



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 11th March 2013 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

At 7 p.m. prior to the Meeting:
Guest Speaker: Louise Gibney, Waste Management Officer, SNC
Topic: Changes to SNC Recycling Service being introduced in
April and June 2013
All Welcome!

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1min. **To receive requests for Dispensations:**
- 3 1min. **To Invite Declarations of Interest:**
- 4 10mins. **Public Participation: Members of the Public may speak to Agenda items.**
- 5 1min. **To approve the Minutes of Parish Council Meeting held 11th February 2013:**
- 6 5mins. **Matters Arising from item 5 not on the Agenda: For Information:**
 - 6.1 Clerk's Report
- 7 5mins. **Finance Matters:**
 - 7.1 Receipts & payments and balance of bank accounts 04.03.13:
Barclays: Community Account: £513.39; Business Direct Access: £18,058.46
 - 7.2 To Approve a one off payment in the sum of £200 to the Clerk.
 - 7.3 To Approve the Payments:

Cheque No	Payee	Description	Total	vat
102391	A H Contracts	Inv. 6621 dog waste bin emptying	£24.00	£4.00
102392	Texprep	Inv. 19952 newsletter	£66.80	
102393	Anglian Water	Period of charge: August12-February13 Cemetery £30.43 Allotments £28.47	£58.90	
102394	CPF&VH	Inv. Rent second half year	£500.00	



Cheque No	Payee	Description	Total	vat
102395	Information Commissioner	Data Registration Renewal	£35.00	
102396	A Le Druillenec	Salary Month 12	£475.95	
102397	HMRC	Tax Month 12	£111.80	
102398	A Le Druillenec	Office supplies	£46.68	£5.35

7.4 To note Receipts:

Date	Payee	Description	Amount
18.02.13	L Rickett	Allotment Rent Plot 19	£13.20
01.03.13	Y Tapping	Advert	£8.00

8 10mins.

Planning:

8.1

Applications:

8.1.1 No. S/2013/0145/FUL

Proposal: Erection of an aerial mast adjacent to Building 4

Location: Building 4 Defence Estates RAF Croughton

8.1.2 No. S/2013/0152/FUL

Proposal: Agricultural building for storage

Location: Gateridge Farm Croughton

8.1.3 No. S/2013/0204/LDP

Proposal: Certificate of lawfulness for a proposed rear roof extension and window to side

Location: 4 Portway Drive, Croughton NN13 5NA

8.2

Notices of Decision: None.

9 15mins.

Local Plan:

9.1 To Note the procedure outlined by the Lead Officer, SNC for Little Brook Ward.

9.2 To consider next steps.

10 3mins.

Training:

10.1 To consider Training needs:

10.2 To receive a report on training in the Code of Conduct.

10.1.1 CPRE Planning Road Show: 1st May 2012 Great Houghton

11 5mins.

Allotments:

11.1 To consider a quotation for rebuilding of the pigsty at Plot No. 1.

11.2 To review the rent for Plot No. 1

12:15mins.

Action Plan 2012/2013:

12.1 Councillor Representative and Warden Updates:

12.1.1 All Saints School: Cllr Davies

12.1.2 Neighbourhood Watch: Cllr Coles

12.1.3 Police Liaison: Cllr Coles

12.1.4 Pools Allotment: Cllr Tomlin: To review the procedural cycle for the appointment of Trustees.

12.2 Councillor Actions:

12.2.1 Website update: Cllr Davies

12.3 Community Engagement:

12.3.1 Affordable Housing Development: Update

12.4 Policies, Plans and Procedures

12.4.1 Internal Audit report dated 7th February 2013: To Note the Report and consider any matters arising.

12.4.2 To Approve the Action Plan for 2013/2014.

13:1min.

Motion to exclude Members of the Public and the Press from the next item on the Agenda:



- 14 10mins. **Consideration of Tenders and Appointment of Contractor for Grasscutting Services 2013:**
- 15 1min. **Motion to Re-open the Meeting to Members of the Public and the Press:**
- 16 10mins. **Highway Matters:**
16.1 Safer Routes to School 20 mph zone:
16.1.1 Site Meeting held 19th February 2013: Report
16.1.2 To consider a revised proposal.
16.2 Restricted Parking proposal at Park End: Update
16.3 Carriageway works: Update
- 17 5mins. **Annual Parish Assembly: 8th April 2013:**
17.1 To review the draft Annual Parish Council Report.
- 18 2mins. **Correspondence:**
18.1 To Consider:
18.1.1 NAYC: Youth Activators Project: To consider support.
18.2 For Information: To Note.
- 19 3 mins. **Any Other Business: For Information and at the discretion of the Chairman**
- 20 1 min. **To receive Items for the next Parish Council Meeting - Monday 15th April 2013.**
- Total: 1hr.45mins.

Signed: A. H. De Silva Date: 4th March 2013
Clerk