



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 8th August 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To invite Declarations of Interest:**
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. **To approve the Minutes:**
4.1 Parish Council Meeting held 11th July 2011
4.2 Extra Ordinary Meeting held 25th July 2011
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
5.1 Clerk's Report
- 6 10 mins. **Finance Matters:**
6.1 Receipts & payments and balance of bank accounts:
 Barclays Bank: £1,308.63 (01.08.11) Standard Life: £16,469.24 (01.08.11)
6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102235	A H Contracts	Inv 5586 dog waste bin emptying	£36.00	£6.00
102236	Texprep	Inv 18899 Newsletter	£66.80	
102237	M Dempsey	Inv 868 Grasscutting	£865.00	
102238	Northants CALC	Inv 3051 Training 30June 2011	£58.00	
Credit Note	Northants CALC	Inv 3051 Training 02 July 2011	£29.00	
102239	R Robbins	Reimbursement Allotments	£8.93	£1.49
102240	Broker Network Ltd	Inv 11760 revised insurance schedule premium	£25.00	
102241	E.ON	Inv HB75E4522 period 01.04.11 - 30.06.11	£411.78	£68.63
102242	A Le Druillenec	Salary Month 5	£310.35	
102243	HMRC	Tax Month 5	£77.40	



6.2 To note Receipts:

Date	Payer	Description	Amount
04.07.11	Western Power Distribution	Wayleaves: Portway Drive £18.55 Croughton Village Hall £4.60	£23.15
11.07.11	J & M Humphris	Burial Fees Plot 733A	£140.00
27.07.11	H J Tims	Advert August Newsletter	£6.00
27.07.11	J & M Humphris	Headstone Plot 733A	£30.00

7 3 mins.

Training:

- 7.1 To consider requests for Training.
- 7.2 Council tax setting process session: 2 places available, September 2011

8 20mins.

Allotments:

- 8.1 To consider the recommendations of the Report of the informal Meeting held 27th June 2011:
 - 8.1.1 To consult all tenants on the request to extend Plot 20 to incorporate an adjacent amenity space (issue 1 of the report)
 - 8.1.2 To review the wording of the Tenancy Agreement (issue 4 of the report)
 - 8.1.3 To address the demand for plots and half plots (issue 4 of the report)
 - 8.1.4 To undertake no standardisation of plot size (issue 5 of the report)
 - 8.1.5 To review the rules in respect of pets on allotments (issue 6 of the report)
 - 8.1.6 To consider renting out the pig sty as a storage area (issues 7 of the report)
 - 8.1.7 To review the rules in respect of sheds to allow sheds on the north side of the southern plots (issue 8 of the report)
 - 8.1.8 To incorporate in the Action Plan a review the operation of the Allotment Gardens (issue 9 of the report)
- 8.2 To review the Allocations policy
- 8.3 To review the rent
- 8.4 To consider the purchase of a No Parking/Keep Clear/Access for Emergency Vehicles sign.

9 10 mins.

Cemetery: (Action Plan Objective)

- 9.1 To consider a draft Policy for the Garden of Remembrance
- 9.2 To approve the design and materials for marking out the Garden of Remembrance.
- 9.3 To approve an application for a memorial for Cemetery Plot No. 733A.

10 3 mins.

Bus Shelter:

- 10.1 To consider the purchase of wood stain and machine sanding paper in the cost of £50.00.
- 10.2 To consider the purchase of a bundle of shingles to repair the roof and a bundle of ridge tiles each costing £65.00

11 5 mins.

Newsletter: (Action Plan Objective)

- 11.1 To review the Policy for advertising in the Newsletter and on the Website.
- 11.2 To consider sponsorship.

12 10 mins.

Statutory Matters:

- 12.1 Risk Assessment (Health and Safety) Public Assets and Sites:
 - 12.1.1 To Note observations.
 - 12.1.2 To consider actions arising from the Risk Assessments

13 10mins.

Planning:

13.1 Applications:

13.1.1 Ref: S/2011/0881/FUL

Proposal: Amendment to S/2010/1418/FUL (garage extension)

Location: 12 High Street, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65094>

13.1.2 Ref: S/2011/0888/FUL

Proposal: Replacement detached double garage with bathroom and room/storage area within roofspace

Location: Yew Tree House, Park End, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65106>

13.1.3 Ref: S/2011/0897/FUL

Proposal: Increase roof height of garage to create room above

Location: Sax View, 1 Blenheim, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65119>

13.2 Notices of Decision:

13.2.1 Ref: S/2011/0749/HRN

NO OBJECTIONS

Proposal: Removal of 2 x 10m lengths of hedgerows

Location: RAF Croughton, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recno=64900>

13.2.2 Ref: S/2011/0838/TPO

Proposal: Crown reduce one beech tree by 20%

Location: 12 High Street, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recno=65010>

13.3 SNC: Changes to Duty Officer Arrangements: For Information

13.4 SNC: To elect to receive electronic copies of the weekly planning lists instead of hard copies.

14 10 mins.

Highways:

14.1 To consider safety issues relating to parking on the High Street to the east of the School.

14.2 Carriageway Repairs: Update

14.3 VAS signs: Report to NCC Empowerment Fund:

15 5 mins

Village Event 2012:

15.1 To receive a report on the Village meeting held 19th July 2011.

16 5 mins.

Correspondence:

16.1 To Consider:

16.1.1 Northants CALC Annual Conference and AGM: 22nd October 2011 at Raunds:

i) To appoint delegates, including one voting delegate

ii) To propose a resolution for the 2011 AGM

16.1.2 SNC Animal Welfare and Dog Controls: To consider enforcement powers available to Parish Councils under the Clean Neighbourhoods and Environment Act 2005.

16.2 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:

i) SNC Lists of planning applications registered during periods 09.05.11 - 27.07.11

ii) NCC: 'I didn't realise...' campaign

iii) SNH Major works Briefing Paper June 2011

iv) Northants CALC: Update issue 4/11 July/August 2011

17 3mins.

Any Other Business: For Information and at the discretion of the Chairman

18 1 min. **To receive items for the next Parish Council Meeting - Monday 12th September 2011**

Total 1hr.53 mins.

Signed: _____ Date: 1st August 2011
Clerk