

Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905 Email: clerk@croughton.org.uk

Clerk: Mrs Ann Le Druillenec

- Annual Parish Council Meeting -
- to be held on -
Monday, 9th May 2016 at 7.30 p.m.
Parish Room - Croughton Village Hall
Members of the Public and the Press are invited to attend

Public Forum at 7.30 p.m. prompt - time allowed 15 minutes maximum
The meeting will start immediately if no members of the public are in attendance by 7.30 p.m.

AGENDA

Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014:

- 12mins. To elect the Chairman:
- 21 min. To receive the Chairman's Declaration of Acceptance of Office or if not received to decide a date by which it shall be received.
- 32 mins. To elect the Vice Chairman:
- 41 min. To Receive Apologies and Approve the Reasons for Absence:
- 51 min. To Receive Requests for Dispensations:
- 61 min. To invite Declarations of Interest:
- 710 mins. Public Participation: Members of the Public may speak to Agenda items.
- 81 min. To approve the Minutes of the Meeting held 11th April 2016:
- 95 mins. Matters Arising from item 8 not on the Agenda: For Information:
10.1 Clerk's Report
- 1010 mins. Finance Matters:
10.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £10476.90 (30.04.16) Business Direct: £20,722.09 (01.04.16)
10.2 Bank Mandate: To Approve the list of Authorised Bank Signatories to the Accounts.
10.3 To Ratify and Approve the Payments:

Cheque No	Payee	Description	Total	vat	Note
DD	BT plc	Telephony Bill No. Q			
102698	A H Contracts	Inv.8623 dog waste bin emptying	£36.00	£6.00	

Cheque No.	Payee	Description	Total	vat	Note
102699	Texprep	Inv.22026 newsletter	£66.30		
102700	M Dempsey	Inv. Grasscutting	£		
102701	Northants CALC	Inv. 5561 Membership: £325.76 Internal Audit Service: £162	£487.76		
102702	B Tomlin	Sign for Cemetery	£20.00		
102703	A Le Druillenec	Salary Month 2	£320.22		
102704	HMRC	Tax Month 2	£80.00		
102705	A Le Druillenec	Reimbursement Vonage Plan £8.00 Adaptor £5.00	£13.00		

10.5 To apply for a Business Debit card.

10.4 To note Receipts:

Date	Payer	Description	Amount
April 2016	Tenants	Allotment Rent	£294.65
20.04.16	S Chessum	ERB 130; Plot GAR18	£95.00
28.04.16	SNC	Precept 1 st half yr instal ^t	£9,630.00

115mins.

Internal Controls:

11.1 To Note the Report for Q4.

11.2 To Approve the Bank Reconciliation for YE 31st March 2016.

11.3 To Note that the balance carried forward at 31st March 2016 is £22,981.05 and to Amend this figure on the Receipts and Payments Account.

11.4 To Approve the Accounts for YE 31st March 2016 as amended.

123mins.

Insurance Renewal effective from 1st June 2016 - 31st May 2017:

12.1 To Approve the Insurance Premium in the sum of £494.06.

135mins.

Planning:

13.1 Applications:

13.1.1 No. S/2016/0791/MAF

Proposal: Erection of operational buildings and associated development including access road, car parking area, external plant, hard and soft landscaping, hardstanding areas and infiltration basin

Location: RAF Croughton Brackley

13.1.2 No. S/2016/0867/LBC

Proposal: Repair and strengthen the roof space by introducing steel frames to provide horizontal restraints to the walls (Existing timber trusses and rafters remain). An additional beam/lintel to living room to support first floor & structure above.

Location: Croughton House West, Church Lane, Croughton NN135LS

13.1.3 No. S/2016/0879/HPD FOR INFORMATION

Proposal: Determination as to whether prior approval is required (under Class A, Part 1 of the above Order(Larger Home Extensions under Permitted Development)P) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 4.0 m beyond the rear wall of the original dwelling house, maximum height of 2.6m and height of eaves 2.5m.

Location: 20 Wheelers Rise, Croughton NN13 5ND

13.2 Decisions:

13.2.1 No. S.2016/0657/SCR ENVIRONMENTAL STATEMENT IS NOT REQUIRED

Proposal: Screening opinion for EIC and school development

Location: Royal Air Force RAF Croughton Road, Croughton NN13 5NQ

143 mins.

To consider Training needs:

1520mins.

Statutory Matters:

15.1 Annual Return for YE 31st March 2016:

15.2.1 To Approve Section 1. (Annual Governance Statement 2015/2016)

15.2.2 To Approve Section 2. (Accounting Statements 2015/2016)

1630mins.

Action Plan 2016/2017:

16.1 To agree Councillor, Representative and Warden Appointments:

16.1.1 Church Representative

16.1.2 School Representative

16.1.3 AED Guardians

16.1.4 Footpaths Warden

16.1.5 Highways Representative

16.1.6 Neighbourhood Watch Co-Ordinator

16.1.7 Police Liaison Representative

16.1.8 Poor's Allotment Trust Representative

16.1.9 Portway Pocket Park Representative

16.1.10 RAF Croughton Representative

16.1.11 Reading Room Representative

16.1.12 Playing Field & Village Hall Representative

16.2 Councillor Actions:

16.2.1 Drainage problems to farmland in the vicinity of the spring at Blenheim: Update.

16.2.2 New Parish Council Website: Update on progress.

16.2.3 Mill Name Plate Sign: To consider replacement options.

16.2.4 Traffic Data: To receive a Report.

16.3 Community Engagement:

16.3.1 SNC Local Plan Part 2A Options Consultation:

16.3.1.1 To receive feedback from the briefing sessions attended in April 2016 by Cllrs Fox and Tomlin.

16.3.1.2 To consider a response to the Consultation.

175mins.

Annual Parish Assembly:

17.1 To review and discuss feedback.

183mins.

Litter Pick:

18.1 To review.

19

Correspondence: None.


203mins.

Any Other Business: For Information and at the discretion of the Chairman

211 min.

To receive items for the next Parish Council Meeting: - Monday 13th June 2016.

Total 1hr. 52mins.

Signed:  Date: 3rd May 2016
Clerk