

# Croughton Parish Council

Minutes of Croughton Parish Council Meeting  
Held on Monday 12<sup>th</sup> July 2010 at 7.45 p.m. in Croughton Village Hall on the  
rising of the Public Forum

## Present

Councillor Pamela Gelder - Chairman  
Councillor Jean Coles  
Councillor Trevor Davies  
Councillor Caroline Murdoch  
Councillor Lesley Ramsay  
Councillor Rob Robbins  
Councillor Brian Tomlin

## Absent

Councillor Ann Perkins  
Councillor Susan Relf

In attendance - Mrs Ann Le Druillenec (Clerk)

### 1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Perkins: Family Commitment  
Cllr Relf: Work Commitment

**RESOLVED:** It was proposed by Cllr Ramsay and seconded by Cllr Murdoch to approve the Reasons for Absence submitted by Cllrs Perkins and Relf.

### 2 To invite Declarations of Interest:

None.

### 3 Public Participation: Members of the Public may speak to Agenda items.

None.

### 4 To approve the Minutes of the Meeting held 14<sup>th</sup> June 2010:

**RESOLVED:** It was proposed by Cllr Ramsay and seconded by Cllr Murdoch to approve the Minutes of the Meeting held 14<sup>th</sup> June 2010.

### 5 Matters Arising from item 4 not on the Agenda: For Information

#### 5.1 Clerk's Report: (previously circulated)

Minute 5.1: Affordable Housing: Miss Alice Izzett, Strategic Housing Officer, SNC had advised that the project is dependent upon grant funding from the Homes and Communities Agency (HCA), confirmation of which is being sought prior to submission of the application. HCA awards grants to housing associations to enable the development of affordable housing. [www.homesandcommunities.co.uk](http://www.homesandcommunities.co.uk)  
HCA receives money from the Department for Communities and Local Government and are at present experiencing cuts due to the government savings.

Minute 15.2: Yellow bands on electricity Telegraph Poles in High Street: These 'Danger of Death' warnings are being fitted on every pole for Health & Safety reasons and to help distinguish electricity from telegraph poles.

**Agreed:** To clarify the Electricity Company's statutory powers to take action in a Conservation Area

**Action:** the Clerk

Other:

- i) Astwick Quarry Local Liaison Group update of 10th June 2010 from Churchill Waste Management Ltd in respect of grass seeding and land preparation.
- ii) Overhanging Branches to south of Croughton Lodge: The trees will be cut back.

## 6 Finance Matters

### 6.1 Receipts & payments and balance of bank accounts:

Barclays Bank: £4,837.25 (02.07.10) Standard Life: £15,367.02 (05.07.10)

#### 6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102129	A H Contracts	Inv 4826 dog waste bin emptying	£23.50	£3.50
102130	Texprep	Inv 18097	£58.80 <sup>1</sup>	
102131	M Dempsey	Inv 769 grasscutting	£865.00	
102132	E.ON UK Energy Services	Inv 010036	£241.59	£35.98
102133	A Le Druillenec	Salary Month 4	£310.15	
102134	HMRC	Tax Month 4	£77.60	
DD	BT plc	Telephony inv VP 11277470 Q00501	£213.53	£31.80

<sup>1</sup>Price increase from July 2010: £61.20 per issue

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr Coles to approve the Payments.

### 6.2 To note Receipts:

Date	Payer	Description	Amount
09.06.10	H Byrd	Advert newsletter	£18.00
14.06.10	Mid Counties Co-Op	Inscription Headstone Plot 588	£15.00
16.06.10	M O'Neill	Plot 725 Interment	£75.00
30.06.10	J & M Humphris	Plot 580, ERB 119	£155.00
05.07.10	E.ON	Wayleave	£4.60

**Noted.**

### 6.3 To receive the Receipts and Payments statement for Q1: (previously circulated)

**Agreed:** To allocate £29.00 Training payment to Reserves

**Action:** the Clerk

### 6.4 To note correspondence in respect of Personal Accident insurance:

Aon had advised that for persons aged 75 - 85 years (upper age limit) a doctor's note confirming their medical ability to take part in the Council's activities would be required.

**Agreed:** To create a Parish Council proforma in respect of Council activities for individuals doctor's to sign.

**Action:** the Clerk (draft proforma)

### 6.5 To approve the Internal Control Processes Report 2009/2010: (previously circulated)

Amendment to Data Security **Noted.** (Minute 7.3 Minutes of CPC Meeting held 14<sup>th</sup> June 2010 refers)

**RESOLVED:** It was proposed by Cllr Ramsay and seconded by Cllr Tomlin to approve the Internal Processes Report 2009/2010 as amended.

### 6.6 To consider Training needs:

**None.**

## 7 Quality Status: (Action Plan Objective)

### 7.1 To discuss a working paper on Community Engagement:

Cllr Gelder presented a draft Community engagement Strategy for consideration.

**Agreed:** To consider the draft Strategy at the next Ordinary Meeting of the Parish Council to be held on 9<sup>th</sup> August 2010.

