Croughton Parish Council

Minutes of Croughton Annual Parish Council Meeting
Held on Monday 14th October 2013 at 7.30 p.m. in Croughton Village Hall

Present
Councillor Brian Tomlin – Chairman
Councillor Margaret Bennett
Councillor Fran Bodley-Scott
Councillor Trevor Davies
Councillor Pamela Gelder
Councillor Rob Robbins

Absent
Councillor Rodney Cash
Councillor Jean Coles
Councillor Penny Forbes

In Attendance: Mrs Ann Le Druillenec (Clerk)
Cllr Ron Sawbridge (NCC)

The Chairman welcomed Cllr Sawbridge to the Meeting.

1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Cash: Medical Reasons
Cllr Coles: Receiving Award of Merit from Northants Police
Cllr Forbes: Holiday

RESOLVED: It was proposed by Cllr Bennett and seconded by Cllr Bodley-Scott to Approve the Reasons for Absence submitted by Cllrs Cash, Coles and Forbes.

2 To Receive Requests for Dispensations:

None.

3 To invite Declarations of Interest:

None.

4 Public Participation: Members of the Public may speak to Agenda items:

None.

5 To approve the Minutes: (previously distributed)
5.1 Parish Council Meeting held 9th September 2013:

RESOLVED: It was proposed by Cllr Bodley-Scott and seconded by Cllr Bennett to Approve the Minutes of the Meeting held 9th September 2013.

5.2 Extra Ordinary Meeting held 23rd September 2013:

RESOLVED: It was proposed by Cllr Robbins and seconded by Cllr Tomlin to Approve the Minutes of the Extra Ordinary Meeting held 23rd September 2013.

6 Matters Arising from item 5 not on the Agenda: For Information:

6.1 Clerk's Report: (previously distributed)

i) Clerk's Update following meeting held 9th September 2013:
Minute No 6.1: Sponsorship of the Newsletter: A satisfied reader has pledged £100 and does not wish to be acknowledged in the newsletter.
Agreed: To send a letter of thanks to the sponsor.
Action: the Clerk

ii) Clerk's Update following meeting held 23rd September 2013:
Minute No. 5: The applicant requested, and was sent, a copy of the Parish Council's response.

7 Finance Matters:

7.1 Receipts & payments and balance of bank accounts:
Community Account: £9,315.27 (02.10.13)
Direct Access Account: £15,932.31[1] (02.10.13)
[1] Amended from Agenda to take into account transfer of £1,500 to Community Account on 11th September 2013.

7.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
102449	R Cash	Woodstain	£13.99	£2.33	To Ratify
DD	BT plc	Telephony Bill Ref: Q0185K	£224.30	£37.38	
102450	A H Contracts	Inv.6975 dog waste bin emptying	£24.00	£4.00	
102451	Texprep	Inv. 20297 newsletter	£66.30		Print run Reduced by 3 copies
102452	M Dempsey	Inv. 1011 Grasscutting	£345.00		
102453	CPRE	Planning Roadshow 6th Nov 13	£29.00		
102354	E.ON	Lighting Maintenance Inv 041005	£246.73	£41.12	
102455	E.ON	Electricity 01/07/2013-30/09/2013	£416.45	£69.41	
102456	A Le Druillenec	Salary Month 7	£320.19		
102457	HMRC	Tax Month 7	£71.40		
102458	A Le Druillenec	Reimbursement 100x 2nd class stamps	£50.00		

RESOLVED: It was proposed by Cllr Gelder and seconded by Cllr Davies to Ratify and Approve the Payments.

7.3 To Approve s137 expenditure in the sum of £25.00 for a poppy wreath:

RESOLVED: It was proposed by Cllr Gelder and seconded by Cllr Bennett to Approve s137 expenditure in the sum of £25.00 for a poppy wreath.

