

Croughton Parish Council



Minutes of Croughton Parish Council Meeting Held on Monday 9th July 2012 at 7.30 p.m. in Croughton Village Hall

Present

Councillor Brian Tomlin - Chairman
Councillor Margaret Bennett
Councillor Rodney Cash
Councillor Jean Coles
Councillor Lesley Ramsay
Councillor Rob Robbins

Absent

Councillor Fran Bodley-Scott
Councillor Trevor Davies
Councillor Pamela Gelder

In Attendance: Mrs Ann Le Druillenec (Clerk)

1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Bodley-Scott - Work Commitment
Cllr Davies - Work Commitment
Cllr Gelder - Unwell

RESOLVED: It was proposed by Cllr Bennett and seconded by Cllr Coles to Approve the Reasons for Absence submitted by Cllrs Bodley-Scott, Davies and Gelder.

2 Standards Regime effective as from 1st July 2012:

- 2.1 To Note Guidance issued on 29th June 2012 by the Head of Law and Governance (The Monitoring Officer) SNC: (previously distributed)

Noted.

- 2.2 To confirm Adoption of the Code of Conduct previously adopted by Croughton Parish Council at its Meeting held 11th June 2012 and subsequently amended to include Disclosable Pecuniary Interests at Appendix A: (previously distributed)

RESOLVED: It was proposed by Cllr Cash and seconded by Cllr Coles to adopt the final version of the Code of Conduct.

- 2.3 To consider arrangements for completion of the new Register of Members' Interests: (previously distributed)

Agreed:

i) To seek clarification on the entry in respect of spouse's employment.

Action: the Clerk

ii) That Members complete their Registers on the rising of the Parish Council Meeting or as soon as possible thereafter.

Action: All Councillors (complete Registers); the Clerk (return completed Registers to Monitoring Officer by 29th July 2012)

- 2.4 To Note arrangements in respect of new Declarations of Acceptance of Office: (Statutory Instrument 2012 No. 1465 takes effect 9th July 2012)

It was **Noted** that only Councillors elected or co-opted on or after 9th July 2012 are required to complete the new Declarations.

3 To invite Declarations of Interest:

Cllr Robbins declared a personal interest in item 8.1.4 Application No. S/2012/0229/FUL.

3 Public Participation: Members of the Public may speak to Agenda items:

None.

4 To approve the Minutes of the Parish Council Meeting held 11th June 2012:
(previously distributed)

RESOLVED: It was proposed by Cllr Cash and seconded by Cllr Ramsay to Approve the Minutes of the Parish Council Meeting held 11th June 2012.

5 Matters Arising from item 4 not on the Agenda: For Information:**5.1 Clerk's Report:** (verbal report)**Minute No. 5.1 Clerk's Report:**

i) Village Networks: Mike King, snvb anticipates that the Mobile Exhibition Vehicle will commence its 'tour' schedule in September.

ii) Land Registry Search: Title Plan and Register document require scrutiny.

Action: Cllr Tomlin

iii) Creation of footpath along Brackley Road: Further comment received and conveyed to the Community Liaison Officer, Transport & Highways, NCC.

Minute No. 10: Training sessions: NCalc has no immediate plans to repeat the training sessions with the speakers.

Minute No. 11.1: Annual Return: Submitted for external audit on 14th June 2012.

Other:

i) Consultation on draft Local Audit Bill ends 31st August 2012:

Key proposals: Bodies below £25,000 threshold - not subject to external audit, although auditors will still be appointed.

The limited assurance regime (involving Annual Return) will continue.

Creation of sector-led procurement body using the services of an independent audit panel
Transparency Code for bodies under £200,000.

6 Finance Matters:**6.1 Receipts & payments and balance of bank accounts 02.07.12:**

Barclays: Community Account: £6,510.19; Business Direct Access: £13,058.46

6.2 To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat	Note
102327	Broker Network Lt	Insurance premium inv. 15538 Allotment wall	£60.63		Pro rata £66.46/yr
102328	A H Contracts	Inv. 6221 dog waste bin emptying	£30.00	£6.00	
102329	Texprep	Inv. 19545 newsletter	£66.80		
102330	M Dempsey	Inv. 938 Grasscutting	£345.00		
DD	BTplc	Telephony Q01301 M1	£214.74	£35.70	
102331	A Le Druillenec	Salary Month 4	£342.71		Incl. 3 hrs. VAS data collection
102332	HMRC	Tax Month 4	£78.60		
102333	A Le Druillenec	Office Supplies	£27.02	£4.50	

RESOLVED: It was proposed by Cllr Coles and seconded by Cllr Bennett to Approve the Payments.

