



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 15<sup>th</sup> April 2013 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1min. To Receive Apologies and Approve the Reasons for Absence:
- 2 1min. To receive requests for Dispensations:
- 3 1min. To invite Declarations of Interest:
- 4 10mins. Public Participation: Members of the Public may speak to Agenda items.
- 5 1min. To approve the Minutes of Parish Council Meeting held 11<sup>th</sup> March 2013:
- 6 5mins. Matters Arising from item 5 not on the Agenda: For Information:
  - 6.1 Clerk's Report
- 7 5mins. Finance Matters:
  - 7.1 Receipts & payments and balance of bank accounts 02.04.13:  
Barclays: Community Account: £1,030.96; Business Direct Access: £16,858.46
  - 7.2 To Approve the Payments:

Cheque No	Payee	Description	Total	vat
DD	BT plc	Telephony Q01601 YY	£214.57	£35.76
102399	A H Contracts	Inv. dog waste bin emptying	£36.00	£6.00
102400	Texprep	Inv. 20002 newsletter	£66.80	
102401	SNC	Non Domestic rates Cemetery	£133.98	
102402	Northants CALC	Inv. 3777 Membership Subs £175.82 Internal Audit Service £145.00	£320.82	
102403	A Le Druillenec	Salary Month 1	£317.15	
102404	HMRC	Tax Month 1	£70.60	

7.4 To note Receipts:

Date	Payee	Description	Amount
March 2013	Tenants	Allotment Rent	£24.90
April 2013	Tenants	Allotment Rent	£54.40

7.5 To Note the date of the External Audit: 1<sup>st</sup> July 2013.

7.6 To review the level of Fidelity Guarantee.



- 8**                    **Planning:**  
8.1      **Applications: None.**  
8.2      **Notices of Decision: None.**
- 9**10mins.        **New Homes Bonus Consultation:**  
9.1      To comment on the SNC Policy document. (Deadline 31<sup>st</sup> May 2013)
- 10**10mins.       **Community Infrastructure Levy:**  
10.1     To comment on the SNC preliminary draft Charging Schedule.  
(Deadline 29<sup>th</sup> April 2013)
- 11**3mins.         **Training:**  
11.1     To consider Training needs:  
11.1.1 CPRE Planning Road Show: 1<sup>st</sup> May 2012 Great Houghton
- 12**15mins.       **Allotments:**  
12.1     Pigsty at Plot 1: To decide a course of action.  
12.2     Creation of Path on the south side of the site: To agree to proceed.  
12.3     Allotment Wall:  
12.3.1   To explore funding sources  
12.3.2   To complete the job to remove the ivy  
12.3.3   To consider ongoing maintenance.
- 13**20mins.       **Action Plan:**  
13.1     Councillor Representative and Warden Updates:  
13.1.1   Tree Warden: Cllr Bodley-Scott  
13.1.2   CPF&VH: Cllr Robbins  
13.2     Councillor Actions:  
13.2.1   Website: To consider costs for the upgrade: Cllr Davies  
13.3     Community Engagement:  
13.3.1   Affordable Housing Development: Update  
13.4     Policies, Plans and Procedures  
13.4.1   To review the Policy on Special Meetings.  
13.4.2   To review the Policy on Advertising in the Newsletter and on the Website.  
13.4.3   To Approve and sign off the Action Plan for 2013/2014.
- 14**15mins.       **SNC Local Plan:**  
14.1     To receive a report of the Working Party.  
14.2     To recommend input from Croughton for inclusion in the SNC Local Plan.
- 15**5mins.         **Highway Matters:**  
15.1     Safer Routes to School 20 mph zone.  
15.2     B4031 Carriageway Resurfacing Update
- 16**5mins.         **Annual Parish Assembly: 8<sup>th</sup> April 2013:**  
16.1     To consider any feedback.
- 17**3mins.         **SNH Walkabout 10<sup>th</sup> April 2013:**  
17.1     To receive a Report and consider any matters arising.
- 18**1 min.         **Correspondence:**  
18.1     To Consider: **None.**  
18.2     For Information:  
18.2.1   SNC 'Explore' publications promoting the District: Canals; Heritage;  
Family Fun
- 19**3 mins.         **Any Other Business: For Information and at the discretion of the Chairman**
- 20**1 min.         **To receive items for the Annual Parish Council Meeting - Monday 13<sup>th</sup> May 2013.**
- Total: 1hr.55mins.

Signed: A. H. D. M. A. Clerk

Date: 8<sup>th</sup> April 2013

