

# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 14<sup>th</sup> March 2016 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 11 min.            **Chairman's Announcement:** Openness of Local Government Bodies Regulations 2014:
- 22mins.           **To Receive Apologies and Approve the Reasons for Absence:**
- 31 min.           **To Receive Requests for Dispensations:**
- 41 min.           **To invite Declarations of Interest:**
- 510 mins.        **Public Participation:** Members of the Public may speak to Agenda items.
- 630mins.        **Presentation on Planning Applications at RAF Croughton:** by Mr Steve Birnie of Mott MacDonald Consultancy on behalf of the MOD.
- 75mins.         **Proposed Cherwell-South Northants Unitary Authority covering the area currently administered by CDC and SNC:** Cllr John Townsend, SNC
- 62mins.         **To Approve the Minutes of the Parish Council Meeting held 8<sup>th</sup> February 2016:**
- 75mins.         **Matters Arising from item 6 not on the Agenda: For Information:**  
7.1      Clerk's Report
- 85 mins.         **Finance Matters:**  
8.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £929.45 (29.02.16) Business Direct: £23,666.21 (29.02.16)  
8.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102684	A H Contracts	Inv. 8510 dog waste bin emptying	£24.00	£4.00
102685	Texprep	Inv. 21924 newsletter	£66.30	
102686	A Le Druillenec	Salary Month 12	£320.22	
102687	HMRC	Tax Month 12	£80.00	
102688	A Le Druillenec	1&1 Inv. 203007320660, Subject dividers	£27.16	£4.19
DD	Anglian Water	Water Rates Cemetery 11.11.15 - 02.02.16	£13.31	

8.4 To Note Receipts:


Date	Payer	Description	Amount
03.02.16	Co-Op	Advert February 2016 Croughton News	£16.00
08.02.16	Anon.	Sponsorship Croughton News Oct15-Sep16	£829.40

- 95mins.**      **Footway Lighting: Renewal and part undergrounding of LV network at Park End:**  
9.1 Report of site meeting held with Western Power Distribution 25<sup>th</sup> February 2016.  
9.2 To consider the replacement of Lamps Nos. 47 & 49 at a unit cost of £320 + vat.
- 10**              **Planning:**  
**10.1 Applications: None**  
**10.2 Decisions:**  
10.2.1 No. S/2016/0394/SCR                      ENVIRONMENTAL STATEMENT NOT REQUIRED  
Proposal: Screening option for the SATCOM development  
Location: Royal Air Force RAF, Croughton Road, Croughton NN135NQ  
10.2.2 No. S/2016/0150/TCA                      NO OBJECTION  
Proposal: T1- Yew Tree - Reduce crown height by 50% (approx. 5m) and shape  
Location: Croughton House West, Church Lane, Croughton NN13 5LS
- 111 min.**      **Casual Vacancy: To consider nominations to fill one Casual Vacancy by co-option:**
- 125mins.**      **Training:** To consider training needs and to receive reports.
- 1330mins**      **Action Plan 2015/2016:**  
13.1 Councillor, Representative and Warden Updates:  
13.1.1 Drainage problems to farmland in the vicinity of the spring at Blenheim:  
To consider investigative action such as the hire of an excavator at a cost circa £100 per day to dig trial holes.  
13.2 Councillor Actions:  
13.2.1 Cemetery: To consider tree/hedge works.  
13.2.2 New Website: To receive a report on the Kick Start Meeting with 2Commune held 23<sup>rd</sup> February 2016.  
13.3 Community Action:  
13.3.1 Gigaclear:  
13.3.1.1 To receive a Report on the Walkabout of 10<sup>th</sup> February 2016.  
13.3.1.2 Update on the connection to the Village Hall  
13.3.2 New Homes Bonus 2016-2017:  
13.3.2.1 To Note correspondence from the Grants Officer, SNC  
13.3.2.2 To discuss projects.  
13.4 Policies, Plans and Procedures:  
13.4.1 Financial Regulations: To review.  
13.4.2 Training Statement of Intent: To review.  
13.4.3 Document Retention and Disposal: To draft some Guidelines.
- 145mins.**      **Correspondence:**  
15.1 CPRE: Clean 4 the Queen: To consider organising a litter pick
- 153mins.**      **Annual Parish Assembly 2016:**  
16.1 To consider special topics and speakers and draft an Agenda.
- 161min.**      **Motion to Exclude the Public and the Press from the next item on the Agenda:**
- 173 mins.**      **Staffing Matters: To Note the Performance Appraisal of the Clerk.**
- 181min.**      **Motion to re-admit Members of the Public and the Press to the Meeting.**
- 193mins.**      **Any Other Business: For Information and at the discretion of the Chairman:**

201 min.

To receive items for the next Parish Council Meeting: - Monday 11<sup>th</sup> April 2016.

Total 2hr.10mins

Signed:  Date: 7<sup>th</sup> March 2016