



# Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,  
Northants NN13 5ND

Tel: 01869 819905 Email: [clerk@croughton.org.uk](mailto:clerk@croughton.org.uk)

Clerk: Mrs Ann Le Druillenec

**- Parish Council Meeting -**  
**- to be held on -**  
**Monday, 9<sup>th</sup> December 2013 at 7.30 p.m.**  
**Parish Room - Croughton Village Hall**  
**Members of the Public and the Press are invited to attend**

**2014/2015 Budget**  
**Electors are invited to take part in the**  
**Participatory Budgeting Session**  
**7 p.m.**

There will be No Public Forum.

## AGENDA

- 1 1 min.      **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min.      **To Receive Requests for Dispensations:**
- 3 1 min.      **To invite Declarations of Interest:**
- 4 10 mins.    **Public Participation:** Members of the Public may speak to Agenda items.
- 5 1 min.      **To approve the Minutes of the Parish Council Meeting held 11<sup>th</sup> November 2013:**
- 6 5 mins.     **Matters Arising from item 5 not on the Agenda: For Information:**
  - 6.1      Clerk's Report
- 7 10 mins.    **Finance Matters:**
  - 7.1      Receipts & payments and balance of bank accounts:  
Community Account: £1,562.34 (02.12.13)  
Direct Access Account: £19,932.31 (02.12.13)
  - 7.2      To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat
102467	A H Contracts	Inv. 7075 dog waste bin emptying	£36.00	£6.00
102468	Texprep	Inv. 20376 newsletter	£66.30	
102469	Anglian Water	Allotments £48.25 Cemetery £19.01	£67.26	
102470	SLCC	Membership 2014	£49.00	



Cheque No.	Payee	Description	Total	vat
102471	A Le Druillenec	Salary Month 9	£320.19	
102472	HMRC	Tax Month 9	£71.40	
102473	A Le Druillenec	Reimbursement 1&1 Website inv 203002834754 Nov 13 - Feb 14	£25.16	£4.19

7.3 To note Receipts:

Date	Payer	Description	Amount
Nov 2013	Tenants	Allotment Rent	£56.10
06 Nov 13	Y Tapping	Advert Newsletter	£8.00
11 Nov 13	Sponsor	Newsletter	£695.60
18 Nov 13	HMRC	VAT refund	£364.75

7.4 Mowing Agreement 2014: To enter, in accordance with section 136 of the LGA 1972, into an Agreement with NCC to carry out cutting of grass within the highway (including link footways and rights of way) and accept the contribution of £497.79 towards the cost of carrying out this work.

7.5 Lighting Maintenance:

7.5.1 To review the terms of the Maintenance Agreement:

7.5.2 To Approve Payment:

Cheque No.	payee	Description	Total	vat
102474	E.ON	Inv 042557 Lamp No 53	£37.52	£6.25

845mins.

**Budget 2014/2015:**

8.1 To Note information re. the Council Tax Reduction Scheme (CTRS)

8.2 To draft a Budget for 2014/2015

9 20mins.

**Planning:**

9.1 **Applications:**  
None.

9.2 **Notices of Decision:**  
None.

9.3 SNC Local Plan: Issues Paper Consultation:

9.3.1 Parish Briefings held 12<sup>th</sup> & 13<sup>th</sup> November 2013: To receive a report.

9.3.2 To identify Issues relevant to Croughton:

9.3.2.1 Precious or vulnerable areas in the village

9.3.2.2 Open Space

9.3.3 To consider a response to the Consultation.

10 2 mins.

**Training:**

10.1 To consider Training needs.

10.2 Social Media Training 27<sup>th</sup> November 2013: Feedback.

11 20mins.

**Action Plan 2013/2014:**

11.1 Councillor Reports:

11.1.1 Croughton Active

11.2 Councillor Actions:

11.2.1 Creation of Allotment Margin: Update.

11.2.2 Emergency Life Saving Equipment: Provision of an Automated External Defibrillator (AED) and responder support programme in the Community: Progress report.

11.3 Community Engagement:

11.3.1 Provision of Footpath along Brackley Road: Update.

11.3.2 Affordable Housing: Progress Report.

11.3.3.1 Street Naming:

11.3.3.1.1 To Note the response of SNC to the name selected at the previous Meeting.

11.3.3.1.2 To discuss the choice of street name for the development.

11.3.3.2 Siting of substation on Brackley Road: Update.

11.4 Policies, Plans and Procedures:

11.4.1 Standing Orders: To review a draft of the new model Orders.

11.4.2 Financial Risk Assessment: To review.

120mins.

**Correspondence:**

**None.**


133mins.

**Any Other Business: For Information and at the discretion of the Chairman.**

141 min.

**To receive items for the next Parish Council Meeting - Monday 13<sup>th</sup> January 2014.**

Total 2hrs.

Signed:  Date: 2<sup>nd</sup> December 2013  
Clerk