



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 14th October 2013 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To Receive Requests for Dispensations:**
- 3 1 min. **To invite Declarations of Interest:**
- 4 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 5 1 min. **To approve the Minutes:**
5.1 Parish Council Meeting held 9th September 2013:
5.2 Extra Ordinary Meeting held 23rd September 2013
- 6 5 mins. **Matters Arising from item 5 not on the Agenda: For Information:**
6.1 Clerk's Report
- 7 10 mins. **Finance Matters:**
7.1 Receipts & payments and balance of bank accounts:
 Community Account: £9,315.27 (02.10.13)
 Direct Access Account: £17,432.31 (02.10.13)
7.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102449	R Cash	Woodstain	£13.99	£2.33	To Ratify
DD	BT plc	Telephony Bill Ref: Q0185K	£224.30	£37.38	
102450	A H Contracts	Inv.6975 dog waste bin emptying	£24.00	£4.00	
102451	Texprep	Inv. 20297 newsletter	£66.80		
102452	M Dempsey	Inv. 1011 Grasscutting	£345.00		
102453	CPRE	Planning Roadshow 6 th Nov 13	£29.00		
102354	E.ON	Lighting Maintenance Inv 041005	£246.73	£41.12	
102455	E.ON	Electricity 01/07/2013-30/09/2013	£416.45	£69.41	
102456	A Le Druillenec	Salary Month 7	£320.19		
102457	HMRC	Tax Month 7	£71.40		
102458	A Le Druillenec	Reimbursement 100x 2 nd class stamps	£50.00		



- 7.3 To Approve s137 expenditure in the sum of £25.00 for a poppy wreath.
- 7.4 To consider the purchase of a laser printer to replace the existing equipment.
- 7.5 To note Receipts:

Date	Payer	Description	Amount
Sept 2013	Tenants	Allotment Rent	£24.90
20.09.13	SNC	Precept 2 nd half yr instalment	£8,330.50

- 7.3 Internal Controls: To Note the Report for Q2.

85mins.

Planning:

8.1 **Applications:**

8.1.1 Application No. S/2013/1216/NMA FOR INFORMATION ONLY
 Proposal: Non material amendment to S/2012/0275/FUL (Erection of 9 affordable homes including new adopted roadway, new rear service road to Townend Farm and associated services.) Change from adopted road to private road.

Location: Land off Brackley Road, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=69795&cuuid=4E36921E-2795-4E35-B33F-F9C8AB5F808C>

8.2 **Notices of Decision:**

8.2.1 Application No. S/2013/1052/FUL APPROVAL

Proposal: Replacement conservatory roof

Location: 55 High Street, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=69907&cuuid=910FC5A0-FD18-467C-A170-28ECB591F6F5>

8.2.2 Application No: S/2013/1015/FUL APPROVAL

Proposal: Proposed floodlit multi-use games area

Location: Land adjacent to Building 50, RAF, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=69857&cuuid=CD3FD686-9555-43BC-B177-68EBAB5D9B66>

8.2.3 Application No. S/2013/1006/FUL REFUSAL

Proposal: Conversion and extension of garage to form integral living space and enlargement of a single storey rear extension

Location: 42 High Street, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=69835&cuuid=2BAE3D8B-D86B-4CF7-A9B3-AF8D056825F8>

8.2.4 Application No. S/2013/1019/FUL APPROVAL

Proposal: Change of use from agricultural land to residential garden land

Location: Park End, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=69795&cuuid=4E36921E-2795-4E35-B33F-F9C8AB5F808C>

- 8.3 SNC Local Plan: Issues Paper Consultation: To appoint a max. of 2 Members to attend SNC Briefings to be held 12th and 13th November 2013.

- 8.4 Community Infrastructure Levy: To Note revised timetable.

- 8.5 Minerals and Waste Local Plan: Final Draft plan: Consultation

9 3 mins.

Training:

- 9.1 To consider Training needs.

- 9.2 To nominate 2 attendees for the CPRE Planning Roadshow on 6th November 2013.

- 9.3 To receive a Report on the Finance for Clerks/RFOs held 23rd September 2013

10 45mins.

Action Plan 2013/2014:

10.1 Councillor Reports:

- 10.1.1 Cllr Davies: Croughton All Saints CE Primary School
- 10.1.2 Cllr Tomlin: Croughton Reading Room

10.2 Councillor Actions:

10.2.1 Highways Updates:

10.2.1.1 Wheelers Rise: To Note completion of carriageway resurfacing.

10.2.1.2 B4031 Park End -Blenheim: To Note timetable for carriageway resurfacing.

10.2.1.3 Safer Routes to School Scheme: 20mph Speed limit: To Note inclusion in Northamptonshire Highways' list of works planned in October 2013.

10.2.2 Allotments:

10.2.2.1 Allotment Wall: To recommend action arising from site Meeting held 19th September 2013 with Conservation Officer, SNC

10.2.2.2 Waiting List: To Note the position.

10.2.2.3 To Approve a request for a Shed.

10.2.2.4 To consider a request to bring chickens on to the site.

10.2.3 Health & Safety Review of Parish Sites and Lighting Stock: Progress report.

10.3 Community Engagement:

10.3.1 Superfast Broadband: Report on Tove Valley Broadband 19th September 2013.

10.3.2 Provision of Footpath along Brackley Road: Report on site meeting held 1st October 2013.

10.3.3 Affordable Housing: Progress Report.

10.3.3.1 Facing Materials: To Note the choice of brick.

10.4 Policies, Plans and Procedures:

10.4.1 To Approve the Policy, Rules and Agreement for the Allotment Gardens.

10.4.2 To instigate a review of Standing Orders and Financial Regulations in light of the new models published by NALC on 4th October 2013.

10.4.3 Financial Procedures: To set a date to review.

10.4.4 Action Plan 2013/2014: Review and Update.

10.4.5 Action Plan 2014/2015: To draft.

115mins.

Correspondence:

11.1 SNC Community Grants: To consider projects.

11.2 Local Transport Plan: Consultation.

11.3 Northants Police: Invitation to take part in Community Speedwatch 2014/15.

123mins.

Little Brook Ward Meeting:

12.1 To Note date: 27th January 2014 at Aynho.

12.2 To put forward requests for Agenda items.

133mins.

Any Other Business: For Information and at the discretion of the Chairman.

131 min.

To receive items for the next Parish Council Meeting - Monday 11th November 2013.

Total 1hr.34mins.

Signed:  Date: 7th October 2013
Clerk