7.4 To consider the purchase of a laser printer to replace the existing equipment:
Clerk's Report had outlined the situation as follows:

i) Status of existing:
The Brother printer which is used for photocopying and scanning is displaying a fault message and this prevents it from photocopying. The scanning function is not affected.
The HP Laser printer is only capable of printing one copy at a time.
Both machines were donated to the CPC.

ii) Recommendation:
1. Replace with an All in One Laser printer plus Label writer.
Laser Printer: HP M212nf £135.99 with £40 cash back
Label Writer: Dymo 450 £65.99 with 50% cashback or Dymo 160 Desktop £23.68
Note: Budget for office equipment: £100

RESOLVED: It was proposed by Cllr Davies and seconded by Cllr Gelder to adopt the Recommendation to purchase Laser Printer model HPM212nf and Label Writer Dymo model 450.
Action: the Clerk

7.5 To note Receipts:

Date	Payer	Description	Amount
Sept 2013	Tenants	Allotment Rent	£24.90
20.09.13	SNC	Precept 2nd half yr instalment	£8,330.50

Noted.

7.3 Internal Controls: To Note the Report for Q2: (previously distributed)

Agreed: To correct the date the check was carried out on page 2 of the report.

The Report was **Noted**, with thanks to Cllr Forbes.

8 Planning:

8.1 **Applications:**

8.1.1 Application No. S/2013/1216/NMA FOR INFORMATION ONLY
Proposal: Non material amendment to S/2012/0275/FUL (Erection of 9 affordable homes including new adopted roadway, new rear service road to Townend Farm and associated services.) Change from adopted road to private road.
Location: Land off Brackley Road, Croughton
http://snc.planning-register.co.uk/plandisp.aspx?recno=69795&cuuid=4E36921E-2795-4E35-B33F-F9C8AB5F808C

Noted.

8.2 **Notices of Decision:**

8.2.1 Application No. S/2013/1052/FUL APPROVAL
Proposal: Replacement conservatory roof
Location: 55 High Street, Croughton
http://snc.planning-register.co.uk/plandisp.aspx?recno=69907&cuuid=910FC5A0-FD18-467C-A170-28ECB591F6F5

8.2.2 Application No: S/2013/1015/FUL APPROVAL
Proposal: Proposed floodlit multi-use games area
Location: Land adjacent to Building 50, RAF, Croughton
http://snc.planning-register.co.uk/plandisp.aspx?recno=69857&cuuid=CD3FD686-9555-43BC-B177-68EBAB5D9B66

8.2.3 Application No. S/2013/1006/FUL REFUSAL
Proposal: Conversion and extension of garage to form integral living space and enlargement of a single storey rear extension
Location: 42 High Street, Croughton
http://snc.planning-register.co.uk/plandisp.aspx?recno=69835&cuuid=2BAE3D8B-D86B-4CF7-A9B3-AF8D056825F8

8.2.4 Application No. S/2013/1019/FUL APPROVAL
Proposal: Change of use from agricultural land to residential garden land
Location: Park End, Croughton
http://snc.planning-register.co.uk/plandisp.aspx?recno=69795&cuuid=4E36921E-2795-4E35-B33F-F9C8AB5F808C

8.3 SNC Local Plan: Issues Paper Consultation: To appoint a max. of 2 Members to attend SNC Briefings to be held 12th and 13th November 2013:
Agreed:
i) That Cllr Tomlin attends the Briefing on 12th November 2013
ii) That Cllr Bodley-Scott attends the Briefing on 13th November 2013.
Action: the Clerk

8.4 Community Infrastructure Levy: To Note revised timetable: (information previously distributed)

Noted.

8.5 Minerals and Waste Local Plan: Final Draft plan: Consultation: (information previously distributed)
Astwick Quarry continues to hold a licence for recycling.

Noted.

9 Training:

9.1 To consider Training needs: **None.**

9.2 To nominate 2 attendees for the CPRE Planning Roadshow on 6th November 2013:
None.
Agreed: To cancel cheque no. 102453 in the sum of £29.00.

9.3 To receive a Report on the Finance for Clerks/RFOs held 23rd September 2013:
The Clerk reported on the session and the comprehensive scope of the material covered.

10 Action Plan 2013/2014:

10.1 Councillor Reports:
10.1.1 Cllr Davies: Croughton All Saints CE Primary School: Cllr Davies reported on a happy School well served by its Governing Body.
There was a need to promote the School in order to attract pupils to fill spare capacity (20+ places). Threat of academisation. OfSTED inspection was likely.

