



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 8th December 2014 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To Receive Requests for Dispensations:**
- 3 1 min. **To invite Declarations of Interest:**
- 4 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 5 1 min. **To Approve the Minutes of the Parish Council Meeting held 10th November 2014:**
- 6 5 mins. **Matters Arising from item 5 not on the Agenda: For Information:**
 - 6.1 Clerk's Report
- 7 15 mins. **Finance Matters:**
 - 7.1 Receipts & payments and balance of bank accounts:
Community Account: £2,296.61 (01.12.14)
Business Direct Access Account: £22,060.83 (01.12.14)
 - 7.2 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales:
 - 7.4.1 To Note the 2.2% pay award effective from 1st January 2015.
 - 7.4.2 To Approve the one off £100 pro rata payment in the sum of £21.62 for December 2014.
 - 7.3 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102566	A H Contracts	Inv. dog waste bin emptying	£24.00	£4.00
102567	Texprep	Inv. 21009 newsletter	£66.30	
102568	M Dempsey	Inv. Grasscutting	£	
102569	NCALC	Inv. ROW & Definitive Map	£45.00	
102570	M Rings	Mileage reimbursement 01Dec14	£	
102571	P Gelder	Mileage reimbursement 24Nov14	£	
102572	Anglian Water	Period of charge 12.08.14 - 11.11.14 Cemetery £15.99 Allotments £49.11	£65.10	



Cheque No.	Payee	Description	Total	vat
102573	A Le Druillenec	Salary Month 9	£330.61	
102574	HMRC	Tax Month 9	£82.60	
102575	A Le Druillenec	1&1 Internet Ltd inv. 203004663541webhosting	£25.16	£4.19

7.4 To note Receipts:

Date	Payee	Description	Amount
Nov 2014	Tenants	Allotment Rent	£78.40
03.11.14	J & M Humphris	Plot 733A Ashes interment	£90.00
17.11.14	J & M Humphris	Plot 582; ERB 123	£370.00
22.11.14	HMRC	VAT refund	£380.35

7.5 Mowing Agreement 2015: To enter, in accordance with section 136 of the LGA 1972, into an Agreement with NCC to carry out cutting of grass within the highway (including link footways and rights of way).

8 30 mins.

Budget 2015/2016:

- 8.1 To draft a Payments Budget.
- 8.2 To draft a Receipts Budget.
- 8.3 To review Reserves and consider Virements.

9 1 min.

Planning:

- 9.1 **Applications:**
None.
- 9.2 **Notices of Decision:**
None.
- 9.3 Enforcement Notice ENF 555: **For Information**
Building: Croughton House West
Alleged Breach of Planning Control: Without Listed Building Consent the creation of an enlarged opening to the garden wall.

10 5mins.

Training:

- 10.1 To consider training needs:
- 10.2 To receive feedback on sessions attended:
 - 10.2.1 ROW and the Definitive Map: 1st December 2014

11 30mins.

Action Plan 2014/2015:

- 11.1 Councillor/Warden reports:
 - 11.1.1 Footpaths Warden:
 - 11.1.2 RAF Croughton: Proposed use of Giant Voice tannoy system from January 2015.
- 11.2 Councillor Actions:
 - 11.2.1 Highway Issues:
 - 11.2.1.2 Report of site Meeting with Community Liaison Officer, Northants Highways held 20th November 2014.
 - 11.2.2 Croughton Website: To review content and development.
 - 11.2.3 Action Plan 2015/2016: To receive suggestions.
- 11.3 Community Engagement:
 - 11.3.1 Affordable Housing: Report on outstanding issues:
 - 11.3.1.1 Footway Light No. 57 (Brackley Road)
 - 11.3.1.2 Surface water drainage
 - 11.3.1.3 Landscaping
 - 11.3.2 Parish Council Elections Plan: Update:
 - 11.3.2.1 Giving Time Project Recruitment Briefing 24th November 2014: Feedback
 - 11.3.3 Broadband: Progress Report:
 - 11.3.3.1 Gigaclear Meeting held 20th November 2014
 - 11.3.4 Park End Restrictions: Review
 - 11.3.4.1 To consider whether to proceed to obtain lay by designation as bus stop.

- 11.4 Policies, Plans and Procedures:
 - 11.4.1 Financial Risk Assessment: Annual Review
 - 11.4.2 Local Council Award Scheme (formerly Quality Status Scheme):
 - 11.4.2.1 To Note information on the new Scheme and future training event.

12 3mins.

Correspondence:

- 12.1 Cemetery: To consider requests in order of preference in respect of the Interment of Ashes:
 - i) Purchase of a new end of row ashes plot in northwest quadrant
 - ii) Use of pre purchased end of row unoccupied ashes plot in northwest quadrant and removal of memorial tablet from this plot to new ashes plot in Memorial Garden.

13 3mins.

Little Brook Ward Meeting: 19th January 2015 Evenley:

- 13.1 To suggest items for the Agenda.

14 3mins.

Calendar of Dates 2015:

- 14.1 To Approve the Meeting dates for 2015.

15 3mins.

Any Other Business: For Information and at the discretion of the Chairman:

16 1 min.

To receive items for the next Parish Council Meeting: - Monday 12th January 2015.

Total: 1hr. 54mins.

Signed: 
Clerk

Date: 1st December 2014