

# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Annual Parish Council Meeting -**  
**- to be held on -**  
**Monday, 13<sup>th</sup> July 2015 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
 The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 11 min.            **Chairman's Announcement:** Openness of Local Government Bodies Regulations 2014:
- 22mins.           **To Receive Apologies and Approve the Reasons for Absence:**
- 31 min.           **To Receive Requests for Dispensations:**
- 41 min.           **To invite Declarations of Interest:**
- 510 mins.        **Public Participation:** Members of the Public may speak to Agenda items.
- 61 min.           **To approve the Minutes of the Parish Council Meeting held 8<sup>th</sup> June 2015:**
- 75 mins.         **Matters Arising from item 6 not on the Agenda: For Information:**  
 7.1      Clerk's Report
- 810 mins.        **Finance Matters:**  
 8.1      Receipts & payments and balance of bank accounts:  
          Barclays Bank: £1,040.65 (06.07.15) Business Direct: £24,609.37 (06.07.15)  
 8.2      To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
DD	BT plc	Telephony Bill No.	tbc		
102623	A H Contracts	Inv. 8060 dog waste bin emptying	£24.00	£4.00	
102624	Texprep	Inv. 21445 newsletter	£66.30		
102625	M Dempsey	Inv. 1107 Grasscutting	£690.00		
102626	E.ON	Inv. 056133 Maintenance Agreement	£246.73	£41.12	
102627	E.ON	Electricity Apr-Jun15	tbc		
102628	A Le Druillenec	Salary Month 4	£320.22		
102629	HMRC	Tax Month 4	£80.00		

### 8.3 To Note Receipts:

Date	Payer	Description	Amount
03.06.15	HMRC	Vat refund	£365.57
29.06.15	L Rickett	Advert	£8.00
01.07.15	Mid Counties Co-Op	Ashes Plot 18	£55.00
06.07.15	Western Power Distribution	Wayleave	£4.60

93 mins.

#### Annual Return 2014/2015:

9.1 To Note correspondence received from the External Auditor in respect of Fixed Assets.

9.2 To Approve the following Amendment to Box 9 2015 of the Annual Return: Re-state total fixed assets as £920,177.

105mins.

#### Auto Enrolment:

10.1 To Note the Staging Date of 1<sup>st</sup> April 2016 for Croughton Parish Council.

10.2 To Note action to be taken to comply with the regulations.

1110mins.

#### Planning:

##### 11.1 Applications:

11.1.1 No. S/2015/1462/FUL

Proposal: Dormer Windows to rear

Location: 25 High Street, Croughton

11.1.2 No. S/2015/1367/OUT

Proposal: Residential development of 9 dwellings with access (Outline)

Location: Land at Townend Farm, Townend Close, Croughton

11.1.3 FOR INFORMATION: Pre-Application enquiry in respect of a prospective residential development at land to the north of the ROW, land at Townend Farm.

11.1.4 FOR INFORMATION: Feedback from Open Evening held 25<sup>th</sup> June 2015 in respect of proposed development at land off B4031 and Portway.

##### 11.2 Decisions:

11.2.1 No. S/2015/0623/FUL REFUSAL

Proposal: Front Porch

Location: Moss Cottage, 48 High Street, Croughton

125mins.

**Casual Vacancies: To consider nominations to fill 3 Casual Vacancies by co-option:**

133mins.

#### Training:

13.1 To consider training needs.

1420mins.

#### Action Plan 2015/2016:

14.1 Councillor, Representative and Warden Updates:

14.1.1 Footpaths Warden: To review the maintenance of AF11.

14.2 Councillor Actions:

14.2.1 Health and Safety Risk Assessments: To receive feedback on public sites and lighting stock and consider any recommendations.

14.3 Community Engagement:

14.3.1 To Approve a letter of thanks for the reinstatement of the Highway Verge along Brackley Road.

14.3.2 Website: To consider a proposal from 2Commune.

14.3.3 To consider a project to satisfy the New Homes Bonus funding criteria.

14.4 Policies, Plans and Procedures:

14.4.1 Action Plan Review: To update actions for Q1.

14.4.2 Transparency Code: To review compliance.

155mins.

**Correspondence:**

15.1 Police and Crime Commissioner: To suggest issues for the Walkabout on 18<sup>th</sup> August 2015.

15.2 Metropolitan Police: To consider a request to install a temporary Automatic Number Plate Reading Camera on a lamp column No 2 or lamp column No 3 at Park End.


163mins.

**Any Other Business: For Information and at the discretion of the Chairman**

171 min.

**To receive items for the next Parish Council Meeting: - Monday 10<sup>th</sup> August 2015.**

Total 1hr. 26mins.

Signed:  Date: 6<sup>th</sup> July 2015