**Action:** Cllr Gelder (electronic copies to members, as appropriate); All Councillors (consider draft); the Clerk (Agenda item)

7.2 To approve Portfolio evidence in support of Tests 7, 9 and 10:

Test	Title	Evidence
7	Code of Conduct	i) Copy from Minute Book pages 238- 242 dated 11 <sup>th</sup> June 2007 including Minute No. 8.1 (resolution to adopt Para 12(2) of the revised Model Code
9	Terms and Conditions	i) Joint Statement of Chairman and Clerk in respect of Clerk's remuneration ii) Extracts copied from Clerk's written contract of employment in support of the Statement
10	Training	i) Copy of Training Statement of Intent signed and dated 8 <sup>th</sup> February 2010

The Council accepted the evidence in support of Tests 7, 9 and 10.

**8 Planning:**

8.1 **Appeal by Viridor Waste Management Ltd - APP/U3100/A/09/2119454**

OCC Ref: 08/02472/CM

Location: Land at Ardley Landfill Site, Ardley Fields Farm, Ardley OX27 7PH

Proposal: Construction and operation of an energy from waste (EFW) facility, together with associated office, visitor centre and bottom ash recycling facilities, new access road and weighbridge facilities and the continuation of non hazardous landfill operations and landfill gas utilisation with consequent amendments to the phasing and final restoration landform of the landfill, surface water attenuation features and improvement to the existing household waste recycling facility

<http://www.pcs.planningportal.gov.uk/pcsportal/casesearch.asp>

8.1.1 To note the determination of the Appeal through the Public Inquiry 6<sup>th</sup> - 23<sup>rd</sup> July 2010: **Noted**

8.1.2 To consider any representations:

**Agreed:** To submit to the Inspector the letter of objection to SNC dated 22nd June 2009 in response to the Neighbouring Authority Consultation Ref: S/2009/0400/NA.

**Action:** the Clerk

8.1.3 Environmental Permit application for an Energy from Waste Incinerator at Ardley: Application number FP3134GU:

After assessment and consultation the Environment Agency is 'minded' to grant an Environmental Permit. There will be a further stage of public consultation prior to issuing the permit.

**No Further Comments.**

8.2 **Applications:**

a) OCC Ref: MW.0078/10 (Also: Ref. S/2010/0630/NA For Information):

Proposal: The construction and operation of an energy from waste and combined heat and power facility together with associated office, visitor centre and bottom ash recycling facilities, new access road and weighbridge facilities and the continuation of landfill operations and landfill gas utilisation with consequent amendments to the phasing and final restoration landform of the landfill surface, water attenuation features and improvements to the existing household waste recycling centre

Location: Ardley Waste Management Facility, Ardley Fields Farm, Ardley, Oxfordshire

<http://myeplanning.oxfordshire.gov.uk>

<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=62544>

Differences between this proposal and its predecessor (currently the subject of an Appeal) were **Noted**.

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr Ramsay to OBJECT to the proposal on the same grounds as for the first application (currently the subject of an Appeal),

to raise concerns over the wisdom of expending considerable resources on a facility with a short life span and to express doubts over the design technology of the facility.

**Action:** the Clerk

b) Ref: S/2010/0728/MAF

Proposal: Demolition of 16 bungalows and erection of 16 (replacement) two storey detached dwellings

Location: RAF Croughton Croughton

<http://snc.planning-register.co.uk/PlanAppDisp.asp?RecNum=62527>

**RESOLVED:** It was proposed by Cllr Coles and seconded by Cllr Tomlin to make no objections.

**Action:** the Clerk

8.3 **Notices of Decision:**

c) Ref: S/2010/0593/TCA

**NO OBJECTION**

Proposal: Fell silver Birch

Location: 66 High Street, Croughton

8.4 **SNC Supplementary Planning Documents:** (in circulation)

To respond to the consultations: (Deadline 16<sup>th</sup> July 2010) [www.southnorthants.gov.uk](http://www.southnorthants.gov.uk)

8.4.1 Windturbines

8.4.2 Re-use of Rural Buildings

8.4.3 Developer Contributions

**Agreed:** There were no issues arising from each of the Documents.

**Action:** Chairman and the Clerk (response)

8.5 **NCC Minerals and Waste Development Framework:** (in circulation)

8.5.1 Proposed Submission Control and Management of Development DPD

[www.northamptonshire.gov.uk/en/councilservices/Environ/planning/policy/minerals/Pages/ContManage.aspx](http://www.northamptonshire.gov.uk/en/councilservices/Environ/planning/policy/minerals/Pages/ContManage.aspx)

To respond to the consultation. (Deadline 22<sup>nd</sup> July 2010)

**Agreed:** There were no issues

**Action:** Chairman and the Clerk (response)

8.6 **Brackley Masterplan Public Consultation:** (in circulation) For information:

(Deadline 20<sup>th</sup> August 2010)

[www.southnorthants.gov.uk/planning\\_building/1439.htm](http://www.southnorthants.gov.uk/planning_building/1439.htm)

The integrity of Brackley with its surrounding villages was considered to be an issue that could be partly addressed by taking the exhibitions with a Speaker out to the parishes.

