

Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 7th February 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence
- 2 1 min. To invite Declarations of Interest
- 3 10 mins. Public Participation: Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 10th January 2011 (previously circulated)
- 5 5 mins. Matters Arising from item 4 not on the Agenda: For Information
- 5.1 Clerk's Report
- 6 5 mins. Finance Matters
- 6.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £2,800.32(01.02.11) Standard Life: £15,367.02 (01.02.11)
- 6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102180	A H Contracts	Inv 5224 dog waste bin emptying	£24.00	£4.00	
102181	Texprep	Inv 18567 newsletter	£66.80		
102183	Northants CALC	Training: Audit & Finance 20.01.11	£29.00		
102184	E.ON	Inv 015297 maintenance	£241.59	£35.98	
102185	E.ON	Electricity bill to 2 nd January 2011	£401.70	£59.83	
102186	B Tomlin	Reimbursement: Cemetery	£5.40	£0.80	
102187	A Le Druillenec	Salary Month 11; 7.5 hrs QPS	£373.23		
102188	HMRC	Tax Month 11	£98.40		
102189	A Le Druillenec	Reimbursement: stamps, ROW map, Mileage: Archiving 18.12.10 & QPS 10.01.11	£102.95	£5.50	
102190	CPF&VH	Inv 0862Use of Village Hall 01.10.10 - 31.03.	£500.00		
102191	E.ON	Re-numbering: Lamp Nos. 5, 35 & 36	£27.00	£4.50	

- 6.2 To note Receipts:

Date	Payer	Description	Amount
05.01.11	NCC	Empowerment Fund: VAS signs	£2,250.00
17.01.11	NCC	Parish Mowing 2010 s136 Agreement	£553.10

- 7** 15mins **Footway Lighting:**
7.1 To consider remedial works as recommended by E.ON in letter dated 27th January 2011:
7.1.1 Lamp No. 39 Portway Crescent: £846.80 + vat
7.1.2 Lamp No. 41 Portway Crescent: £1,093.00 + vat
7.1.3 Lamp No. 6 High Street: £154.00 + vat
- 8** 5mins **Insurance:**
8.1 To consider insurance cover for Footway Lighting
8.2 To review the level of Fidelity Guarantee
- 9** 5mins **Financial Controls:**
9.1 Internal Control Processes: To receive the Internal Control Councillor's Report for Q3.
9.2 Internal Audit Service: To receive the Report of the Internal Auditor's visit of 31st January 2011.
- 10** 3mins. **Training:**
10.1 To consider Training needs:
10.2 To review the Training Statement of Intent.
- 11** 10 mins. **Planning:**
11.1 **Applications:**
None.
11.2 **Licensing Consultations:**
11.2.1 Proposal: To sell alcohol and to provide live and recorded music until 11.59 p.m.
Location: The Reading Room, High Street Croughton
11.2.2 To Ratify Parish Council's comments of No Objections agreed at Meeting held 10th January 2011 in respect of renewal of Street Trader Licence for JB's Catering on A43 layby northbound between Croughton and Evenley
11.3 **Notice of Decision:**
None.
11.4 To Note Changes to the way SNC notifies Parish Council's about planning decisions effective as from 24th January 2011.
11.5 West Northamptonshire Joint Planning Unit: Pre-Submission Joint Core Strategy Consultation: To consider a response.
www.westnorthamptonshirejpu.org
11.6 The Localism Bill:
11.6.1 To Note proposals in respect of the planning system.
11.6.2 CPRE Planning Roadshow: 14th April 2011: 7.00 - 9.00 p.m. at Great Houghton
- 12** 15 mins. **Statutory Matters**
12.1 Review of Standing Orders: (Action Plan Objective)
To approve revisions to Standing Orders (Recommendations previously circulated)
12.2 Action Plan:
12.2.1 To review the outcomes of the Action Plan 2010/2011
12.2.2 To consider the Action Plan for 2011/2012
- 13** 10 mins. **Policy on Charitable Giving** (Action Plan Objective)
13.1 To consider a Policy on Charitable Giving
- 14** 5mins. **Allotments:**
14.1 To Note that tenancy agreements in relation to one full plot and one half plot end on 31st March 2011.
14.2 To review the Allocations Policy

- 15** 2mins. **Cemetery:**
15.1 To consider an application for a replacement memorial for plot no. 685.
- 16** 5mins. **Quality Status:** (Action Plan Objective)
16.1 To consider a date for the presentation of the Certificate
16.2 To consider the design of the Parish Council's letter head
- 17** 10 mins. **Local Elections 5th May 2011:**
17.1 To Note information dated 26th January 2011 from Electoral Services, SNC
17.2 To consider whether to pay for Poll Cards at a cost of £324.14 calculated as £60 setting up fee + 47p per elector (562 electors)
17.3 To consider an agenda for the hour long Q&A session at 6.30 p.m. on 14th March 2011.
- 18** 5 mins. **Highway Matters:** (Action Plan Objective)
18.1 Acquisition of 2 Vehicle Activated Signs:
17.1.2 To Note the schedule in respect of the completion of the project
18.2 NCC: To note situation in respect of carriageway repairs at Blenheim
- 19** 3 mins. **SNH Repairs to Fence at garage area 15-23 Wheelers Rise:**
19.1 To receive a Report on site meeting with Surveyor held 1st February 2011.
- 20** 10mins **The Annual Parish Assembly 2011:**
20.1 To confirm the date and venue
20.2 To compile the list of invitees
20.3 To draft an agenda
- 21** 2 mins. **SNAG:**
21.1 To appoint Village Representative
- 22** 3 mins. **Correspondence:**
22.1 To consider items of Correspondence:
None.
22.2 To note:
22.2.1 Northamptonshire Police: Transition from Community Panel Meetings to Street Briefings.
22.2.2 Environment Agency: Emergency Flooding Response - Exercise Watermark: 7-11 March 2011
22.2.3 NCC Approved Trader Scheme:
22.2.4 Needs and Aspirations Project for unpaid carers in Northamptonshire
22.2.5 Consultation on the future of the Public Forest Estate in England
22.2.6 Northamptonshire Best Village Competition 2011
22.2.7 Street Parties Guidance and Licensing Training
22.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:
i) SNC Lists of planning applications registered during periods 06.01.11 - 26.01.11
- 23** 3 mins. **Any Other Business: For Information and at the discretion of the Chairman**
- 24** 1 min. **To receive items for the next Meeting - Monday 14th March 2011.**
- Total 2hours 15 mins.

Signed: _____ Date: 1st February 2011
Clerk