

Croughton Parish Council



Minutes of Croughton Parish Council Meeting Held on Monday 10th November 2014 at 7.30 p.m. in Croughton Village Hall

Present

Councillor Brian Tomlin - Chairman
Councillor Margaret Bennett
Councillor Rodney Cash
Councillor Jean Coles
Councillor Penny Forbes
Councillor Pamela Gelder
Councillor Rob Robbins

Absent: Cllrs F Bodley-Scott, T Davies

In Attendance: Mrs Ann Le Druillenec (Clerk)

1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Bodley-Scott: Holiday
Cllr Davies: Prior Engagement

RESOLVED: It was proposed by Cllr Coles and seconded by Cllr Bennett to Approve the Reasons for Absence submitted by Cllrs Bodley-Scott and Davies.

2 To Receive Requests for Dispensations:

None.

3 To invite Declarations of Interest:

None.

4 Public Participation: Members of the Public may speak to Agenda items:

None.

5 To Approve the Minutes of the Parish Council Meeting held 13th October 2014: (previously distributed)

RESOLVED: It was proposed by Cllr Gelder and seconded by Cllr Cash to Approve the Minutes of the Parish Council Meeting held 13th October 2014.

6 Matters Arising from item 5 not on the Agenda: For Information:

6.0 Updates:

6.0.1 Minute No. 12.2.1: Defibrillator: Cllr Tomlin has replaced the bulb.

6.0.2 Affordable Housing issues:

i) Installation of additional street light: Mr Neil Gilliver, Northants RHA will pursue.

- ii) Trees to the rear: To be planted as soon as possible once delivered from the Wholesaler.
- iii) Shared Ownership Dwellings: 1 property remains unoccupied.

6.0.3 Superfast Broadband: Open Meeting with Gigaclear: 7.30 p.m. 20th November 2014 in Croughton Village Hall.

Publicity: Boards at either end of village (Gigaclear); Posters (Cllr Tomlin); email notification to local groups and clubs.

6.1 Clerk's Report: (previously distributed)

Minute No. 12.2.3: VAS Traffic Data: (Taken forward by Cllr Bodley-Scott)

Vehicles speeding in excess of 35 mph as they enter the village at Blenheim: Cllr Bennett was thanked for providing Mrs Helen Howard, Northants Highways with the additional information as requested.

It was **Noted** that the 85th percentile is 41 mph.

A site meeting with Mrs Howard to be held at 8 a.m. on 20th November 2014.

Action: Cllr Tomlin

Trees obscuring 30 mph signs: Referred to Mrs Howard.

Minute 14.3: Banner: The Puddleducks sign remains in situ.

2. Other:

i) Christmas Lights: NCC has advised that stress test certificates are required for each lamp column to which lights are to be attached.

ii) Lighting Faults: Lamp Nos. 27 and 28 Brackley Road, Lamp No. 55 Park End. Reported to Contractor.

iii) VAT refund: Claim submitted for £380.35 for period 18th March - 31st August 2014.

7 Finance Matters:

7.1 Receipts & payments and balance of bank accounts:

Community Account: £8,288.26 (03.11.14)

Business Direct Access Account: £15,560.83 (03.11.14)

Agreed: To transfer £6,500 from Community Account to Business Direct Access Account.

Action: the Clerk

7.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat
102559	A H Contracts	Inv. 7631 dog waste bin emptying	£36.00	£6.00
102560	Texprep	Inv. 20984 newsletter	£66.30	
102561	M Dempsey	Inv. 1069 Grasscutting	£345.00	
102562	B Tomlin	Mileage NCALC 18Oct14 AGM Raunds	£40.77	
102563	A Le Druillenec	Salary Month 8	£313.39	
102564	HMRC	Tax Month 8	£78.20	
102565	A Le Druillenec	Reimbursement Office Supplies(to order)	£108.94	£18.16

RESOLVED: It was proposed by Cllr Bennett and seconded by Cllr Gelder to Approve the Payments.

7.3 To note Receipts:

Date	Payee	Description	Amount
Oct 2014	Tenants	Allotment Rent	£206.65
20.10.14	Sponsor	Newsletter	£100.00
29.10.14	Poors' Allotment Trust	AED Cabinet	£1,500.00

The Receipts were **Noted**.

A letter of thanks had been sent to the Sponsor of the Newsletter for the generous contribution in the sum of £100.

Agreed: To send a letter of thanks to the Chairman, Poors' Allotment Trust.

Action: the Clerk

8 Northants CALC:

- 8.1 Notes of Meeting held 13th October 2014 with Mr Danny Moody, Chief Executive, NCALC: For Information: (previously distributed)

Noted.

- 8.2 Report on AGM held 18th October 2014: Cllrs Cash, Coles and Tomlin advised that:
- i) The Parish Council's case had been rebuffed, although 20 delegates were opposed to a large increase in membership subscription fees. An amendment to the proposal was not supported. The proposal was carried by 80-85% of the delegates.
 - ii) Notwithstanding the merits of NCALC's service to its Members fees will have increased by 100% over a 4 year period. Future increases are expected to be much smaller.
 - iii) No questions were put about the grants history.
 - iv) The Board had put together a strong argument for the 2015-2016 increase.
 - v) Croughton's delegates had found the opportunity to speak worthwhile.

