



Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 11th June 2012 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

- 1 1 min. **To Receive Apologies and Approve the Reasons for Absence:**
- 2 1 min. **To invite Declarations of Interest:**
- 3 10 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 4 1 min. **To approve the Minutes of the Annual Parish Council Meeting held 14th May 2012:**
- 5 5 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
 - 5.1 Clerk's Report
- 6 10 mins. **Finance Matters:**
 - 6.1 Receipts & payments and balance of bank accounts 01.06.12:
Barclays: Community Account: £7,668.37; Business Direct Access: £13,058.46
 - 6.2 To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat	Note
102319	Broker Network Ltd	insurance renewal	£427.36		To Ratify
102320	A H Contracts	Inv. 6171 dog waste bin emptying	£24.00	£4.00	
102231	Texprep	Inv. 19485 newsletter Incl. Annual Report £34.00	£100.80		
102232	M Dempsey	Inv. 930 Grasscutting	£875		
102233	L Ramsay	Refreshments APA	£6.44		
102234	A Le Druillenec	Salary Month 3	£315.95		
102235	HMRC	Tax Month 3	£71.80		
102236	A Le Druillenec	Office Supplies	£9.09		

6.3 To note Receipts:

Date	Payer	Description	Amount
May 2012	Tenants	Allotment Rent	£32.40
06.05.12	Standard Life	Bank Interest	£9.63



7 10mins.	<p>Internal Controls:</p> <p>7.1 To appoint the Internal Control Councillor</p> <p>7.2 To review the Internal Control Processes</p>
8 mins.	<p>Planning:</p> <p>8.1 Applications: None.</p> <p>8.2 Notice of Decision: None.</p> <p>8.3 Publication of Oxfordshire Minerals and Waste Plan - Minerals and Waste Core Strategy 25th May 2012: Deadline for representation on matters of legal compliance or soundness: 16th July 2012: To Note.</p>
9 3mins.	<p>Insurance Renewal:</p> <p>9.1 To review the adequacy of the sums insured for the allotment wall.</p>
10 3 mins.	<p>To consider Training needs:</p>
11 15mins.	<p>Statutory Matters:</p> <p>11.1 Annual Return for YE 31st March 2012: 11.1.1 To consider the Report of the Internal Auditor.</p> <p>11.2 Appointment of External Auditor for 2012/2013 to 2016/2017: 11.2.1 To advise of any objections by 29th June 2012.</p> <p>11.3 Freedom of Information: To Approve the Publication Scheme.</p> <p>11.4 The Localism Act 2011: Adoption of New model Code of Conduct 2012: 11.4.1 To Note the advice of the Monitoring Officer, SNC. 11.4.2 To resolve that:</p> <ol style="list-style-type: none"> 1. the Code of Conduct annexed and expected to be adopted by South Northamptonshire Council be adopted as the code for members and co-opted members of the Croughton Parish Council with effect from 1 July 2012, or such other date as may be specified in regulations, to replace the current Code of Conduct; and 2. the Clerk be requested to notify the Monitoring Officer of South Northamptonshire Council of the passing of the above resolution.
12 5 mins.	<p>Community Engagement Strategy:</p> <p>12.1 To consider feedback from the consultation.</p> <p>12.2 To Approve the document.</p>
13 5 mins	<p>Corporate Complaints Procedure:</p> <p>13.1 To review the procedure.</p>
14 10mins.	<p>Risk Assessment of Public Sites and Lighting Stock:</p> <p>14.1 To instigate the Annual Review.</p>
15 10mins.	<p>Action Plan 2012/2013:</p> <p>15.1 To approve the Action Plan 2012/2013.</p>
16 1min.	<p>Emergency Plan:</p> <p>16.1 To re-schedule the date of the Trial Run originally set for 18th June 2012.</p>
17 10mins.	<p>Highway Matters: (Action Plan Objective)</p> <p>17.1 VAS data collection: Review</p> <p>17.2 Street Doctor Updates.</p>
18 3mins.	<p>Correspondence:</p> <p>18.1 To consider items of Correspondence:</p>

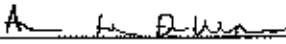
18.2 Items received since the previous Meeting:
18.2.1 Northants CALC: Update May 2012 issue

19 3mins. **Diamond Jubilee Celebrations: Review**

20 3mins. **Any Other Business: For Information and at the discretion of the Chairman**

21 1 min. **To receive items for the next Parish Council Meeting - Monday 9th July 2012.**

Total

Signed:  Date: 1st June 2012
Clerk