10.1.2 Cllr Tomlin: Croughton Reading Room: Cllr Tomlin, Trustee, reported on the straitened financial circumstances of the Reading Room. Bookings were few, income was limited with no money for the upkeep of the building. A Group had been formed to raise funds and investigate ways to run it. Table Top Sale: 16th November 2013.
A Commercial Agent had been appointed to lease the building on the basis of half rent plus a schedule of maintenance and improvement works for a period in the hope that the building could eventually be brought back into viable community use.
A resident had voluntarily assumed the role of Caretaker.

10.2 Councillor Actions:
10.2.1 Highways Updates:
10.2.1.1 Wheelers Rise: To Note completion of carriageway resurfacing:
Agreed: That the surface was 'wonderful'.
The Chairman thanked Cllr Sawbridge for his persistence and help in achieving this result.

Complaint: Re. liquid spray application and effects of roller on water meter and drain cover. Passed to Northamptonshire Highways for attention.

10.2.1.2 B4031 Park End –Blenheim: To Note timetable for carriageway resurfacing:
Commencement date: 14th October 2013.

Noted.

10.2.1.3 Safer Routes to School Scheme: 20mph Speed limit: To Note inclusion in Northamptonshire Highways' list of works planned in October 2013:
Mrs Helen Howard, Community Liaison Officer, Northamptonshire Highways had advised that the Traffic Regulation Order has been prepared, the signs are on order and work should begin by the end of October 2013.

Noted.

10.2.2 Allotments:
10.2.2.1 Allotment Wall: To recommend action arising from site Meeting held 19th September 2013 with Conservation Officer, SNC:
Cllr Tomlin reported that a maximum annual grant of £2,000 for 3 years and representing 35% of total cost may be available. Budget figure required.
Cllr Sawbridge advised the Council to consider the Councillor Empowerment Fund 2014-2015.

10.2.2.2 Waiting List: To Note the position: The tenant of Plot No. 6 on the south side has relinquished the tenancy. One name remains on the Waiting List but the person has expressed a wish for a plot on the north side of the site.
Agreed: To advertise the vacancy in the Newsletter.
Action: the Clerk
10.2.2.3 To Approve a request for a Shed:
The proposed shed would satisfy the requirement of Allotment Rule11.
Agreed: To approve the request for a shed on Allotment Plot No. 8.
10.2.2.4 To consider a request to bring chickens on to the site: (Guidelines for keeping Hens on the Allotments previously distributed)
The Council was referred to The Allotments Act 1950 s12: Abolition of contractual restrictions on keeping hens and rabbits.
The tenant had requested permission to bring a portable run with 3 chickens on to the site on the days he was working there.
Agreed: To make No objections.

10.2.3 Health & Safety Review of Parish Sites and Lighting Stock: Progress report:
(Minute No. 10.2.3 CPC Meeting held 9th September 2013 refers)
i) Public Sites:
4. Mill Lane Ford: At private expense, the section from the ford to the next bridge has been tarmaced and the drop into the stream in the ford has been ramped with tarmac. The ford had been reported to Street Doctor for attention. (URN 665100)
5.3. Wheelers Rise:
Sunken pavement: SNH had been unable to find the imperfection.
Action: Cllr Tomlin (describe the location to SNH)
7. Portway Pocket Park:
7.1. A new fence had been installed. **No further Action.**
7.2. Wood store: Not a H&S issue. **No further Action.**

ii) Lighting:
Lamp No 7, High Street: MGWSP to attend to within the next few weeks. **No further Action.**
Lamp No 1, Park End: The farmer who farms the adjoining field has agreed to assist.
No further Action.

iii) Other:
Dead tree and pruning of two trees at the corner of Brackley Road: To be dealt with by MGWSP if considered to be a safety issue. Logged on Street Doctor (URN 676513)
Hedge at Portway: This has been cut. **No further Action.**

10.3 Community Engagement:
10.3.1 Superfast Broadband: Report on Tove Valley Broadband 19th September 2013: Cllr Gelder reported:
i) Tove Valley Broadband project: A viable business. It had involved a huge amount of work and expertise from volunteers and was achieving speeds of 35 MB. Aerials had been installed on 6 buildings, WiFi achieved. Not all residents were subscribers.

ii) Croughton: Unclear whether Croughton was within the 10% band.
Agreed: To promote the NCC online survey.
Action: Cllr Gelder (Newsletter article); Cllr Davies (email cascade)

