

Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Annual Parish Council Meeting -
- to be held on -
Monday, 11th January 2016 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 11 min. **Chairman's Announcement:** Openness of Local Government Bodies Regulations 2014:
- 22mins. **To Receive Apologies and Approve the Reasons for Absence:**
- 31 min. **To Receive Requests for Dispensations:**
- 41 min. **To invite Declarations of Interest:**
- 510 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 61 min. **To approve the Minutes of the Parish Council Meeting held 14th December 2015:**
- 75 mins. **Matters Arising from item 6 not on the Agenda: For Information:**
7.1 Clerk's Report
- 810 mins. **Finance Matters:**
8.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £5,161.41 (31.12.15) Business Direct: £23,666.21 (31.12.15)
8.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat
DD	BT plc	Telephony Bill Ref. Q027 67	£236.96	£39.49
102668	A H Contracts	Inv. 8398 dog waste bin emptying	£24.00	£4.00
102669	Texprep	Inv.21819 newsletter	£66.30	
102670	Northants CALC	Inv. 5380	£39.00	
102671	E.ON	Inv. 060991 Footway Lighting MaintenanceQ3	£247.24	£41.21
102672	2Commune Ltd	Inv. 491 Website, training, hosting, licence	£1,260.00	£210.00
102673	A Le Druillenec	Salary Month 10	£320.02	
102674	HMRC	Tax Month 10	£80.20	

8.3 To Note Receipts:

Date	Payer	Description	Amount
14.12.15	P Swift	Allotment Rent	£10.00
15.12.15	NCC	Mowing Grant 2015	£497.79
30.12.15	Mid Counties Co-Op	Burial Fees Plot 589; ERB 129	£185.00

- 910mins. **Internal Controls:**
9.1 To Note the Receipts and Payments Account ending 31st December 2015.
9.2 To confirm the adequacy of the Level of Fidelity Guarantee of £150,000.
9.3 To consider the effectiveness of the System of Internal Audit.
- 105 mins. **Audit Regime:**
10.1 To Note correspondence from Northants CALC relating to Audit Appointments
10.2 To confirm in principle that Croughton Parish Council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.
- 1120mins. **Budget 2016/2017:**
11.1 To Approve a Payments Budget.
11.2 To Approve a Receipts Budget.
- 1220 mins. **Precept 2016/2017:**
12.1 To Note information from SNC re. Parish Precept 2016/2017 and New Homes Bonus.
12.2 To Note the Tax Base for 2016/2017.
12.3 To set the Precept for 2016/2017.
- 1310mins. **Planning:**
13.1 Applications:
131.1 No. S/2015/3042/MAF
Proposal: Proposed BBQ Shelter & Toilet Block
Location: Royal Air Force RAF Croughton Road, RAF Croughton
13.2 Decisions: None.
13.3 Consultations: To comment on:
13.3.1 Draft Statement of Community Involvement
13.3.2 National Planning Policy changes
13.3.3 Draft Northamptonshire Parking Standards
- 143mins. **Casual Vacancy: To consider nominations to fill one Casual Vacancy by co-option:**
- 152mins. **Training: To consider training needs and to receive reports.**
- 1620mins. **Action Plan 2015/2016:**
16.1 Councillor, Representative and Warden Updates: **None.**
16.2 Councillor Actions:
16.2.1 Website: To consider next steps.
16.2.2 Cemetery: To consider tree/hedge works.
16.3 Community Action:
16.3.1 Gigaclear: Update
16.4 Policies, Plans and Procedures:
16.4.1 Action Plan 2015/2016: To review the Plan
16.4.2 Community Engagement Strategy 2015-2017: To review progress on 2015/2016 actions
16.4.3 Action Plan 2016/2017: To finalise the Plan.
- 1710mins. **Correspondence:**
17.1 Open Space, Sport and Recreation Review for West Northamptonshire: To complete the survey.
17.2 NCC Draft Budget 2016/2017 and Council Plan Consultation: To consider a response.
- 185mins. **Little Brook Ward Meeting, 18th January 2016: To finalise the Agenda.**
- 193 mins. **Annual Parish Assembly 2016: To set the date.**
- 203mins. **Any Other Business: For Information and at the discretion of the Chairman:**

201 min.

To receive items for the next Parish Council Meeting: - Monday 8th February 2016.

Total 2hr. 23mins

Signed:  Date: 4th January 2016