**Agreed:** To arrange a Public Consultation in Croughton and to publicise this in the August newsletter.

**Action:** Cllr Davies (arrange date, organise web link)

9 **Statutory Matters**

9.1 **Risk Assessment of Public Areas:** (Action Plan Objective) (previously circulated)

**Agreed:** To consider at the next Ordinary Meeting of the Parish Council to be held on 9<sup>th</sup> August 2010 and that completed Risk Assessments be sent to the Clerk by 31<sup>st</sup> July 2010.

**Action:** Cllrs Davies, Gelder, Murdoch, Perkins, Ramsay, Relf, Robbins and Tomlin (Risk Assessments); the Clerk (Agenda item)

10 **Highway Matters:** (Action Plan Objective)

10.1 To consider the recommendations of the Working Party in respect of the acquisition and installation of a VAS device: (information previously circulated)

10.1.1 Cllr Tomlin reported on a site meeting that he and Cllr Robbins had attended with Mr Andrew Avalone, MGWSP held 12<sup>th</sup> July 2010 to discuss the costs of the project. A final quotation was awaited.

10.1.2 The Working Party had met with the concerned resident and allayed any misgivings.

10.1.3 Members expressed concern over the delay in confirming the project with Cllr Sawbridge who had set aside funds to achieve it.

10.2 Speedwatch Report: Cllr Ramsay reported on the Northamptonshire ACRE Evaluation Report for 2009-2010 Community Speedwatch project.  
Comparative statistics for 2010 were as follows:

Year	Vehicles travelling in excess of 35 mph	Top Speed	Campaign Hours
2010	505	52 mph	96
2009	327	49	132
2008	528	49	224

No Police data was yet available to verify the accuracy of pre and post data collection.

10.2.1 Data Collection Boxes: These had been provided by MGWSP. Data was available for a fee + vat.

The Chairman thanked Cllr Ramsay and the Speedwatch Team of volunteers for the work they had carried out.

10.3 Rightracks: To note correspondence from Mr J Spencer, Casualty Reduction Manager, NCC (previously circulated)  
**Noted.**

## 11 High Speed 2:

11.1 To receive a report on the SNAG meeting held 2<sup>nd</sup> July 2010: Cllr Tomlin had attended the Meeting and presented his report. (Copy held on file)

Main points:

i) The preferred route is route 3 - near Brackley - with no stops between London and Birmingham, storage depot at Calvert

ii) Cost: £9 million already outlayed; additional £30 million allocated

iii) Timetable: Public Consultation: Autumn 2010; Decision on Route: 2011; Hybrid Bill: 2014; Construction: 2019; Line to open: 2026

iv) Exceptional Hardship Scheme: scope not clear.

## 12 Emergency Plan: (Action Plan Objective)

12.1 To note the draft Emergency Plan of Croughton All Saints CE Primary School (previously circulated)  
**Noted.**

12.2 To consider the draft School Emergency Plan in relation to the Croughton Parish Council Emergency Plan:

**Agreed:** To delegate this to the Parish Council Emergency Plan Working Party

12.3 To consider coherent aspects of both Emergency Plans and how to reflect possible implications of emergency situations common to the School and village communities in each Emergency Plan:

**Agreed:** To delegate this to the Parish Council Emergency Plan Working Party and to report back to the next Ordinary Meeting of the Parish Council to be held on 9<sup>th</sup> August 2010.

**Action:** Members of the Working Party; the Clerk (Agenda item)

## 13 Correspondence:

13.1 To consider items of Correspondence:

13.1.1 Office of Andrea Leadsom, MP:

**Agreed:** To invite Ms Leadsom to an informal meeting with members of the Parish Council in the early Autumn 2010 and to invite Ms Leadsom to contribute an article to the newsletter.

**Action:** the Clerk (liaise with MP's Office)

13.2 To note:

13.2.1 SNC: Joint Working Arrangements between SNC and Cherwell District Council: For information: To be circulated. **Noted.**

13.3 Booklets, Leaflets, Brochures, Reports, Minutes: Received since previous Meeting:

- i) SNC Lists of planning applications registered during periods 10.06.10 - 30.07.10
- ii) Alzheimers Society: Singing for the Brain
- iii) NCC: Changes to the Reuse shops from 21<sup>st</sup> June 2010
- iv) snvb: Linkup: issues July/August 2010

**14 Any Other Business: For Information and at the discretion of the Chairman:**

14.1 Role of Webmaster: Cllr Davies reported on developments.

**Agreed:** To finalise matters at the next Ordinary Meeting of the Parish Council to be held on 9<sup>th</sup> August 2010.

**Action:** Cllr Davies (Appointment); the Clerk (Agenda item)

14.2 Allotment Wall: Two large stones had become dislodged from the section of wall opposite Mill Lane.

**Agreed:** To investigate.

**Action:** Cllr Coles

**15 To receive items for the next Meeting - Monday 9<sup>th</sup> August 2010:**

**None.**

The Meeting ended at 9.45 p.m.

Signed: \_\_\_\_\_ Date: 9<sup>th</sup> August 2010

Chairman