

# Croughton Parish Council



## Minutes of Croughton Parish Council Meeting Held on Monday 9<sup>th</sup> November 2015 at 7.30 p.m. in Croughton Village Hall

**Present:**

Councillor Brian Tomlin - Chairman  
Councillor Jean Coles  
Councillor Trevor Davies  
Councillor Penny Forbes  
Councillor Rodger James  
Councillor Mike Tadman

**Absent:** Councillor Chris Fox  
Councillor Pamela Gelder

**In Attendance:** Mrs Ann Le Druillenec (Clerk)

- 1 Chairman's Announcement:** The Openness of Local Government Bodies Regulations 2014: One Member of the Public was present. The Chairman read out the Announcement.

SNC Public Notice and was on display. Information entitled 'Filming, recording and use of social media at Council meetings' was available to members of the public attending the meeting.

- 2 To Receive Apologies and Approve the Reasons for Absence:**

Cllr Fox: Not well  
Cllr Gelder: Prior Family Commitment

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr Coles to Approve the Reasons for Absence submitted by Cllrs Fox and Gelder.

- 3 To Receive Requests for Dispensations:**

None.

- 4 To invite Declarations of Interest:**

None.

- 5 Public Participation:** Members of the Public may speak to Agenda items:

None.

- 5.1 Public Forum:**

Traffic Mounting Pavements, High Street, Croughton: Mr Bill Morris reported that vehicles regularly mount the pavement outside Nos. 55 and 61 High Street thereby putting pedestrian lives at risk. Over the last year there had been 4 or 5 near misses between vehicles and residents stepping from their property on to the pavement. Mr Morris requested that bollards were installed outside No. 53 High Street and at each corner to the private access road to Nos 57 -59 High Street.

**Agreed:**

- i) To take up the matter with Northants Highways and request a site meeting with Mrs Helen Howard, Community Liaison Officer for South Northants, Wellingborough and Northampton.
- ii) To bring this to the attention of Mr Adam Simmonds, Police and Crime Commissioner for Northamptonshire.

**Action:** Cllr Tomlin

**6 To Approve the Minutes of the Parish Council Meeting held 12<sup>th</sup> October 2015:**  
(previously distributed)

**RESOLVED:** It was proposed by Cllr Tadman and seconded by Cllr James to Approve the Minutes of the Parish Council Meeting held 12<sup>th</sup> October 2015.

**7 Matters Arising from item 6 not on the Agenda: For Information:**

**7.1 Clerk's Report:** (previously distributed)

Minute No. 7.1:

Transparency Fund: The revised bid in the sum of £659.00 was submitted on 13<sup>th</sup> October 2015.

LCAS Accreditation: No reply has been received from the Improvement & Development Manager but there was an article about training 'Never too Old to Learn' in the September -October 2015 issue of Northants CALC Update.

'All clerks whose councils seek accreditation under the Local Council Award Scheme (LCAS), are required to demonstrate that they have achieved at least 12 CPD points in the 12 months immediately preceding the council's application.

CPD activities therefore carry a specified number of points and the points system is set out in an NTS guide, which is available to download from the Northants CALC web site at:

<http://www.northantscalc.com/uploads/cpd-point-scheme-final-dec14-5.pdf>

Unfortunately there is currently no formal scheme for councillors (only clerks) but there is nothing stopping councillors following the scheme informally and keeping their own records.'

Minute No. 11: Casual Vacancy: An article was submitted for inclusion in the Newsletter.

Minute No. 13.1: Invitation to the Northants PCC : Mr Simmonds is unable to accept the invitation for 9<sup>th</sup> November 2015 and has asked for alternative dates.

Minute No. 13.4.7: Sponsorship of Croughton News: An article was submitted for inclusion in the Newsletter.

Minute No. 14.2: Community Speedwatch: Information is available on the website.

<http://www.northants.police.uk/#1/SaferRoads/9776>

**Noted.**

**8 Finance Matters:**

**8.1 Receipts & payments and balance of bank accounts:** (previously distributed)

Barclays Bank: £7,297.43 (31.10.15) Business Direct: £20,166.21 (31.10.15)

**8.2 To Ratify and Approve the Payments:**

Cheque No	Payee	Description	Total	vat
102655	A H Contracts	Inv.8280 dog waste bin emptying	£36.00	£6.00
102656	Texprep	Inv. 21693 newsletter	£66.30	
102657	M Dempsey	Inv. Grasscutting	£	
102658	A Le Druillenec	Salary Month 8	£320.22	
102659	HMRC	Tax Month 8	£80.00	
102660	A Le Druillenec	Office Supplies Inv. 0002751984	£52.90	8.70

**RESOLVED:** It was proposed by Cllr Forbes and seconded by Cllr Coles to Approve the Payments.

## 8.3 To Note Receipts:

Date	Payer	Description	Amount
Oct. 2015	Tenants	Allotment Rent	£216.00
05.10.15	Banbury Memorials	Headstone Plot 573 ERB125	£35.00
07.10.15	T Davies	ERB 127 Plot 504	£95.00
26.10.15	J R Robbins	ERB 128 Plot 503	£95.00

Noted.

**9 Telephony Services Provision:** To consider terminating the contract with BT plc in favour of entering into a contract with Gigaclear:

BT is the current provider of Telephony Services: The Parish Council's contract with BT for Broadband services ends in June 2016. Early termination of the contract would incur a cancellation fee. The telephone line is not in contract.

Gigaclear is providing a free connection to the Village Hall and is understood to have offered one year's free usage to the Parish Council.

