

# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

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Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 11<sup>th</sup> October 2010 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 1 min. To Receive Apologies and Approve the Reasons for Absence
- 2 1 min. To invite Declarations of Interest
- 3 10 mins. Public Participation: Members of the Public may speak to Agenda items.
- 4 1 min. To approve the Minutes of the Meeting held 13<sup>th</sup> September 2010 (previously circulated)
- 5 5 mins. Matters Arising from item 4 not on the Agenda: For Information
- 5.1 Clerk's Report
- 6 10 mins. Finance Matters
- 6.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £8,360.96 (30.09.10) Standard Life: £15,367.02 (14.09.10)
- 6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102151	L Ramsay	Reimbursement Emergency Kit	£20.99		To Ratify
102152	A H Contracts	Inv 4996 dog waste bin emptying	£23.50	£3.50	
102153	Texprep	Inv 18306 newsletter	£61.20		
102154	M Dempsey	Inv 805 grasscutting	£690.00		
102155	E.ON UK Energy Services	Inv 012842 Lighting Maintenance	£228.94	£34.10	
102156	A Le Druillenec	Salary Month 7	£310.15		
102157	HMRC	Tax Month 7	£77.60		
102158	Royal British Legion	Poppy Wreath	£25.00		S137 pay <sup>t</sup>

- 6.2 To note Receipts:

Date	Payer	Description	Amount
01.09.10	J Wintour	Allotment Rent Plot 26	£10.00
13.09.10	Sponsor	Newsletter	£734.40
21.09.10	SNC	2 <sup>nd</sup> instalment Precept	£7,750.00

- 6.3 Parish Grasscutting s136 Agreement with NCC: To Note the full claimable amount for 2010 is £553.10.
- 6.4 Budget Monitoring: To note the position to 30<sup>th</sup> September 2010.

- 6.5 To consider Training needs:  
6.4.1 SNC Licensing Consultation Training 16<sup>th</sup> November 2010  
6.4.2 Northants CALC
- 7 10 mins
- Planning:**
- 7.1 **Applications:**  
a) Ref: S/2010/1144/FUL  
Proposal: First floor rear extension, replacement of existing flat roof with pitched roof, and cladding of rear wall with stone  
Location: 30 High Street Croughton  
<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=63149>  
b) Ref: S/2010/1163/FUL  
Proposal: Replace the flat roof with a pre-insulated pitched roof with matching gable cladding fascias and rainwater downpipes  
Location: Building 75 RAF Croughton  
<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=63146>
- 7.2 **Notices of Decision:**  
c) Ref: S/2010/0905/FUL REFUSED  
Proposal: Two storey rear extension  
Location: 8 High Street Croughton
- 7.3 Windfarms and Planning Policy: To note correspondence from Cherwell District Council
- 7.4 Energy from Waste Incinerator at Ardley Fields: Ref: MW 0078/10:  
7.4.1 To note additional information relating to the application.  
<http://myeplanning.oxfordshire.gov.uk>
- 8 15 mins.
- Public Rights of Way:**
- 8.1 **Public Footpath AF13:**  
8.1.1 To note the existence of the emergency closure order  
8.1.2 To consider a further extension of the temporary closure and implementation of an additional Traffic Regulation Order to 27<sup>th</sup> March 2011
- 8.2 **The Definitive Map and Statement for Northamptonshire:**  
8.2.1 To agree that the Parish Council enters into a Licence Agreement with Northamptonshire County Council to hold and use Extracts of the Definitive Map for Northamptonshire.  
8.2.2 To approve an order for extra copies of the Parish Centred Map at a cost of £5.50 per copy
- 9 10 mins.
- Statutory Matters**
- 9.1 **Risk Assessment of Public Areas:** (Action Plan Objective)  
9.1.1 Lighting Areas:  
9.1.1 To receive Reports  
9.1.2 To agree action arising from the Reports
- 9.2 **Annual Review of Financial Regulations:** (Action Plan Objective)  
9.2.1 To consider recommendations arising from the Review.
- 10 5 mins.
- Quality Status:** (Action Plan Objective)  
10.1 To review progress on the preparation of the Parish Council's Portfolio.
- 11 15 mins
- Community Engagement Strategy:**  
11.1 To consider responses from the public Consultation to 30<sup>th</sup> September 2010.  
11.2 To approve the final document.
- 12 15 mins
- Emergency Response Plan:**  
12.1 To consider responses from the public Consultation to 30<sup>th</sup> September 2010.  
12.2 To approve the final document.

13 15 mins.

**Highway Matters:** (Action Plan Objective)

**13.1 Acquisition of 2 Vehicle Activated Signs:**

- 13.1.1 To agree in principle the purchase of 2 VAS devices at a cost of £1,676.00 each plus data logger at £113.52 per sign plus associated estimated costs of approximately £5,400 in respect of traffic management, staff and connection costs as supplied by the Agent for NCC Highways in respect of their installation at Park End near Croughton House and at Blenheim, opposite No. 19.
- 13.1.2 To accept the offer of Matched Funding from NCC and to resolve to proceed on that basis.
- 13.1.3 NCC Empowering Councillors and Communities Fund:
  - 13.1.3.1 To clarify the situation in respect of the availability of Cllr Sawbridge's pledge of £2,250.00 as a component of the Parish Council's Matched Funds
  - 13.1.3.2 Subject to information at 13.1 to review acceptance of this offer.

14 5 mins

**Correspondence:**

- 14.1 To consider items of Correspondence:
  - 14.1.1 NCC Concessionary Bus Fares: To consider proposed changes to the current arrangements to take effect from 1<sup>st</sup> April 2011.
  - 14.1.2 OCC Closer to Communities Strategy: To nominate one representative to attend an event at Banbury Town Hall from 6.30-8.30 p.m. on Thursday 18<sup>th</sup> November 2010.
- 14.2 To note:
  - 14.2.1 Community Policing: 'Have your Say' Event: 7 p.m. - 9 p.m. on 17<sup>th</sup> November 2010 Magdalen College School, Brackley
- 14.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:
  - i) SNC Lists of planning applications registered during periods 09.09.10 - 29.09.10
  - ii) NCC Trading Standards Approved Trader Scheme
  - iii) NCC/Milton Keynes Council: Project Reduce news September 2010
  - iv) Northants CALC: Update September -October 2010
  - v) Came & Company: Parish Matters Autumn 2010

15 3 mins

**Any Other Business: For Information and at the discretion of the Chairman**

16 1 min.

**To receive items for the next Meeting - Monday 8<sup>th</sup> November 2010.**

Total 2 hr 2 mins.

Signed: \_\_\_\_\_ Date: 5<sup>th</sup> October 2010  
Clerk