

# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

Tel: 01869 819905 Email: [clerk@croughton.org.uk](mailto:clerk@croughton.org.uk)

Clerk: Mrs Ann Le Druillenec

**- Annual Parish Council Meeting -**  
**- to be held on -**  
**Monday, 10<sup>th</sup> May 2010 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum  
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

## AGENDA

- 1 2 mins. To elect the Chairman
- 2 1 min. To Receive the Chairman's Declaration of Acceptance of Office
- 3 2 mins. To elect the Vice Chairman
- 4 1 min. To Receive Apologies and Approve the Reasons for Absence
- 5 1 min. To invite Declarations of Interest
- 6 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 7 1 min. To approve the Minutes of the Meeting held 12<sup>th</sup> April 2010
- 8 5 mins. **Matters Arising from item 6 not on the Agenda: For Information**
  - 8.1 Clerk's Report
- 9 15 mins. **Finance Matters**
  - 9.1 Receipts & payments and balance of bank accounts:  
Barclays Bank: £ 2,256.71 (01.04.10)  
Standard Life: £15,367.02 (14.03.10)
    - 9.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102106	A H Contracts	Inv 4712 dog waste bin emptying	£35.25	£5.25
102107	Northants CALC	Membership YE 2011 £156.03 Internal Audit Service YE 2011£140.31 LCR subscription £13.50	£309.84	
102108	Texprep	Inv 17962	£58.80	
102109	Nicholson Nurseries Ltd	Inv 5545 Trees Cemetery	£231.27	£34.45
102110	B Tomlin	Reimbursement Cemetery Inv 570 Preston Bissett Nurseries	£143	
102111	E.ON UK plc	Electricity Bill 4 April 2010	£401.70	£59.83
102112	M Dempsey	Inv 747 grasscutting	£690.00	
102113	Streamline Office Service	Inv 423719 Office chair	£97.32	£14.49
102114	A Le Druillenec	Salary Month 2	£310.15	
102115	HMRC	Tax Month 2	£77.60	
102116	A Le Druillenec	Reimbursement office supplies	£186.69	£27.22

102117	C Murdoch	Reimbursement Refreshments APA		
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9.2 To waive payment of Chairman's Allowance of £200 for YE 31.03.10 and to reimburse Cllr Gelder in the sum of £41.60 for Chairman's expenses.

9.3 To note Receipts:

Date	Payer	Description	Amount
April	Tenants	Allotment Rents	£233.00
01.04.10	Mid Counties Co-Op	Interment fees Plot 685	£75.00
01.04.10	H Walmsley	Advert Newsletter	£32.40
16.04.10	H Miles	Advert Newsletter	£12.00
26.04.10	W J Franklin	Interment fees Plots 278 & 588	£230.00

9.4 To Receive the Budget Monitoring Report for YE 31<sup>st</sup> March 2010

9.5 To consider Training needs

- 10** 5 mins. To approve the Accounts for YE 31<sup>st</sup> March 2010:
- 11** 5mins To approve the Asset Register for YE 31<sup>st</sup> March 2010:
- 12** 10 mins. To consider Insurance for period commencing 1<sup>st</sup> June 2010:  
 12.1 To compare quotations received  
 12.2 To approve insurance cover and terms.
- 13** 5mins To consider replacement of Lighting Column No. 39, Portway Crescent at a cost of £778.00 +vat
- 14** 5 mins Cemetery: To receive a report
- 15** 10mins **Affordable Housing:**  
 15.1 To comment on the amendment to the proposed mix of housing  
 15.2 To consider the Local Lettings procedure
- 16** 5 mins. **Planning**  
 16.1 **Applications**  
 None  
 16.2 **Notice of Decision**  
 c) Ref: S/2010/0184/FUL **PERMITTED**  
 Proposal: Five stables, tackroom, separate feed/bedding store and parking facilities  
 Location: Land to the north of Park End Croughton  
 16.3 To note SNC Guidance on Pre Application Service and Permitted Development
- 17** 15 min. **Statutory Matters**  
 17.1 **Annual Return for YE 31<sup>st</sup> March 2010:**  
 17.1.1 To approve and sign Section 1  
 17.1.2 To approve and sign Section 2  
 17.1.3 To note that the Internal Audit and completion of Section 4 will take place on 13<sup>th</sup> May 2010  
 17.1.4 To note arrangements for the exercise of Elector's Rights  
 17.2 **Standing Orders:**  
 17.2.1 To approve recommendations arising from the review of current CPC Standing Orders, adopted 14<sup>th</sup> April 2009, in conjunction with the NALC model Standing Orders published in February 2010.
- 18** 5 mins. **Annual Parish Assembly: Monday 26<sup>th</sup> April 2010:**  
 18.1 To note the Minutes of the Annual Parish Assembly 2010  
 18.2 To consider any matters arising from the Minutes  
 18.3 To discuss feedback

- 19 10 mins. **Highway Matters**  
19.1 To consider the recommendations of the Working Party in respect of the acquisition and installation of a VAS device
- 20 10 mins. **Quality Status**  
20.1 To consider issues of time and cost  
20.2 To consider how to work towards the achievement of Quality Status
- 21 2 mins. **Power of Wellbeing:**  
21.1 To receive feedback on the training session held 20<sup>th</sup> April 2010.
- 22 3 mins. **Correspondence**  
22.1 To consider items of Correspondence:  
22.1.1 SNC draft Climate Change Strategy and Action Plan 2010 - 2014 Consultation: Response invited by 29<sup>th</sup> May 2010  
[www.southnorthants.gov.uk](http://www.southnorthants.gov.uk)  
22.1.2 High Speed 2: Exceptional Hardship Scheme: Response invited by 20<sup>th</sup> May 2010  
[www.dft.gov.uk/consultations/open/2020-18/](http://www.dft.gov.uk/consultations/open/2020-18/)  
22.1.3 NCC Local Councils Conference: Invitation for up to 3 delegates to attend at 4.30 - 8.30 p.m. on 16<sup>th</sup> June 2010, Towcester Racecourse  
22.2 To note:  
22.2.1 SNC Economic Development Strategy 2010-2014  
[www.southnorthants.gov.uk](http://www.southnorthants.gov.uk)  
22.2.2 SNC District Guide Commission  
22.2.4 Northants CALC: Incorporation of the Association: Special Meeting 9.45 a.m. on 15<sup>th</sup> May 2010, Litchborough  
22.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:  
i) SNC Lists of planning applications registered during periods 08.04.10 - 28.04.10  
ii) The South Northants 50+ Forum: Open Meeting 19<sup>th</sup> May 2010  
iii) NCC Guide to County Council Services leaflet
- 23 1 min. **Any Other Business: For Information and at the discretion of the Chairman**
- 24 1 min. **To receive items for the next Meeting - Monday 14<sup>th</sup> June 2010.**

Total 130 mins.

Signed: \_\_\_\_\_ Date: 4<sup>th</sup> May 2010

Clerk