



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 10<sup>th</sup> March 2014 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1 min.           **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min.           **To Receive Requests for Dispensations:**
- 3 1 min.           **To invite Declarations of Interest:**
- 4 10 mins.       **Public Participation:** Members of the Public may speak to Agenda items.
- 5 1 min.           **To approve the Minutes of the Parish Council Meeting held 10<sup>th</sup> February 2014:**
- 6 5 mins.         **Matters Arising from item 5 not on the Agenda: For Information:**
  - 6.1     Clerk's Report

- 7 10 mins.       **Finance Matters:**
  - 7.1     Receipts & Payments and balance of bank accounts:  
Community Account: £1,121.62 (03.03.14)  
Direct Access Account: £17,932.31(03.03.14)

7.2     **To Ratify and Approve the Payments:**

Cheque No	Payee	Description	Total	vat
102489	A H Contracts	Inv. 7225 dog waste bin emptying	£24.00	£4.00
102490	Texprep	Inv. 20568 newsletter	£66.30	
102491	Anglian Water	Nov2013-Feb2014 Allotments £8.98 Cemetery £12.55	£21.53	
102493	A Le Druillenec	Salary Month 12	£319.99	
102494	HMRC	Tax Month 12	£71.60	
102495	A Le Druillenec	Reimbursement 1&1 webhostingFeb-May2014 £25.16 Stationery £46.49 Postage 90p	£72.55	£11.92

- 7.3     **To consider annual Membership of Northants ACRE at a cost of £35.00.**



7.4 To note Receipts:

Date	Payee	Description	Amount
19.02.14	Blackwell & Dorling	Advert Newsletter	£60.00

7.5 To Approve the Asset Register to YE 31<sup>st</sup> March 2014.

8 20mins.

**Planning:**

8.1 **Applications:**

8.1.1 No. S/2014/0127/FUL

Proposal: Conversion of existing redundant stables to single dwelling

Location: The Stables, Croughton House West, Church Lane, Croughton

8.1.2 No. S/2014/0128/LBC

Proposal: Conversion of existing redundant stables to single dwelling. By changing the doors and windows adding rooflights, internal openings and internal partitions and staircase.

Location: The Stables, Croughton House West, Church Lane, Croughton

8.1.3 No. S/2014/0208/FUL

Proposal: Conversion of garage to living accommodation with 1<sup>st</sup> floor extension over. Two storey extension to side with single storey link to new double garage

Location: 2 Portway, Croughton

8.1.4 No. S/2014/0112/FUL

Proposal: Proposed two storey rear extension

Amendment Details: Proposed two storey (part single) rear extension and new window to front (West) elevation

Location: 5 Mill Lane, Croughton

8.2 **Notices of Decision: None.**

9 2 mins.

**Training:**

9.1 To consider Training needs.

10 30mins.

**Action Plan 2013/2014:**

10.1 Councillor Reports: Cllr Davies: Portway Pocket Park

10.2 Councillor Actions:

10.2.1 Provision of Defibrillator: To consider action arising from the Case Officer's pre-application advice.

10.3 Community Engagement:

10.3.1 Affordable Housing: Progress Report

i)Provision of Footpath along Brackley Road: Update.

10.4 Policies, Plans and Procedures:

10.4.1 Community Engagement Strategy: Update from the Working Party.

10.4.2 Action Plan 2014/2015: To develop draft from culmination of 2013/2014 Action Plan.

10.4.3 Corporate Complaints Procedure: To review

10.4.4 Publication Scheme: To review.

11 10mins.

**Annual Parish Assembly: 7<sup>th</sup> April 2014:**

11.1 To review Chairman's Annual Report.

11.2 To select energy management topics.

11.3 To finalise arrangements.

12 3mins.

**Little Brook Ward Meeting: 21<sup>st</sup> July 2014:**

12.1 To decide on Guest Speaker.

13 3mins.

**Correspondence:**

13.1 Northamptonshire Highways: Community Enhancement Gangs: To derive a list of requests.

13.2. National Carers' Week: 9<sup>th</sup> - 14<sup>th</sup> June 2014: Information Roadshow:  
To suggest a date and venue for a visit.

**14** 1min. **Motion to exclude Members of the Public and the Press from the next item on the Agenda:**


**15** 2 mins. **Staffing: To Note the Clerk's Appraisal 2012/2013:**

**16** 1min. **Motion to re-open the Meeting to Members of the Public and the Press:**

**17** 3 mins. **Any Other Business: For Information and at the discretion of the Chairman.**

**18** 1 min. **To receive items for the next Parish Council Meeting - Monday 14<sup>th</sup> April 2014.**

Total 1hr 45mins

Signed:  Date: 3<sup>rd</sup> March 2014  
Clerk