6.3 To note Receipts:

Date	Payer	Description	Amount
June/July 2012	Tenants	Allotment Rent	£50.40
15.06.12	D L Hancock Ltd	Burial fees Plot 843A, ERB 121	£165.00
27.06.12	J&M Humphris	Advert	£24.00

Noted.

6.4 To note the Receipts & Payment Account to 30th June 2012: (previously distributed)

Noted.

7 To review Laptop protection:

(System failure 27th June 2012; Recovery disc subsequently created)

RESOLVED: It was proposed by Cllr Tomlin and seconded by Cllr Ramsay to authorise the Clerk to purchase Anti Virus software up to £50.00 cost.

8 Planning:

8.1 Applications:

8.1.1 Application No. S/2012/0707/FUL

Proposal: Variation of condition 2 of planning permission S/2011/108/FUL to alter windows, change garage size, materials and gate

Location: Trinity House, 2a Church Lane, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=67163>

RESOLVED: It was proposed by Cllr Robbins and seconded by Cllr Cash to make No Objections.

8.1.2 Application No. S/2012/0224/FUL

Proposal: Front Porch, replacement window and French doors, new opening to north section of garden wall and extension to west side garden wall (re-submission of S/2011/1280/FUL and S/2011/1281/LBC

Amendment details: Revised ownership certificate and amended plans showing new opening to garden wall

Location: Croughton House West, Church Lane, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=66504>

8.1.3 Application No. S/2012/0225/LBC

Proposal: New Front Porch, replacement window and French doors, new opening to north section of garden wall and associated works (re-submission of S/2011/1280/FUL and S/2011/1281/LBC

Amendment details: Revised ownership certificate and amended plans showing new opening to garden wall

Location: Croughton House West, Church Lane, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=665479>

The Council considered Applications S/2012/0224/FUL and S/2012/0225/LBC together.

RESOLVED: It was proposed by Cllr Cash and seconded by Cllr Ramsay to make no further comments.

8.1.4 Application No. S/2012/0229/FUL

Proposal: Pitched over garage with provision for study/studio, link from garage to dwelling and summer house

Location: Sax View, Blenheim, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=66500>

Cllr Robbins had declared a personal interest and took no part in the discussion.

The Council **Noted** the revised ownership certificate.

Agreed: To make no comment.

8.1.5 Application No. S/2012/0688/TCA (For Information Only)

Proposal: Works to Yew tree to crown thin by 15% and reduce by 20%

Location: Lingholm 1 High Street, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=67188>

Noted.

8.2 Notice of Decision:

8.2.1 Application No. 12/00013/WAS PERMISSION GRANTED

Proposal: Creation of three coarse fishing lakes for recreational purposes including access track, car and coach parking, facilities building and ancillary importation and infill of inert material

Location: former Astwick Quarry, Croughton NN13 5LL

8.3 SNC Briefing for Parish Councils: Changes to Draft Joint Core Strategy: 5 p.m. - 7 p.m. on 7th

August 2012: To nominate a representative(s) to attend:

Agreed: That Cllr Tomlin attends the briefing.

Action: the Clerk (reserve place)

8.4 Northamptonshire Minerals and Waste Development Framework Partial Review: Consultations on i) the Way Forward; ii) a revised Statement of Community Involvement: Deadline for comments 23rd August 2012:

<http://www.northamptonshire.gov.uk/en/councilservices/Environ/planning/policy/minerals/Pages/PartialReviewoftheMWDFLocalPlan.aspx>

Agreed: To consider the information available on the website..

Action: Cllr Bennett

9 To consider Training needs:

(Northants CALC Training Calendar July -December 2012 previously distributed)

Members' attention was drawn to the following sessions:

Training	Date	Venue	Cost pp
Insurance Workshop	12 th September 2012	Litchborough	£29.00
Budgeting & Precepting	17 th October 2012	Litchborough	£29.00

10 Risk Assessment of Public Sites and Lighting Stock:

10.1 To consider feedback and recommended actions:

Agreed: To consider at the next Ordinary Meeting of the Parish Council to be held 13th August 2012.

Action: All Councillors (complete and return outstanding risk assessments); the Clerk (Agenda item)

11 Action Plan 2012/2013:

11.1 To approve the Action Plan 2012/2013: (previously distributed)

Cllr Bennett explained the composition of the Action Plan:

It comprised 4 categories/headings/activities.

Each category had an objective.

It reflected a mix of roles and delivery.

It provided the framework for the Agenda.

