



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

Tel: 01869 819905 Email: [clerk@croughton.org.uk](mailto:clerk@croughton.org.uk)  
Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 9<sup>th</sup> January 2012 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence:
- 2 1 min. To invite Declarations of Interest:
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 12<sup>th</sup> December 2011:
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**  
5.1 Clerk's Report
- 6 5 mins. **Finance Matters:**  
6.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £297.34 (03.01.12) Standard Life: £17,469.24 (03.01.12)  
6.2 To Ratify and Approve the Payments:

| Cheque No | Payee           | Description                     | Total   | vat    | Note      |
|-----------|-----------------|---------------------------------|---------|--------|-----------|
| 102284    | CJM Fencing Ltd | Inv 200266 slabs GdnofRem       | £340.00 | £56.67 | To Ratify |
| 102286    | A H Contracts   | Inv 5884 dog waste bin emptying | £36.00  | £6.00  |           |
| 102287    | Texprep         | Inv 19212 Newsletter            | £66.80  |        |           |
| 102288    | E.ON            | Inv 025249 Lighting Maintenance | £246.73 | £41.12 |           |
| 102289    | A Le Druillenec | Salary Month 10                 | £310.15 |        |           |
| 102290    | HMRC            | Tax Month 10                    | £77.60  |        |           |
| DD        | BT plc          | Telephony bill Q01101           | £203.41 | £33.90 |           |

6.3 To note Receipts:

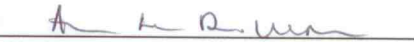
| Date     | Payer          | Description                   | Amount |
|----------|----------------|-------------------------------|--------|
| Dec 2011 | Tenants        | Allotment Plots 8 and 4B      | £18.00 |
| 21.12.11 | J & M Humphris | Newsletter Advert Jan-Mar2012 | £24.00 |
| Jan 2012 | Tenant         | Allotment Plot 4A             | £6.00  |

6.4 Dog Waste Services Agreement: To consider option to extend the current Agreement at a fixed cost of £2.50 per bin per empty to 31st March 2020.



- 7 10 mins. **Planning:**  
**7.1 Applications:**  
7.1.1 Ref: S/2011/1579/FUL  
Proposal: Wrought iron style railings across the frontage with pedestrian access and automatic bi-fold drive gates  
Location: The Old Chapel, 23 High Street, Croughton  
<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=66034>
- 7.2 Decisions:**  
None.
- 7.3 Consultation on Neighbourhood Planning Regulations:**  
7.3.1 To ratify the response of Croughton Parish Council submitted in accordance with Minute No. 7.3 of the CPC Meeting held 12<sup>th</sup> December 2011.  
7.3.2 To Note the response of the NALC dated December 2011.
- 8 2 mins. **Training:**  
8.1 To consider training needs.
- 9 30 mins. **Statutory Matters:** (Action Plan Objective)  
9.1 To set a Budget for 2012-2013  
9.2 To set the Precept for 2012-2013  
9.3 To approve the Financial Risk Assessment 2011/2012  
9.4 To consider recommendations arising from the review of Financial Regulations
- 10 10 mins. **Action Plan 2011/2012:**  
10.1 To approve the inclusion of The Localism Act 2011 Objective  
10.2 To review the effectiveness of the system of internal controls.  
10.3 To consider a policy on Charitable Giving.
- 11 15mins. **Community Engagement Strategy:** (Action Plan Objective)  
11.1 To review the Strategy.
- 12 2mins. **Affordable Housing:** (Action Plan Objective)  
12.1 Update
- 13 10mins. **Parking Issues at the Allotments:**  
12.1 Update
- 14 4 mins. **Highway Matters:**  
14.1 NCC/MGWSP: To complete the Parish Satisfaction Questionnaire 2011
- 15 3 mins **Correspondence:**  
15.1 To Consider:  
15.1.1 To comment on the NCC draft Revenue Budget 2012/013 and Medium Term Financial Plan 2012/13 - 2015/16  
<http://www.northamptonshire.gov.uk/thelocaldeal>  
15.2 For Information:  
15.3 Documents to View:  
i) CPRE/NALC: Planning Explained

- 16 1 min. Motion to exclude Members of the Public and the Press from the next item on the Agenda.
- 17 5 mins. Staffing Matters: Annual Performance Review of the Clerk
- 18 1 min. Motion to admit Members of the Public and the Press to the Meeting.
- 19 3mins. Any Other Business: For Information and at the discretion of the Chairman
- 20 1 min. To receive items for the next Parish Council Meeting - Monday 13<sup>th</sup> February 2012
- Total 2hrs.

Signed:  Date: 3<sup>rd</sup> January 2012  
Clerk