10.3.2 Provision of Footpath along Brackley Road: Report on site meeting held 1st October 2013: (Note of Site Meeting previously distributed)
2 schemes were discussed. The Parish Council's preference was for a footpath on the side of the bungalows, which was likely to be a more costly scheme that the creation of a footpath on the grass verge side of the road opposite the Affordable housing site.
Agreed:
i) To ask for the footpath to be diverted in the direction of the Co-op at the bottom of Brackley Road.

ii) To consider the costed proposals at the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Cllr Tomlin (liaise with Mr Paul Wootton, Orbit Housing)

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10.3.3 Affordable Housing: Progress Report: Cllr Tomlin reported that footings for 3 dwellings had been dug, blocks were coming along, the drain in Mr Rawal's garden had been connected up.
Bund on the north side inside the Heras fencing parallel to the ROW: Attention was drawn to the permanency or otherwise, and shape of the bund and its impact on views.
10.3.3.1 Facing Materials: To Note the choice of brick: The Case Officer had advised that a red/orange brick had been selected, and a consignment ordered.
Agreed:
i) That this colour was not in keeping with the local building materials
ii) To write to the Case Officer expressing disappointment at the choice and to ask that it is reconsidered.
Action: the Clerk

10.4 Policies, Plans and Procedures:
10.4.1 To Approve the Policy, Rules and Agreement for the Allotment Gardens:
(previously distributed)
The Policy had been redrafted to include the Amendments agreed at Minute No. 10.4 of the Parish Council Meeting held 9th September 2013.

RESOLVED: It was proposed by Cllr Davies and seconded by Cllr Bodley-Scott to Approve the Policy, Rules and Agreement for the Allotment Gardens.

10.4.2 To instigate a review of Standing Orders and Financial Regulations in light of the new models published by NALC on 4th October 2013: (model Standing Orders previously distributed)
Agreed: To customise the new model Standing Orders for Croughton Parish Council
Action: Cllrs Forbes and Gelder.
Financial Regulations: Mr Danny Moody, Chief Executive, Northants CALC had advised of the delay to the publication of new Financial Regulations. These were now expected between January and March 2014.
Noted.

10.4.3 Financial Procedures: To set a date to review:
Agreed: To review the Financial Procedures for recommendation to the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Cllr Forbes and the Clerk

10.4.4 Action Plan 2013/2014: Review and Update:
(Updated Action Plan 2013/2014 presented to the Meeting)
Outstanding Action: Policy for Advertising in the Newsletter and on the Website:
Action: Cllr Davies (re-draft Website section)

10.4.5 Action Plan 2014/2015: To draft:
Agreed: To recommend a draft to the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Working Group
Agreed: To hold a Participatory Budget Setting Process at 7 p.m. on Monday 9th December 2013.
Action: the Clerk (Newsletter notice)
Energy Efficient Lighting in Brackley:
Action: Cllr Sawbridge (To make enquiries into which Council was responsible for the newly installed lighting in the new housing developments in the town)

11 Correspondence:

11.1 SNC Community Grants: To consider projects: (information previously circulated)
Comments returned:
i) Explore how to meet a key objective of 'working with partners to provide residents and visitors with safe places to live, work and visit.'
ii) Information might be useful for the Reading Room.
Agreed: To seek to acquire funds allocated under the New Homes Bonus for the Allotment Wall maintenance project. Current allocated amount is £2,011.

11.2 Local Transport Plan: Consultation: Deadline for comments: 25th October 2013.
Information contained:

QUALITY PARISH COUNCIL

i) Junction 10, A40: to be 'fixed' by March 2015.

ii) A43 and major trunk roads

iii) A43 HS2 Diversion north of Brackley.
Exhibition at Towcester Library: 16th October 2013: Cllr Tomlin to attend.

11.3 Northants Police: Invitation to take part in Community Speedwatch 2014/15:
The Council did not feel it would be possible to recruit the requisite number of volunteers.
Action: Cllr Bennett (Discuss with Mrs Lesley Ramsay, past CSW Co-Ordinator for Croughton)

12 Little Brook Ward Meeting:
12.1 To Note date: 27th January 2014 at Aynho:

Noted.

