



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Annual Parish Council Meeting -**  
**- to be held on -**  
**Monday, 12<sup>th</sup> May 2014 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 2 mins. To elect the Chairman:
- 2 1 min. To receive the Chairman's Declaration of Acceptance of Office:
- 3 2 mins. To elect the Vice Chairman:
- 4 1 min. To Receive Apologies and Approve the Reasons for Absence:
- 5 1 min. To Receive Requests for Dispensations:
- 6 1 min. To invite Declarations of Interest:
- 7 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 8 1 min. To approve the Minutes of the Meeting held 14<sup>th</sup> April 2014:
- 9 5 mins. **Matters Arising from item 8 not on the Agenda: For Information:**
  - 10.1 Clerk's Report
- 10 10 mins. **Finance Matters:**
  - 10.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £10,049.53 (06.05.14) Standard Life: £18,022.39 (09.04.14)
  - 10.2 To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat	Note
102506	A H Contracts	Inv.7325 dog waste bin emptying	£24.00	£4.00	
102507	Texprep	Inv. 20666 newsletter	£66.30		
102508	M Dempsey	Inv. Grasscutting	£705.00		
102509	NorthantsCALC	Inv. 4324 Membership: £185.92 Internal Audit Service: £155.00	£340.92		
102510	A Le Druillenec	Salary Month 2	£313.19		
102511	HMRC	Tax Month 2	£78.40		



### 10.3 To note Receipts:

Date	Payer	Description	Amount
April 2014	Tenants	Allotment Rent	£339.65
29.04.14	HMRC	Vat refund	£709.16
17.04.14	SNC	Precept 1 <sup>st</sup> half yr instal <sup>t</sup>	£8,470.00
28.04.14	Dickins Auctioneers Ltd	Advert March-May 2014	£30.00
28.04.14	Ashcroft Therapy Centre	Advert June-August 2014	£30.00

10.4 To Approve the Accounts for YE 31<sup>st</sup> March 2014.

10.5 To Review Designated and General Reserves.

1120 mins.

### Planning:

#### 11.1 Applications:

11.1.1 No. S/2014/0466/LBC

Proposal: To reinstate a window at the rear of the property

Location: The Old Rectory, 5 High Street, Croughton

11.1.2 No. S/2013/0541/FUL

Proposal: Conversion of existing redundant stables to single dwelling

Location: The Stables, Church Lane, Croughton

11.1.3 No. S/2013/0542/LBC

Proposal: Conversion of existing redundant stables to single dwelling

Location: The Stables, Church Lane, Croughton

11.1.4 No. S/2014/0570/FUL

Proposal: Conversion of garage with new first floor over, two storey extension to rear, two storey extension to side, single storey link to new garage

Location: 2 Portway, Croughton

11.1.5 No. 14/00010/WASFUL

Proposed Development: Construction of a 3,000 cubic metre storage lagoon to hold non-hazardous, agriculturally beneficial liquid waste (primarily from the food and beverage industry) prior to spreading on agricultural land at Gateridge Farm, Croughton

Location: Gateridge Farm House, Gateridge Farm, Brackley Road, Croughton, Northamptonshire. NN13 5GR

(Also notified For Information by SNC Application No. S/2014/0523/NA)

#### 11.2 Notices of Decision:

11.2.1 No. S/2014/0288/FUL

REFUSAL

Proposal: Replace flat roofed dormer with larger roofed dormer to front to create additional living accommodation. 4 no. roof lights to rear

Location: 6 Portway Drive, Croughton

11.2.2 No. S/2014/0331/LBC

CONSENT GRANTED

Proposal: Retrospective Listed Building Consent for Existing Canopy

Location: Croughton House West, Church Lane, Croughton

#### 11.3 SNC Local Plan: Issues Consultation: Update. For Information.

125mins.

### Insurance Renewal:

12.1 To enter into a 3 year long term agreement with current insurance provider from 1<sup>st</sup> June 2014

12.2 To Approve the Insurance Premium in the sum of £471.63.

133 mins.

### To consider Training needs:

145min.

### New Homes Bonus:

14.1 To consider projects eligible to bid for funds. (Current allocation £3,679)

1510mins.

### Statutory Matters:

15.1 Annual Return for YE 31<sup>st</sup> March 2014:

15.1.1 To Approve Section 1.

15.1.2 To Approve Section 2.

1630mins.

**Action Plan 2014/2015:**

- 16.1 To agree Councillor, Representative and Warden Appointments:
  - 16.1.1 Church Representative
  - 16.1.2 School Representative
  - 16.1.3 Footpaths Warden
  - 16.1.4 Highways Representative
  - 16.1.5 Neighbourhood Watch Co-Ordinator
  - 16.1.6 Police Liaison Representative
  - 16.1.7 Poor's Allotment Trust Representative
  - 16.1.8 Portway Pocket Park Representative
  - 16.1.9 RAF Croughton Representative
  - 16.1.10 Reading Room Representative
  - 16.1.11 Playing Field & Village Hall Representative
  - 16.1.12 Croughton Active Representative
- 16.2 Councillor Actions:
  - 16.2.1 Provision of Defibrillator: Update
- 16.3 Community Engagement:
  - 16.3.1 Affordable Housing : Update on progress
  - 16.3.2 Creation of Footpath along Brackley Road: Update
- 16.4 Policies, Plans and Procedures:
  - 16.4.1 Community Engagement Strategy: To Approve.
  - 16.4.2 Action Plan 2014-2015: To Approve.
  - 16.4.3 Financial Regulations: To Approve.
  - 16.4.4 Poores Allotment Trust: To Note dates of terms of office of Nominated Trustees.

175mins.

**Little Brook Ward Meeting: 21<sup>st</sup> July 2014:**

- 17.1 To confirm Guest Speaker/Topic

18 3mins

**Correspondence:**

- 18.1 To consider a request for a dog waste bin at Portway.


193mins.

**Any Other Business: For Information and at the discretion of the Chairman**

201 min.

- To receive items for the next Parish Council Meeting: - Monday 9<sup>th</sup> June 2014.**
- i) Review of Emergency Response Plan

Total 2hrs.

Signed:  Date: 6<sup>th</sup> May 2014  
Clerk