



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 11th November 2013 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence:
- 2 1 min. To Receive Requests for Dispensations:
- 3 1 min. To invite Declarations of Interest:
- 4 10 mins. Public Participation: Members of the Public may speak to Agenda items.
- 5 1 min. To approve the Minutes of the Parish Council Meeting held 14th October 2013:
- 6 5 mins. Matters Arising from item 5 not on the Agenda: For Information:
 - 6.1 Clerk's Report
- 7 10 mins. Finance Matters:
 - 7.1 Receipts & payments and balance of bank accounts:
Community Account: £1,549.12 (04.11.13)
Direct Access Account: £21,932.31 (04.11.13)
 - 7.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102460	A H Contracts	Inv. 7025dog waste bin emptying	£24.00	£4.00	
102461	Texprep	Inv. 20348 newsletter	£66.30		
102462	M Dempsey	Inv. 1015 Grasscutting	£495.00		
102463	E.ON	Inv. 041648 Lamp No. 30 Portway Lamp No. 38 Portway Crescent	£1,833.60	£305.60	
102464	A Le Druillenec	Salary Month 8	£319.99		
102465	HMRC	Tax Month 8	£71.60		
102466	A Le Druillenec	Reimbursement HP Laser Pro M1212NF Printer £129.00 USB £2.00 Stationery order Inv. 2117270 £92.04 Postage £1.50	£224.94	£50.48	1. 2.

Note 1. Includes £40 cashback; Note 2. Includes £39.60 cashback



7.3 To note Receipts:

Date	Payer	Description	Amount
Oct 2013	Tenants	Allotment Rent	£257.25
07.10.13	J & M Humphris	Burial fees Plot 581	£370.00
16.10.13	Sponsor	Newsletter	£100.00
Awaited	NCC	Mowing Agreement 2013	£497.79

7.4 Review of Financial Procedures: To adopt the current internal control processes.

7.5 Asset Register:

- 7.5.1 HP Laserjet 1200 printer & Brother Multi Function Copier MFC5840CN: To Approve the disposal of these assets and removal from the Asset Register.
- 7.5.2 To include the addition of the HP M1212nfMFP and Dymo 450 Labelwriter in the Asset Register.

815mins.

Planning:

8.1 Applications:

8.1.1 Application No. S/2013/1353/FUL

Proposal: Conversion and extension of garage to form integral living space and enlargement of a single storey rear extension

Location: 42 High Street, Croughton

[http://snc.planning-](http://snc.planning-register.co.uk/plandisp.aspx?recno=70339&cuuid=A35923B6-0CC3-4BA5-9050-62BE085A85AF)

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8.1.2 Application No. S/2013/1347/FUL

Proposal: Change of use to reclamation yard (previously approved under S/2001/0678/P with a personal condition 8).

Location: Park End Reclamation, Park End Barns, Croughton

[http://snc.planning-](http://snc.planning-register.co.uk/plandisp.aspx?recno=70303&cuuid=F9A9DBE0-BE0C-45AC-8194-6C3308548F11)

[register.co.uk/plandisp.aspx?recno=70303&cuuid=F9A9DBE0-BE0C-45AC-8194-6C3308548F11](http://snc.planning-register.co.uk/plandisp.aspx?recno=70303&cuuid=F9A9DBE0-BE0C-45AC-8194-6C3308548F11)

8.2 Notices of Decision:

8.2.1 Application No. S/2013/1216/NMA APPROVAL

Proposal: Non material amendment to S/2012/0175/FUL (Erection of 9 affordable homes including new adopted roadway, new rear service road to Townend Farm and associated services.) Change from adopted road to private road.

Location: Land off Brackley Road, Croughton

[http://snc.planning-](http://snc.planning-register.co.uk/plandisp.aspx?recno=69795&cuuid=4E36921E-2795-4E35-B33F-F9C8AB5F808C)

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8.3 SNC Local Plan: Issues Paper Consultation: To discuss.

9 3 mins.

Training:

9.1 To consider Training needs.

10 45mins.

Action Plan 2013/2014:

10.1 Councillor Reports:

10.1.1 Cllr Tomlin: Highways Update; Highways Warden scheme.

10.2 Councillor Actions:

10.2.1 Bus Stop at layby in Park End: To review the decision taken in October 2012. (Minute No. 10.2.1 CPC Meeting held 8th October 2012 refers)

10.2.2 Emergency Life Saving Equipment: To consider providing an Automated External Defibrillator (AED) and responder support programme in the Community

10.2.3 Budget 2014/2015: To receive suggestions.

10.3 Community Engagement:

10.3.1 Provision of Footpath along Brackley Road: To consider proposals.

10.3.2 Affordable Housing: Progress Report.

10.3.3.1 Facing Materials: To consider the choice of roofing tile.

10.3.3.2 Siting of substation on Brackley Road: For Information.

10.4 Policies, Plans and Procedures:

10.4.1 Policy for advertising on the Website: To consider revisions.

10.4.2 Charitable Giving Policy: To review.

10.4.3 Action Plan 2014/2015: To draft.

115mins.

Correspondence:

11.1 NCC Transport and Highways: Asset Management Consultation

11.2 Provision of Salt Bags /Private Salt Bins

11.3 Tree Packs

123mins.

Any Other Business: For Information and at the discretion of the Chairman.

131 min.

To receive items for the next Parish Council Meeting - Monday 9th December 2013.

Total 1hr.41mins.

Signed:



Clerk

Date: 4th November 2013