



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 14th March 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Note: There will be no Public Forum this month.
Prior to the Parish Council Meeting the following events will take place in the
Parish Room at Croughton Village Hall
Election Q&A Session at 6.30 p.m.
Presentation of Certificate of Quality Status at 7.15 p.m.
Members of the Public and the Press are invited to attend

AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence
- 2 1 min. To invite Declarations of Interest
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 7th February 2011 (previously circulated)
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information**
 - 5.1 Clerk's Report
- 6 5 mins. **Finance Matters**
 - 6.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £1,024.99(07.03.11) Standard Life: £15,367.02 (07.03.11)
 - 6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102190	A H Contracts	Inv 5281 dog waste bin emptying	£24.00	£4.00	
102191	Texprep	Inv 18614 newsletter	£66.80		
102193	Anglian Water	Water Rates: 19.08.10 - 17.02.11 Allotments: £43.89 Cemetery: £29.49	£73.38		
102194	The Information Commissioner	Data Protection Renewal	£35.00		
102195	JJ Schofield	Website Maintenance Inv: jjs_croughton27-02-11	£50.00		
102196	L Ramsay	Mileage Towcester SNC Elections Briefing 17 th February2011	£13.60		
102197	P Gelder	Mileage Litchborough Engaging with Communities11thMay2010	£17.60		



Cheque No.	Payee	Description	Total	vat	Note
102198	A Le Druillenec	Salary Month 12; 5 hours QPS ¹	£355.08		
102199	HMRC	Tax Month 12	£88.60		

¹ Total QPS hours = 20

6.3 To note Receipts:

Date	Payer	Description	Amount
07.02.11	Northants CALC	Training Credit	£29.00
07.02.11	Banbury Memorials	Headstone Plot685	£25.00
07.02.11	WJ Franklin & Son	Re-open Plot 687	£75.00
02.03.11	Midcounties Co-Op Ltd	Inscription Plot 687	£15.00
04.03.11	Midcounties Co-Op Ltd	Headstone Plot 578	£25.00

7 5mins.

Training:

7.1 To consider Training needs:

8 3mins.

Footway Lighting:

8.1 To consider remedial works as recommended by E.ON in letter dated 27th January 2011:

8.1.1 Lamp No. 39 Portway Crescent: £846.80 + vat

8.1.2 Lamp No. 41 Portway Crescent: £1,093.00 + vat

8.1.3 Lamp No. 6 High Street: £154.00 + vat

9 5mins.

Cemetery:

9.1 To review the tariff of fees effective as from 1st April 2011.

10 5mins.

Allotments:

10.1 To allocate Plots 3 and 25.

10.2 To Note the situation in respect of the Waiting Lists.

10.3 To approve the Allocation Policy.

10.4 To consider placing number stakes at each plot and half plot.

10.5 To consider repairs to the collapsed end of the wall where the vehicular access meets the path.

10.6 To Note concerns over parking at the site.

1110 mins.

Planning:

11.1 Applications:

11.1.1 Ref: S/2011/0194/FUL

Proposal: Replacement detached double garage with bathroom and room/storage areas within roofspace

Location: Yew Tree House, Park End, Croughton

<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=64148>

11.2 Notice of Decision:

None.

11.3 SNC: Scheme of Delegation: To note changes to the way the Council considers planning applications and associated matters.

http://www.southnorthants.gov.uk/Proposed_scheme_of_delegation_final.pdf

11.4 West Northamptonshire Joint Planning Unit: Pre-Submission Joint Core Strategy Consultation: To consider a response.

www.westnorthamptonshirejpu.org

11.5 Northamptonshire Minerals and Waste Development Framework: Control and Management of Development DPD: To consider representations on the suggested changes made during examination:

http://www.northamptonshire.gov.uk/en/councilservices/Environ/planning/mwdf/Pages/DPD_Examination.aspx

11.6 SNC Conservation Strategy (Consultation draft): To consider comments.

<http://www.southnorthants.gov.uk/685.htm>

- 12 15 mins. **Statutory Matters:**
 12.1 Action Plan 2010/2011:
 12.1.1 To review the legal adequacy of and compliance with the Model Code of Conduct. (Action Plan Objective)
 12.1.2 To review the outcomes of the Action Plan 2010/2011.
 12.2 Action Plan 2011/2012:
 12.2.1 To consider the Action Plan for 2011/2012.
 12.3 Asset Register YE 31st March 2011:
 12.3.1 To Note briefing from the External Auditor
 12.3.2 To review the Asset Register
- 13 3 mins. **To consider the design of the Parish Council's letter head:**
- 14 2mins. **Grasscutting:**
 14.1 To engage the grasscutting services of Mr M Dempsey for 2011/2012.
- 15 10 mins. **Highway Matters:** (Action Plan Objective)
 15.1 Parking at Park End: To consider concerns expressed by residents.
- 16 10mins. **Annual Parish Assembly 2011:**
 16.1 To draft an agenda
- 17 5 mins. **Correspondence:**
 17.1 To consider items of Correspondence:
 17.1.1 OCC Closer to Communities Strategy: To appoint Cllrs Gelder and Murdoch to represent the Parish Council at an event on 6th April 2011 at Bicester Community College.
 17.1.2 Welcome Letters to newcomers: To consider an example Welcome letter and the inclusion of a Mission Statement
 17.1.3 Banbury CAB: To consider an appeal for financial support
 17.2 To note:
 17.2.1 Mrs Jean Morgan, Chief Executive, SNC: Departure at end of May 2011
 17.2.2 HS2 Consultation: Exhibition at Brackley 27th/28th May 2011
 17.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:
 i) SNC Lists of planning applications registered during periods .02.11 - .03.11
 ii) Northamptonshire Improvement and Efficiency Partnership Project
 iii) Northants CALC Update: January - February 2011 issue1/11
 iv) South Northants Homes: Major works Briefing paper January 2011
 v) NCC Youth Small Grants Scheme
 vi) Banbury CAB Appeal
- 18 3 mins. **Any Other Business: For Information and at the discretion of the Chairman**
- 19 1 min. **To receive items for the next Meeting - Monday 11th April 2011.**
- Total 1 hour 40 mins.

Signed: _____ Date: 7th March 2011
 Clerk