



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Annual Parish Council Meeting -
- to be held on -
Monday, 14th May 2012 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To elect the Chairman:**
- 2 1 min. **To receive the Chairman's Declaration of Acceptance of Office:**
- 4 1 min. **To elect the Vice Chairman:**
- 5 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 6 1 min. **To invite Declarations of Interest:**
- 7 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 8 1 min. **To approve the Minutes of the Meeting held 16th April 2012:**
- 9 5 mins. **Matters Arising from item 8 not on the Agenda: For Information:**
9.1 Clerk's Report
- 10 15 mins. **Finance Matters:**
10.1 Receipts & payments and balance of bank accounts:
 Barclays Bank: £10,803.75 (08.05.12) Standard Life: £13,048.83 (08.05.12)
10.2 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102311	A H Contracts	Inv. 6122 dog waste bin emptying	£24.00	£4.00
102312	Texprep	Inv. 19424 newsletter	£66.80	
102313	M Dempsey	Inv. 924 Grasscutting	£705.00	
102314	E.ON	Inv. 027749 Maintenance	£246.73	£41.12
102315	Croughton Reading Room	Inv. 057 Room hire Joint Open Forum 06Mar12: £24.00 APA 30Apr12: £24.00	£48.00	
102316	A Le Druillenec	Salary Month 2	£315.75	
102317	HMRC	Tax Month 2	£72.00	
102318	E.ON	Electricity Q3&Q4 11/12; Q1 12/13	£1,256.64	£209.43

10.2.1 To Approve Land Registry search costing between £5.00 and £21.00 in respect of ownership of small parcel of land to the west of Portway Pocket Park.

10.3 To note Receipts:

Date	Payer	Description	Amount
Apr/May 2012	Tenants	Allotment Rent	£191.95
19.04.12	HMRC	Vat refund period 18Sep11-07Mar12	£497.04
20.04.12	SNC	Precept first half year instalment	£8,330.50

10.3 Bank Mandate: To consider any amendments.

10.4 Internal Controls:

10.4.1 To Note the Report of the Internal Control Councillor for Quarter 4

10.4.2 To consider action in respect of storage.

11 10 mins.

Planning:

11.1 **Applications:**

11.1.1 Ref: S/2012/0429/FUL

Proposal: Single storey extension to rear

Location: 57a High Street, Croughton

<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=66781>

11.1.2 Ref: 12/00013/WAS Revised Site Plan

Proposal: Creation of 3 no. course fishing lakes for recreational purposes including access track, car and coach parking, facilities building and ancillary importation and infill of inert material

Location: former Astwick Quarry, Croughton NN13 5LL

www.northamptonshire.gov.uk

11.2 **Notice of Decision:**

None.

11.3 **Consultation:**

Proposed Wind Turbines at Gateridge Farm, Croughton - Scope of Works: To comment on the proposed Supporting Statement and Assessment Methods.

11.4 **Neighbourhood Planning:** To instigate a review of this topic.

12 10mins.

Insurance Renewal:

12.1 To review the adequacy of the sums insured for the allotment wall.

12.2 To approve the Insurance Renewal effective as from 1st June 2012 and total Premium cover in the sum of £427.36 + additional premium for increased sums insured in respect of the Allotment Wall.

13 2mins.

Purchase of Office Equipment:

13.1 To consider the purchase of a monitor in the max. sum of £100.

14 5 mins.

To consider Training needs.

15 1min.

To appoint a Tree Warden

16 1min.

To appoint a Parish Paths Warden

17 1min.

To appoint a Parish Highway Warden

18 5mins.

Asset Register:

18.1 To approve disposal of the Brother 2030 laser printer and its replacement with the HP Laserjet printer 1200 at a value in the sum of £250.

18.2 To approve the Asset Register at YE 31st March 2012.

18.3 To approve the Asset Register to date.

19 10mins.

Statutory Matters:

19.1 Annual Return for YE 31st March 2012:

19.1.1 To Approve Section 1.

19.1.2 To Approve Section 2.

19.2 To Note the appointment of BDO LLP as External Auditor for Northamptonshire Councils up to and including the Audit for YE 31st March 2017.

20 10 mins.

Action Plan 2012/2013:

20.1 To consider objectives for inclusion in the Action Plan for 2012/2013.

21 5mins.

Annual Parish Assembly 2012:

21.1 To review the process and consider matters arising from the Annual Parish Assembly.

22 15mins.

Highway Matters: (Action Plan Objective)

22.1 Creation of footpath along Brackley Road: To consider feedback from the consultation with residents.

22.1 Street Doctor Updates.

23 5mins.

Correspondence:

23.1 To consider items of Correspondence:

23.1.1 South Northants Area Support Team: Neighbourhood Watch: Request for an annual donation in the sum of £10.00.

23.1.2 Northants CALC: The Localism Act 2011 and the Standards Regime

23.1.3 NCC Transport & Highways Newsletter April 2012

24 3mins.

Any Other Business: For Information and at the discretion of the Chairman

25 1 min.

To receive items for the next Parish Council Meeting - Monday 11th June 2012.

Total 2hrs.

Signed: A. H. Owen Date: 8th May 2012
Clerk