



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 12th September 2011 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To invite Declarations of Interest:**
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. **To approve the Minutes of the Meeting held 8th August 2011:**
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
5.1 Clerk's Report
- 6 5 mins. **Finance Matters:**
6.1 Receipts & payments and balance of bank accounts:
 Barclays Bank: £449.34 (05.09.11) Standard Life: £15,469.24 (05.09.11)
6.1.1 To Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102244	A H Contracts	Inv 5646 dog waste bin emptying	£24.00	£4.00
102245	Texprep	Inv 18954 Newsletter	£66.80	
102246	M Dempsey	Inv 884 Grasscutting	£690.00	
102247	Anglian Water	Water period 18 th Feb 2011 - 18 th Aug 2011 Cemetery £37.33 Allotments £140.21	£177.54	
102248	BDO LLP	Inv 1057415 External Audit fees	£162.00	£27.00
102249	R Cash	Reimbursement Bus Shelter	£72.54	£12.09
102250	L Ramsay	Reimbursement Ward meeting refreshments	£5.95	
102251	B Tomlin	Reimbursement Post Box & Noticeboard	£40.54	
102252	CPF&VH	Inv 0895 Half year Rent/Room Hire	£500.00	
102253	Footprint Music Ltd	Inv 2560 Toner Cartridge	£65.15	£10.86
102254	A Le Druillenec	Salary Month 6	£310.15	
102255	HMRC	Tax Month 6	£77.60	
102256	A Le Druillenec	Reimbursement- office supplies, training	£52.64	



6.2 To note Receipts:

Date	Payer	Description	Amount
17.08.11	W J Franklin & Son	Burial fees Plot 837	£80.00

7 2 mins.

Training:

- 7.1 To consider requests for Training.
- 7.2 Report on SNC Website Workshop, 26th August 2011

8 20mins.

Allotments:

- 8.1 To consider the recommendations of the Report of the informal Meeting held 27th June 2011:
 - 8.1.1 To consider a more explicit wording of the Tenancy Agreement for new tenants as from 12th September 2011
 - 8.1.3 To note the Waiting list and to consider action
 - 8.1.4 To review the rules in respect of pets on allotments (issue 6 of the report)
 - 8.1.5 To consider renting out the pig sty as a storage area (issues 7 of the report)
 - 8.1.6 To review the rules in respect of sheds to allow sheds on the north side of the southern plots (issue 8 of the report)
- 8.2 Rent Review:
 - 8.2.1 To review water consumption
 - 8.2.2 To approve an increase of 20% per plot or half plot.
- 8.4 No Parking/Keep Clear/Access for Emergency Vehicles sign:
 - 8.4.1 To consider 3no. quotations ranging from £35.00 - £122.52 +vat
 - 8.4.2 To consider means of installation and associated costs

9 20 mins.

Cemetery: (Action Plan Objective)

- 9.1 To consider a draft Policy for the Cemetery
- 9.2 Garden of Remembrance:
 - 9.2.1 To consider options in respect of the layout, including a post and chain surround and slabbed rows

10 3 mins.

Bus Shelter:

- 10.1 Update on refurbishment work

11 5 mins.

Items deferred from previous Meeting:

- 11.1 Northants CALC Annual Conference and AGM: 22nd October 2011 at Raunds:
 - i) To appoint delegates, including one voting delegate
 - ii) To propose a resolution for the 2011 AGM
- 11.2 SNC Animal Welfare and Dog Controls: To consider enforcement powers available to Parish Councils under the Clean Neighbourhoods and Environment Act 2005.

12 10 mins.

Statutory Matters:

- 12.1 Risk Assessment (Health and Safety) Public Assets and Sites:
 - 12.1.1 To Note observations.
 - 12.1.2 To consider actions arising from the Risk Assessments
- 12.2 To approve a Risk Assessment for data collection from VAS devices
- 12.3 Audit for YE 31st March 2011:
 - 12.3.1 To approve and accept the Annual Return for YE 31st March 2011.
 - 12.3.2 To note the Issues Arising Report
 - 12.3.3 To note the procedure for Conclusion of Audit
- 12.4 To approve additions to the Action Plan 2011/12
- 12.5 To approve updates to the Asset Register for YE 2011/2012

13 10mins.

Planning:

13.1 **Applications:**

13.1.1 Ref: S/2011/1081/FUL

Proposal: Garage conversion, with single detached garage and garden wall
Location: Trinity House, Church Lane, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recNo=65342>

13.1.1.2 For Information:

Cherwell District Council: 11/00524/F

Proposal: 1 no. 800 kw wind turbine and associated works

Location: Cherwell Valley Service Area Junction 10 M40 Northampton Road

<http://cherweb.cherwell-dc.gov.uk/publicassess/default.aspx>

13.2 **Notices of Decision:**

13.2.1 Ref: S/2011/0881/FUL

PERMITTED

Proposal: Proposed garage extension to from games room and hobby studio
(Amendment to S/2010/1418/FUL)

Location: 12 High Street, Croughton

<http://snctest.planning-register.co.uk/plandisp.aspx?recno=65094>

13.2.2.1 For Information:

Oxfordshire County Council: MW/0078/10

Proposal: Construction and operation of an energy from waste and combined heat and power facility together with associated office, visitor centre and bottom ash recycling facilities, new access road and weighbridge facilities and the continuation of landfill operations and landfill gas utilisation with consequent amendments to the phasing and final restoration landform of the landfill surface, water attenuation features and improvement to the existing household waste recycling centre

Location: Ardley Waste Management Facility, Ardley Fields Farm, Ardley

<http://myeplanning.oxfordshire.gov.uk>

13.3 **Appeal:** To consider representations:

Site Address: 17, 19 & 21 Park End, Croughton

Description of Development: Three Garden tool sheds (Retrospective)

Application Ref: A/2011/0520/FUL

Appeal Reference: APP/Z2830/A/11/2158957/NWF

www.planningportal.gov.uk/pcs or <http://snc.planning-register.co.uk>

14 2 mins.

Newsletter:

14.1 To approve the policy for Advertising in the Newsletter and on the Website.

15 3mins

Highways:

15.1 To Note additional repairs.

16 3 mins

Village Event 2012:

16.1 To receive a report on the Village meeting held 11th August 2011.

17 10 mins.

Correspondence:

17.1 To Consider:

17.1.1 Northamptonshire Police: Have Your Say consultation

17.1.2 SNC: Street Cleansing Service

17.1.3 Johnson (White) Family: Request for renewal of Information Board and installation of Memorial Plaque at Allotments Pocket Park.

17.2 For Information:

17.2.1 SNH: Lifeline and Support Service

17.2.2 NCC: Libraries Review

18 3mins. **Any Other Business: For Information and at the discretion of the Chairman**

19 1 min. **To receive items for the next Parish Council Meeting - Monday 10th October 2011**

Total 1hr.55 mins.

Signed: _____ Date: 5th September 2011
Clerk