12.2 To put forward requests for Agenda items:

None.

13 Any Other Business: For Information and at the discretion of the Chairman:

None.

14 To receive items for the next Parish Council Meeting – Monday 11th November 2013:

i) Budget 2014/2015

The Meeting ended at 9.10 p.m.

Signed:_____ Date: 11th November 2013
Chairman

Chairman's Initials_____

QUALITY PARISH COUNCIL

Croughton Parish Council

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Councillor Rob Robbins

Absent
Councillor Rodney Cash
Councillor Jean Coles
Councillor Penny Forbes

In Attendance: Mrs Ann Le Druillenec (Clerk)
Cllr Ron Sawbridge (NCC)

The Chairman welcomed Cllr Sawbridge to the Meeting.

1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Cash: Medical Reasons
Cllr Coles: Receiving Award of Merit from Northants Police
Cllr Forbes: Holiday

RESOLVED: It was proposed by Cllr Bennett and seconded by Cllr Bodley-Scott to Approve the Reasons for Absence submitted by Cllrs Cash, Coles and Forbes.

2 To Receive Requests for Dispensations:

None.

3 To invite Declarations of Interest:

None.

4 Public Participation: Members of the Public may speak to Agenda items:

None.

5 To approve the Minutes: (previously distributed)
5.1 Parish Council Meeting held 9th September 2013:

RESOLVED: It was proposed by Cllr Bodley-Scott and seconded by Cllr Bennett to Approve the Minutes of the Meeting held 9th September 2013.

5.2 Extra Ordinary Meeting held 23rd September 2013:

RESOLVED: It was proposed by Cllr Robbins and seconded by Cllr Tomlin to Approve the Minutes of the Extra Ordinary Meeting held 23rd September 2013.

6 Matters Arising from item 5 not on the Agenda: For Information:

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i) Clerk's Update following meeting held 9th September 2013:
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Agreed: To send a letter of thanks to the sponsor.
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ii) Recommendation:
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Laser Printer: HP M212nf £135.99 with £40 cash back
Label Writer: Dymo 450 £65.99 with 50% cashback or Dymo 160 Desktop £23.68
Note: Budget for office equipment: £100

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7.5 To note Receipts:

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(Minute No. 10.2.3 CPC Meeting held 9th September 2013 refers)
i) Public Sites:
4. Mill Lane Ford: At private expense, the section from the ford to the next bridge has been tarmaced and the drop into the stream in the ford has been ramped with tarmac. The ford had been reported to Street Doctor for attention. (URN 665100)
5.3. Wheelers Rise:
Sunken pavement: SNH had been unable to find the imperfection.
Action: Cllr Tomlin (describe the location to SNH)
7. Portway Pocket Park:
7.1. A new fence had been installed. **No further Action.**
7.2. Wood store: Not a H&S issue. **No further Action.**

ii) Lighting:
Lamp No 7, High Street: MGWSP to attend to within the next few weeks. **No further Action.**
Lamp No 1, Park End: The farmer who farms the adjoining field has agreed to assist.
No further Action.

iii) Other:
Dead tree and pruning of two trees at the corner of Brackley Road: To be dealt with by MGWSP if considered to be a safety issue. Logged on Street Doctor (URN 676513)
Hedge at Portway: This has been cut. **No further Action.**

10.3 Community Engagement:
10.3.1 Superfast Broadband: Report on Tove Valley Broadband 19th September 2013: Cllr Gelder reported:
i) Tove Valley Broadband project: A viable business. It had involved a huge amount of work and expertise from volunteers and was achieving speeds of 35 MB. Aerials had been installed on 6 buildings, WiFi achieved. Not all residents were subscribers.

ii) Croughton: Unclear whether Croughton was within the 10% band.
Agreed: To promote the NCC online survey.
Action: Cllr Gelder (Newsletter article); Cllr Davies (email cascade)

10.3.2 Provision of Footpath along Brackley Road: Report on site meeting held 1st October 2013: (Note of Site Meeting previously distributed)
2 schemes were discussed. The Parish Council's preference was for a footpath on the side of the bungalows, which was likely to be a more costly scheme that the creation of a footpath on the grass verge side of the road opposite the Affordable housing site.
Agreed:
i) To ask for the footpath to be diverted in the direction of the Co-op at the bottom of Brackley Road.

