iii) NCC: Safer Winter Driving Leaflet 2010-2011
 iv) Northants CALC: Update issue 6/10 November - December 2010; Parish Partnerships 2010-2013
 v) Victim Support: Review of the year 2009-2010 Northamptonshire
- 16 1 min. **To set the Calendar of Meetings Dates for 2011**
- 17 3 mins. **Any Other Business: For Information and at the discretion of the Chairman**
- 18 1min. **Motion to exclude Members of the Public and the Press from the next item on the Agenda**
- 19 5mins. **To Note the Annual Performance Review of the Clerk**
- 20 1min. **Motion to Re-open the Meeting to Members of the Public and the Press**
- 21 1 min. **To receive items for the next Meeting - Monday 10th January 2011.**
- Total 2 hr 10mins.

Signed: _____ Date: 6th December 2010
 Clerk