It was **Noted** that the current Agenda format might require adjustment to incorporate the 4 specific categories.

RESOLVED: It was proposed by Cllr Robbins and seconded by Cllr Ramsay to Approve the Action Plan 2012/2013.

The Chairman, on behalf of the Council, thanked Cllrs Bennett, Bodley-Scott and Gelder for the work they had done to produce the document.

12 Emergency Plan:

- 12.1 To discuss arrangements for the Trial Run to be staged 10th July 2012: Members were asked to arrive at 7.30 p.m., prepared with their personal emergency survival kit, and copy of the Emergency Response Plan.

13 Highway Matters:

- 13.1 VAS data collection: Review:
Cllr Ramsay reported on the progress being made to analyse the data. Mr Keith Ramsay had almost completed the development of a programme designed to understand and illustrate the data, e.g. in graph form. The Chairman, on behalf of the Parish Council, expressed his gratitude to Mr Ramsay.
- 13.2 Community Speedwatch:
Cllr Ramsay reported on the revival of Community Speedwatch by Northants Police, initially in a smaller format but with the aim of returning to full strength in 2013. A minimum of 10 volunteers were required and everyone was obliged to attend a training course. 11 people were willing to participate but it was not known if they were able to take up the training. Croughton would be paired with King's Sutton.

14 Astwick Local Liaison Group Meeting held 13th June 2012:

- 14.1 To receive a Report:
Cllr Coles reported on:
i) the reseeding (13 acres more) and use of the western area
ii) site issues relating to theft damage continued
iii) visit to see progress of site development- creation of three coarse fishing lakes
iv) Next Meeting: November 2012.

15 Youth Club Drop In Event held 3rd July 2012:

- 15.1 To receive a Report:
Cllr Tomlin reported on the event which was led by Mr Iain Anderson, Youth Development Worker, NAYC, and supported by Cllrs Davies and Tomlin:
i) Attended by 4 mothers and 12 young people aged 8-12 yrs
ii) 2 activity centres would be available to the youth club
iii) The young people produced several suggestions for activities
iv) £250 start up funds are available; £250 6 months later
v) Next Steps: Persuade Fathers to become involved; organise activity day at the end of the School Holidays.
vi) Cllr Davies agreed to be the contact for feedback.

16 Correspondence:

- 16.1 Northamptonshire Police: Funding for Police Community Support Officers:
Mr Adrian Lee, Chief Constable, Northants Police has advised of the postponement by one year of plans to reduce the number of PCSO posts by 5 and Police Constable posts by 20. **Noted.**
- 16.2 Items received since the previous Meeting: (For Information)
16.2.1 SNC Job Club Update: 100+ residents of South Northants have been supported into work over the previous 2 years.
Visit: www.southnorthants.gov.uk/jobclub
16.2.2 SNH: Major Works briefing paper May 2012: External works completed to 4 properties on Wheelers Rise; High level works completed to 2 properties on Portway Crescent and to 5 properties on Wheelers Rise.

16.2.3 Ardley Landfill and EFW liaison Group: Minutes of Meeting held 9th May 2012; Agenda for Meeting to be held 11th July 2012: No comments.

16.2.4 NCC Mobile Library Review: Timetable as from 1st August 2012. (No stop at Croughton)

16.2.5: Local Government Boundary Commission for England: Electoral Arrangements for Northamptonshire:

The draft recommendations are based on NCC's proposals with the exception of

i) 57 County Councillors to represent 57 single-member electoral divisions in Northamptonshire (NCC had suggested between 56 and 59)

ii) To include Thorpe Mandeville and Sulgrave parishes in the proposed Silverstone division

Full report: www.lgbce.org.uk

Comments invited by 13th August 2012.

17 Any Other Business: For Information and at the discretion of the Chairman:

17.1 Newsletter format and presentation:

Agreed: that a Working Group review the publication

Action: Cllrs Tomlin, Bodley-Scott, Davies, Ramsay

17.2 Vegetation issues, maintenance of Allotment Plots, Village tidiness:

Agreed: Via the Newsletter to ask property owners to cut back/tidy up overgrown hedges, self-seeding plants

Action: Cllr Tomlin

Suggestions: Allocate responsibility for monitoring Village Areas; enter Village of the Year/Britain in Bloom

17.2 Blocked drain at Blenheim; Manhole lifting:

Action: Cllr Tomlin

18 To receive items for the next Parish Council Meeting - Monday 13th August 2012:

i) Carriageway resurfacing

The Meeting ended at 8.50 p.m.

Signed: _____ Date: 13th August 2012
Chairman