ii) To consider the costed proposals at the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Cllr Tomlin (liaise with Mr Paul Wootton, Orbit Housing)

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10.3.3 Affordable Housing: Progress Report: Cllr Tomlin reported that footings for 3 dwellings had been dug, blocks were coming along, the drain in Mr Rawal's garden had been connected up.
Bund on the north side inside the Heras fencing parallel to the ROW: Attention was drawn to the permanency or otherwise, and shape of the bund and its impact on views.
10.3.3.1 Facing Materials: To Note the choice of brick: The Case Officer had advised that a red/orange brick had been selected, and a consignment ordered.
Agreed:
i) That this colour was not in keeping with the local building materials
ii) To write to the Case Officer expressing disappointment at the choice and to ask that it is reconsidered.
Action: the Clerk

10.4 Policies, Plans and Procedures:
10.4.1 To Approve the Policy, Rules and Agreement for the Allotment Gardens:
(previously distributed)
The Policy had been redrafted to include the Amendments agreed at Minute No. 10.4 of the Parish Council Meeting held 9th September 2013.

RESOLVED: It was proposed by Cllr Davies and seconded by Cllr Bodley-Scott to Approve the Policy, Rules and Agreement for the Allotment Gardens.

10.4.2 To instigate a review of Standing Orders and Financial Regulations in light of the new models published by NALC on 4th October 2013: (model Standing Orders previously distributed)
Agreed: To customise the new model Standing Orders for Croughton Parish Council
Action: Cllrs Forbes and Gelder.
Financial Regulations: Mr Danny Moody, Chief Executive, Northants CALC had advised of the delay to the publication of new Financial Regulations. These were now expected between January and March 2014.
Noted.

10.4.3 Financial Procedures: To set a date to review:
Agreed: To review the Financial Procedures for recommendation to the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Cllr Forbes and the Clerk

10.4.4 Action Plan 2013/2014: Review and Update:
(Updated Action Plan 2013/2014 presented to the Meeting)
Outstanding Action: Policy for Advertising in the Newsletter and on the Website:
Action: Cllr Davies (re-draft Website section)

10.4.5 Action Plan 2014/2015: To draft:
Agreed: To recommend a draft to the next Ordinary Meeting of the Parish Council to be held 11th November 2013.
Action: Working Group
Agreed: To hold a Participatory Budget Setting Process at 7 p.m. on Monday 9th December 2013.
Action: the Clerk (Newsletter notice)
Energy Efficient Lighting in Brackley:
Action: Cllr Sawbridge (To make enquiries into which Council was responsible for the newly installed lighting in the new housing developments in the town)

11 Correspondence:

11.1 SNC Community Grants: To consider projects: (information previously circulated)
Comments returned:
i) Explore how to meet a key objective of 'working with partners to provide residents and visitors with safe places to live, work and visit.'
ii) Information might be useful for the Reading Room.
Agreed: To seek to acquire funds allocated under the New Homes Bonus for the Allotment Wall maintenance project. Current allocated amount is £2,011.

11.2 Local Transport Plan: Consultation: Deadline for comments: 25th October 2013.
Information contained:

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i) Junction 10, A40: to be 'fixed' by March 2015.

ii) A43 and major trunk roads

iii) A43 HS2 Diversion north of Brackley.
Exhibition at Towcester Library: 16th October 2013: Cllr Tomlin to attend.

11.3 Northants Police: Invitation to take part in Community Speedwatch 2014/15:
The Council did not feel it would be possible to recruit the requisite number of volunteers.
Action: Cllr Bennett (Discuss with Mrs Lesley Ramsay, past CSW Co-Ordinator for Croughton)

12 Little Brook Ward Meeting:
12.1 To Note date: 27th January 2014 at Aynho:

Noted.

12.2 To put forward requests for Agenda items:

None.

13 Any Other Business: For Information and at the discretion of the Chairman:

None.

14 To receive items for the next Parish Council Meeting – Monday 11th November 2013:

i) Budget 2014/2015

The Meeting ended at 9.10 p.m.

Signed:_____ Date: 11th November 2013
Chairman

Chairman's Initials_____

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