



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 14<sup>th</sup> April 2014 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1 min.           **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min.           **To Receive Requests for Dispensations:**
- 3 1 min.           **To invite Declarations of Interest:**
- 4 10 mins.       **Public Participation:** Members of the Public may speak to Agenda items.
- 5 1 min.           **To approve the Minutes of the Parish Council Meeting held 10<sup>th</sup> March 2014:**
- 6 5 mins.         **Matters Arising from item 5 not on the Agenda: For Information:**
  - 6.1     Clerk's Report
- 7 10 mins.       **Finance Matters:**
  - 7.1     Receipts & Payments and balance of bank accounts:  
Community Account: £423.45 (07.04.14) Direct Access Account: £18,022.39(02.04.14)
  - 7.2     To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat
DD	BT plc	telephony	£214.80	£35.80
102496	A H Contracts	Inv. 7275 dog waste bin emptying	£24.00	£4.00
102497	Texprep	Inv. 20613 newsletter	£66.30	
102498	M Dempsey	Inv. 1033 Grasscutting	£360.00	
102499	SNC	Cemetery non-domestic rates	£136.59	
102500	E.ON	Electricity	£408.65	£
102501	E.ON	Inv. 046012	£246.73	£41.12
102502	Northants CALC	Inv. 4258	£29.00	
102503	R Robbins	Inv. 28310 Cemetery trees	£99.69	
102504	A Le Druillenec	Salary Month 1	£313.39	
102505	HMRC	Tax Month 1	£78.20	
102506	A Le Druillenec	Reimbursement Mileage Litchborough 18Mar14 £10.80 2 No.Toner Cartridges £101.98	£112.78	£16.99



7.3 To note Receipts:

Date	Payee	Description	Amount
March 2014	Tenants	Allotment Rent	£32.00

7.4 To Note the Budget Monitoring Report for March 2014.

7.5 To Note the Report of the Internal Control Councillor for Q4.

8 10mins.

**Planning:**

8.1 **Applications:**

8.1.1 No. S/2014/0331/LBC

Proposal: Retrospective Listed Building Consent for Existing Canopy

Location: Croughton House West, Church Lane, Croughton

8.1.2 No. S/2014/0288/FUL

Proposal: Replace flat roofed dormer with larger roofed dormer to front to create additional living accommodation. 4 no. roof lights to rear.

Location: 6 Portway Drive, Croughton

8.2 **Notices of Decision:**

8.2.1 No. S/2014/0208/FUL

WITHDRAWN

Proposal: Conversion of garage to living accommodation with 1<sup>st</sup> floor extension over. Two storey extension to side with single storey link to new double garage

Location: 2 Portway, Croughton

8.2.2 No. S/2014/0112/FUL

APPROVED

Proposal: Proposed two storey rear extension

Amendment Details: Proposed two storey (part single) rear extension and new window to front (West) elevation

Location: 5 Mill Lane, Croughton

8.3 New Homes Bonus: To Note correspondence from SNC Grants Officer in respect of Allocations.

9 2 mins.

**Training:**

9.1 To consider Training needs.

9.2 Report on Training Session: Legal Ease not Legalese held 18<sup>th</sup> March 2014.

10 30mins.

**Action Plan 2013/2014:**

10.1 Councillor Reports: **None**

10.2 Councillor Actions:

10.2.1 Provision of Defibrillator:

10.2.1.1 To Note the opinion of Northamptonshire Highways in respect of proposed location.

10.2.1.2 To Resolve to apply for planning permission.

10.3 Community Engagement:

10.3.1 Affordable Housing: Progress Report

i) Provision of Footpath along Brackley Road: Update.

10.4 Policies, Plans and Procedures:

10.4.1 Community Engagement Strategy: To Approve.

10.4.2 NALC model Financial Regulations: To customise.

10.4.3 Code of Conduct: To review.

10.4.4 Equal Opportunities Policy: To Adopt.

10.4.5 Action Plan 2014/2015: To Approve.

11 5mins.

**Annual Parish Assembly: 7<sup>th</sup> April 2014:**

11.1 To consider any matters arising.

12 3mins.

**Little Brook Ward Meeting: 21<sup>st</sup> July 2014:**

12.1 To decide on Guest Speaker.


13

**Correspondence: None.**

141min.            **Any Other Business: For Information and at the discretion of the Chairman.**

15 1 min.        **To receive items for the Annual Parish Council Meeting - Monday 12<sup>th</sup> May 2014.**

Total 1hr 21 mins

Signed:  Date: 7<sup>th</sup> April 2014  
Clerk