9 Planning:**9.1 Applications:**

9.1.1 No. S/2014/2014/FUL

Proposal: Change of use, recladding and extension of former agricultural building to B2 - vehicle restoration and retention of calor gas tanks

Location: Carls Classics, Manor Farm, Portway, Croughton

RESOLVED: It was proposed by Cllr Tomlin and seconded by Cllr Gelder to offer NO OBJECTIONS.

9.1.2 No. S/2014/2010/LDP FOR INFORMATION

Proposal: Certificate of proposed lawfulness for a single storey rear extension

Location: 10 Park End, Croughton

It was **Noted** that Building Control, SNC had commented that the amount of glazing being proposed was excessive.

9.2 Notices of Decision:

None.

9.3 SNC Review of Croughton Conservation Area:

9.3.1 Walkabout with Assistant Conservation Officer held 22nd October 2014:

Attended by Cllrs Bennett, Coles and Tomlin.

It was **Noted** that individual pieces of land could not be protected unless they were contiguous with others.

The Walkabout gave rise to few issues.

Recommendations:

- i) Picket fence at boundary of paddock to the rear of 1 Mill Lane: De-list.
- ii) Former parkland field to south of Croughton House: Remove from the Conservation Area.
- iii) Viewpoints: Mark on Conservation Area.
- iv) Section of the Allotment Wall as far as Mill Lane: Include within the Conservation Area.
- v) Cluster of buildings at Blenheim near the Telephone Exchange: Include within the Conservation Area.

The Parish Council will be consulted on the Revisions prior to publication.

9.3.2 To provide input for the review: No further observations.

9.4 NCC: The Creating Sustainable Communities: Planning Obligations and Framework Guidance:
To consider comments on the draft document:

Agreed: To make no Comments.

9.5 Cherwell Local Plan 2011-2031: To comment on the Proposed Modifications Submission:

Agreed: To make no Comments.

10 Training:

10.1 To consider training needs: (NCALC Training Calendar to end of 2014 and into 2015 previously distributed)

10.1.1 Rights of Way and the Definitive Map, 1st December 2014:

Agreed: To offer Mrs Margaret Rings, Footpaths Warden the opportunity to attend.

Action: the Clerk

10.1.2 Recruitment Briefing (Local Elections) 24th November 2014: Cllr Gelder to attend.

11 Action Plan 2014/2015:

11.1 Councillor reports: **None.**

11.2 Councillor Actions:

12.2.1 Provision of Defibrillator:

12.2.1.1 To Approve in Principle the purchase of replacement Pad Packs as and when necessary:

The cost of a pad pack was £100.

RESOLVED: It was proposed by Cllr Gelder and seconded by Cllr Bennett to keep available in reserve the sum of £100 to replace the pad pack.

12.2.1.2 Open Evening - Topic: Emergencies:

Agreed:

i) To hold Drop In sessions between 7-9 p.m. on 15th December 2014 in the Reading Room

ii) To invite members of the Ambulance Service with training module, volunteers on the Emergency Plan rota, Defibrillator Wardens

Action: Cllr Gelder (availability of venue)

12.2.2 Action Plan 2015/2016: To receive suggestions: **None.**

11.3 Community Engagement:

11.3.1 Parish Council Elections Plan: Update:

The November 2014 issue of Croughton News had carried a centre fold footer and was considered to be effective.

Agreed: To continue with footer message in subsequent issues until the Open Meeting in February 2015.

11.3.2 Broadband: Progress Report:

11.3.2.1 Open Meeting with Gigaclear: 20th November 2014. (Minute No. 6.0.3 refers)

11.3.2.2 Local Problems with current service: Replies from Andrea Leadsom MP and the Chairman and Chief Executive's Service Team, BT were brought to the attention of the Meeting. Exchange Only lines are not compatible with FTTC technology which requires a line fed from a roadside cabinet. BT is running trials and pilot schemes to provide a solution in the future. Upgrade programme run by regional teams.

11.4 Policies, Plans and Procedures:

11.4.1 Budget 2015/2016: To discuss ideas in preparation:

Agreed:

i) £100 Pad Pack replacement

ii) To consolidate.

12 Correspondence:

12.1 Viridor Community Strategy: To consider a response to the consultation: **No Comments.**

12.2 Thanksgiving Service Eve and Pie Social: 26th November, Bicester: Open Invitation to the whole community from RAF Croughton. **Noted.**

13 Any Other Business: For Information and at the discretion of the Chairman:

13.1 Repairs to bridge at Blenheim: Poor standard of workmanship. Not in keeping.

Agreed: To request that Northants Highways re-does the recently repaired section.

Action: the Clerk

13.2 Lamp Fault: Lamp No. 55 at No. 1 Yew Tree Rise:
Action: the Clerk (follow up)

14 **To receive items for the next Parish Council Meeting:** - Monday 8th December 2014:
None.

The Meeting ended at 8.20 p.m.

Signed: _____ Date: 8th December 2014
Chairman