**Agreed:** To confirm this position.

**Action:** Cllr Tomlin.

**RESOLVED:** It was proposed by Cllr Tomlin and seconded by Cllr Tadman to transfer over to Gigaclear for Telephone and Broadband services from the expiry of the Broadband contract with BT in June 2016.

**10 2016 Grasscutting Agreement s136 of Local Government Act 1972):** To enter into an Agreement with NCC for the Parish Council to carry out the cutting of grass within the highway during 2016 in contribution of the sum of £497.79:

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr James to enter into a Grasscutting Agreement for 2016 with NCC.

**Action:** the Clerk

**11 Dog Waste Services Agreement 2016 - 2018:** To Approve the Contract: (previously distributed)

**RESOLVED:** It was proposed by Cllr Tomlin and seconded by Cllr Tadman to Approve the Contract 2016 - 2018.

**Action:** the Clerk

**12 Planning:**

**12.1 Applications: None.**

**12.2 Decisions:**

12.2.1 No. S/2015/2010/FUL APPROVED

Proposal: Single storey rear extension

Location: 8 High Street, Croughton

12.2.2 No. S/2015/2167/FUL APPROVED

Proposal: Replacement of existing conservatory extension with a larger orangery-style extension

Location: Butchers Barn, Mill Lane, Croughton

Noted.

**12.3 Community Infrastructure Levy: Adoption by SNC: To Note the introduction of CIL in South Northamptonshire with effect from 1<sup>st</sup> April 2016: (information previously distributed)**

Noted.

- 12.4 OCC: Local List: To comment on the draft updated Local List: (information previously distributed)  
**Noted. No Comments.**
- 13 **Casual Vacancy: To consider nominations to fill one Casual Vacancy by co-option:**  
Notices had been posted in the Noticeboards and an article placed in the Croughton News, November 2015 issue.  
**Agreed:** To defer this item to the next Ordinary Meeting of the Parish Council to be held 14<sup>th</sup> December 2015.
- 14 **Training: To consider training needs:**  
CPRE Communication and Transportation 12<sup>th</sup> November 2015: **Noted.**  
NCALC The Code of Conduct in Practice: 30<sup>th</sup> November 2015: **Noted.**  
NCALC Off to a Flying Start: 14<sup>th</sup> December 2015: **Cllr James to attend.**
- 15 **Action Plan 2015/2016:**
- 15.1 Councillor, Representative and Warden Updates:  
Cllr Tomlin reported on the following:
- i) Drain: A camera had been inserted to scan the pipework. Network Engineer to monitor. Thames Water was hesitant in accepting responsibility for the drain.
  - ii) Affordable Housing Development: One vacant property. Boundary issues remain to be settled by legal resolution.
- 15.1.1 Cemetery: To consider tree/hedge works: Report not yet available.  
**Action:** Cllr Tomlin and Mr Rob Robbins.
- 15.2 Policies, Plans and Procedures:
- 15.2.1 Standing Orders: To Review: (Standing Orders adopted 13<sup>th</sup> October 2014 previously distributed)
- RESOLVED:** It was proposed by Cllr Forbes and seconded by Cllr Davies to make **No Changes.**
- 15.2.2 Action Plan 2016/2017: To consider proposals:  
The following suggestions were put forward:
- i) Road Safety Bollards
  - ii) To build up a good working relationship with Mr Adam Simmonds, Police and Crime Commissioner for Northamptonshire to address traffic speed.
- Agreed:** To bring proposals to the next Ordinary Meeting of the Parish Council to be held 14<sup>th</sup> December 2015.  
**Action:** All Councillors
- 15.2.3 Parking Provision: Concerns raised re. ongoing problems caused by parking near the School and Child Care Business: The Chairman read out an email from the occupiers of 14 High Street.  
**Agreed:** To take this up with the School and the Police.  
**Action:** Cllrs Davies and Tomlin
- 15.2.3 Budget 2016/2017: To receive suggestions:  
One suggestion: Provision of an Information Board at the Cemetery
- 15.2.4 Corporate Complaints Procedure: To review: (previously distributed)
- RESOLVED:** It was proposed by Cllr Tomlin and seconded by Cllr Forbes to make **No Changes.**
- 16 **Correspondence:**
- 16.1 Police and Crime Commissioner: To put forward possible dates for Mr Adam Simmonds, PCC for Northamptonshire to meet with the Parish Council to discuss traffic and policing concerns and perceived implications for the village:  
**Agreed:** To offer 7 p.m. on the dates of Parish Council Meetings and on the dates set aside for Special Meetings.  
**Action:** the Clerk

16.1.1 Letter dated 30<sup>th</sup> October 2015 from the PCC to the Chairman: Cllr Tomlin read out the letter: Mr Simmonds will have visited 100 parishes, including Croughton, in the county by Christmas 2015.

What people want to make communities safer: Increased visible policing, speed reduction and improvements to the highway.

Next Steps: Increase the presence of Special Constables (target 900); Recruit Badged Police Volunteers; Set out with Northants Police a Development Plan for speed cameras county-wide; Road improvements - improved highway signage, carriageways and design of key roads.

**Noted.**

**17 Any Other Business: For Information and at the discretion of the Chairman:**

17.1 Water pipe at the Spring, Blenheim: Flow is slowing.

**18 To receive items for the next Parish Council Meeting: - Monday 14<sup>th</sup> December 2015.**

**None.**

The Meeting ended at 8.27 p.m.

Signed: \_\_\_\_\_ Date: 14<sup>th</sup> December 2015  
Chairman